

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH
COUNCIL HELD ON TUESDAY 26th APRIL 2011 7.30pm AT WOODNESBOROUGH
VILLAGE HALL**

Present: -Councillors	D Woodward (Chair)	R Ovenden (part)	B Baker
	P Charlesworth	K Ellen	D Ford
	D Smith	G Boorman	

Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllr S Hoskins & PC Woodland

2. DECLARATION OF INTERESTS

- a) Cllr Ovenden declared a personal and prejudicial interest in the Village Green as owner of the site.
- b) Cllr Boorman declared a personal interest in the proposed housing development and new Village Hall as he lives on the opposite side of the field which is proposed for the village hall.

3. POLICE REPORT

PC Woodland had been unable to attend.

4. MINUTES OF LAST MEETING

a) Minutes of Ordinary Meeting of the Parish Council held on 22nd March 2011
It was proposed by Cllr Baker and seconded by Cllr Smith that the minutes be signed as a true and correct record. All agreed and the Chairman signed the minutes.

b) Minutes of the Annual Parish Meeting held on 12th April 2011
It was proposed by Cllr Ford and seconded by Cllr Charlesworth that the minutes be signed as a true and correct record. All agreed and the Chairman signed the minutes.

5. ACTIONS FROM THE LAST MEETING

Standing Orders

Section 3bi – gives the choice of sending meeting agenda's by post or by e-mail. It was agreed that in future meeting agenda's and minutes should be e-mailed to members. **Action Discharged**

In addition to this two copies of the minutes should also be put into the circulation folder.

Action Discharged

Village Hall

The external lights had been moved.

Action Discharged

Forthcoming Events

Outside Events

Tourism Meeting - Tuesday 5th April, 6 – 8pm, at Worth Parish Hall, The Street, Worth. – The Clerk had resent the e-mail. **Action Discharged**

Highways

Pot hole near the old Prince of Wales dwelling – This had been repaired.

Action Discharged

Speeding problems on the approach to the village from Sandwich – The Clerk had asked if the interactive sign could be re-positioned. **Action Discharged**

6. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

Noted by the members.

7. PLANNING

a) Planning Applications

- i) **KCC/DO/0069/2011** – Response by 19th May 2011

Proposal: Temporary change of use of agricultural land (for approximately 12 weeks) to allow drilling of an exploratory borehole to test the insitu coals, Lower Limestone Shale and associated strata: including provision of a drill rig and associated compound.

Location: Land adjacent to the Junction of the A257 and A256, North of Woodnesborough

It was agreed this application should be circulated and discussed at the May meeting.

Action Councillors

b) Planning Decisions

- i) DOV/11/00003 – Granted full planning permission – Change of use of squash court building to offices, associated external alterations and provision of car parking – Cornerbank, Marshborough.
- ii) DOV/11/00063 – Granted full planning permission – Erection of a detached dwelling (existing dwelling to be demolished) – Vineries, New Street, Woodnesborough
- iii) DOV/11/00049 – Erection of a rear extension (existing garage to be demolished) – Foxborough Farm, Foxborough Hill, Woodnesborough
- iv) DOV/10/01214 – Refusal of Outline Planning permission - - erection of two detached dwellings – The Old Pumping House, Beacon Lane, Woodnesborough
- v) DOV/10/01195 – Granted full planning permission – Erection of entrance gates and post and rail fencing – 1 Manor Barns, The Street, Woodnesborough
- vi) DOV/11/00045 – Granted full planning permission – Installation of replacement windows and doors – The Old Vicarage, The Street, Woodnesborough

The above were noted by the members.

c) Correspondence

- i) Electronic Notification of Planning Applications
- ii) Letter ref future planning applications in Woodnesborough

The above were discussed and noted by the members.

- iii) Letter from Dr Sewell ref – proposals for a new village hall.

The above were discussed and it was agreed that the Clerk should respond as per the discussion.

Action Sarah Wells

d) Consultation Documents

None received.

8. VILLAGE HALL

The external lights were now working properly.

9. REPORTS

a) Dist Cllr

None received.

b) Cllr Reports

None received.

