

d) To consider and comment on planning consultation documents

- i) Email ref Lasslett's Yard Planning Application – Community Contributions

The members agreed that should a community contribution be made it could be used to provide the tree, shrubs and landscaping that will be needed for the new village green associated with the new Community Hall. The Clerk to respond.

Action Sarah Wells

7. VILLAGE GREEN

To discuss and agree action relating to any issues concerning the Village Green.

- a) Village Green Safety inspection

The inspection report was discussed. No urgent matters had been identified and as the cycle track would not be moved to the new village green it was not felt necessary to undertake any additional work.

- b) Future of green

The Clerk informed the members that the rent for 2015 is due to be paid in Dec 2014. She asked if the Council wished to pay this or to give notice that the Green will be relinquished as the new village green should be in place by Dec. If the Green is to be relinquished the land owner and DDC need to be informed.

She also asked if the planning permission for the Community Hall included the new village green. If not, a change of use application would need to be made and also a change of use for the old green would be needed. Cllr Hoskins agreed to check.

Action Cllr Hoskins

Once the planning considerations had been clarified the Clerk to write to the land owner and DDC to inform them the Green will not be needed from the end of 2014.

Action Sarah Wells

- c) Safety Inspections due Jan 2015

It was agreed this should be kept in the budget.

8. VILLAGE HALL

Nothing to discuss.

9. REPORTS

To receive written or verbal reports from:-

- a) **Dist Cllr**

No reports received.

- b) **Councillor Reports**

Cllr Hall had met with the two PCSO's responsible for the parish. There had been little to discuss as there have been few crime reports over the past 6 months. The PCSO's had asked if they would be able to hold surgeries in the Community Hall once it opened. The members agreed to this in principle. They had agreed to meet again in 6 month.

10. FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

- a) **Council Events**

Nothing planned at the moment.

- b) **Outside Events**

- i) Dover Area KALC meeting – 8th May 7.30pm Phoenix Centre, Sandwich

Cllrs Butcher and Hall expressed an interest in attending.

- ii) CPRE – Presentation by Hadlow College – June 5th at Deal Town hall – 7.15pm

Cllr Woodward wished to attend this meeting . The Clerk to send the RSVP. **Action Sarah Wells**

- iii) Neighbourhood Forum – The Future of Energy – Wed 11th Jun – Sutton Parish Community Centre – 7.00pm to 9.00pm

Cllr Butcher wished to attend.

11. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Consultation Documents

- i) Operation of the national Planning Policy Framework

The members did not wish to make comments.

b) Newsletters and Circulars

- i) Rural News issue 136
- ii) KALC Parish News

Noted by the members.

c) Other

- i) Rural Sounding Board

The members did not wish to join this organisation.

12. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) KCC – Safe and Sensible Street Lighting – Part-night Lighting

Noted by the members.

13. NEW COMMUNITY HALL

To discuss and agree actions relating to the New Community Hall

- a) The existing Hall needs an Energy Performance Certificate (EPC) before it can be marketed.

RESOLVED Christopher Hodgson should be instructed to get this done at a cost of £250 plus VAT.

- b) Cllr Boniface had been told that the site of the new hall and houses was up for sale. He was concerned this may affect the community hall plans. Cllr Hoskins explained that now the s106 agreement was signed anyone that brought the site would have to honour the agreement. Cllr Hoskins agreed to speak to the developer. **Action Cllr Hoskins**

14. FINANCE

To discuss and agree actions relating to the Council Finances

a) Invoices

- i) £624.00 Simon Read – Village Hall repairs
- ii) £300.00 Christopher Hodgson Estate Agent
- iii) £54.00 Wicksteed Leisure Ltd – Annual Playground inspection

Noted by the members.

b) Other

- i) Grant request from St Mary Church - £750 for upkeep of Churchyard

RESOLVED that the grant of £750 should be made to the PCC for the upkeep of the Churchyards. The cheque to be drawn at the next meeting. **Action Sarah Wells**

- ii) 2013/14 Year End Accounts – Budget v Actual

RESOLVED that the accounts should be adopted by the Council. Appendix A

- iii) 2014/15 Budget for approval

RESOLVED that the budget for 2014/15 be approved by the Council. Appendix B

- iv) 2013/14 Audit Form – Confirm Account Statements

RESOLVED that the Accounts statements is approved by the Council.

- v) 2013/14 Audit form – Approve annual governance statement

RESOLVED that the Accounts statements is approved by the Council.

- vi) Norris and Fisher – Village Hall Storm damage claim paid £644
 vii) Norris and Fisher – Village Hall loss of income claim paid £346 Noted
 viii) Norris and Fisher – Village Hall insurance – No claims discount removed from renewal and additional £130.14 to pay.

The members were unhappy that this extra premium had been added a month after the start of the policy, the Clerk to query this invoice. **Action Sarah Wells**

- ix) £320.06 KALC Membership renewal

RESOLVED KALC membership should be renewed.

- x) £361.86 Parish Council Insurance renewal – If the Council enters into another 3 year agreement there would be a reduction of £54.88 on last year

RESOLVED that a three year undertaking should be agreed.

15. PAYMENTS

RESOLVED that the following payment should be made.

Paid between meetings

	Cheque No
a) £624.00 Simon Read – Village Hall repairs	1384
b) £480.00 Christopher Hodgson	1385

To pay

c) £202.47 Clerks Salary Apr 26 x 10.30	267.80	1386
	Pension Contribution	
	<u>-14.73</u>	
	253.07 taxable Pay	
	<u>-50.60</u>	
	<u>202.47</u>	Clerks Salary
d) £50.60 H M Revenue and Customs		1387
e) £56.51 KCC LGPS		1388
	Council Contribution	41.78
	Clerks Contribution	<u>14.73</u>
	<u>56.51</u>	
f) £97.92 Environmental Engineer 31 st Mar 2014 to 27 Apr 2014		1389
g) £97.92 Environmental Engineer 28 Apr 2014 to 25 th May 2014		1390
h) £54.00 Wicksteed Leisure Ltd – Annual Playground inspection		1391
i) £130.14 Norris & Fisher – Village Hall insurance		1392
j) £320.06 KALC Membership renewal		
k) £361.86 Parish Council Insurance renewal		

16. DATE OF NEXT MEETING

The next meeting of the Parish Council will be its Annual meeting on Tue27th May 2014

Scheduled

24th Jun 2014 22nd Jul 2014 23rd Sept 2014 28th Oct 2014 9th Dec 2014

Meeting closed at 8.40pm.