10. FORTHCOMING EVENTS**a) Council Events**

Nothing planned.

b) Outside Events

- i) Kent Highways Services Seminar – Friday 17th June 9am to 12.30pm. Hoiliday Inn Hotel in central Ashford.
- ii) Village Hall AGM – Tuesday 10th May 8pm at the Village Hall
- iii) Future of Village Shops/Post Offices and Pubs In Kent – Wed 11th May Lenham Community Centre 7.15pm to 9.30pm
- iv) Green Tourism Project – Thur 19th May 6-8pm, Fowlmead Country Park
- v) Stakeholder Meetings Wed 8th June and Sat 11th June 2011 – Lenham Community Centre

The above were noted by the members.

Cllr Ovenden left the meeting at this point 8.20pm.

11. PARISH PLAN

Following the Annual Parish Meeting Cllrs Smith, Woodward and Hoskins had sort advice on the best way forward. It was agreed they should meet with the DDC LDF team following the elections.

12. CORRESPONDENCE**a) Correspondence needing a response/Action**

None received.

b) Consultation Documents

- i) Kent Design Guide “KENT FARMSTEAD GUIDENCE” and KENT DOWNS AONB FARMSTEAD GUIDENCE.

The above document had been circulated, it was agreed that no response was necessary.

c) Newsletters and Circulars

- i) Rural News
- ii) Oast to Coast

The above were discussed and noted by the members.

d) Other

- i) Local Council Shadowing Awards

The above were discussed and noted by the members.

13. HIGHWAYS

- a) KCC Definitive map modification order No 2 1998
- b) KCC Definitive map modification order No 1 2008

The above were discussed and noted by the members.

14. FINANCE**a) Budget**

- i) Receipts and Payment to 31st March 2011

After some discussion it was proposed by Cllr Smith and seconded by Cllr Baker that the above accounts should be adopted by the Council, all agreed. See Appendix A.

- ii) Revised Budget for 2011/12

The above were discussed and slight changes made. It was proposed by Cllr Boorman and seconded by Cllr Baker that the revised budget should be adopted by the Council, all agreed. See Appendix B.

- iii) Audit form received.
- iv) £11k Precept received

The above was noted by the members.

b) Invoices

- i) £65.50 + VAT – Bob’s Electrical – Work to Village Hall external light

c) Other

- i) Parish Council Insurance due 1-6-2011. Two quotes received

After some discussion it was agreed that the quote from Zurich should be accepted and a three year undertaking entered into. It was agreed the Clerk should speak to the agent about adding the Village Hall insurance to the policy when it comes up for renewal in March 2012. **Action Sarah Wells**

- ii) The Clerk gave the accounts to Cllr Smith for inspection.

15. PAYMENTS

		Cheque No
a) £715.45 Village Hall Insurance – paid between meetings		1162
b) £198.52 Clerks Salary Apr 26 x 10.198	265.15	1163
Pension Contribution	<u>-17.23</u>	
	247.92 taxable Pay	
	<u>-49.40</u>	
	198.52 Clerks Salary	
c) £49.40 H M Revenue and Customs		1164
d) £48.78 KCC LGPS		1165
Council Contribution	31.55	
Clerks Contribution	<u>17.23</u>	
	48.78	
e) £71.16 Environmental Engineer 4-4-11 to 29-4-11		1166
f) £78.60 Bob’s Electrical		1167
g) £40.00 Petty Cash		1168

It was proposed by Cllr Charlesworth and seconded by Cllr Ford that the above payments should be made, all agreed.

16. DATE OF NEXT MEETING

The Annual Meeting of the Parish Council will take place on Tuesday 17 May 2011.

17. VILLAGE GREEN

Cllr Boorman reported that he had been unable to deal with the graffiti and would try again soon.

Action Cllr Boorman

Before closing the meeting the Chairman said he would like to record his thanks to Cllr Richard Ovenden. Cllr Ovenden joined the Council in June 1964, and had been in post continuously since that time. Cllr Ovenden had decided not to stand for re-election.

He also thanked Cllr D Smith who had also decided to stand down after 8 years on the Council due to personal reasons.

The meeting closed at 8.50pm