

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH
COUNCIL HELD ON TUESDAY 28th APRIL 2015 AT 7.30pm AT WOODNESBOROUGH
VILLAGE HALL**

Present: -Councillors B Baker (Chair) G Hall L Butcher D Ford
 G Boorman S Hoskins A Boniface

Sarah Wells Clerk to the Parish Council Dist Cllr P Russell 2 Members of the Public

1. APOLOGIES

Cllrs D Woodward & P Charlesworth. PCSO's I Norton.

2. DECLARATION OF INTERESTS

Cllr Boorman declared a significant other interest in the housing development and new Village Hall as he lives on the opposite side of the field which is proposed for the Village Hall.

Cllr Baker declared a significant other interest in the proposed housing development and new Village Hall as the lead member of the Woodnesborough Players. Also any matters concerning the Church, as she is a Church Warden.

The Chairman closed the meeting so that members of the public could speak. Mr N Kenton the applicant for the planning applications DOV/15/00336 & 00337 explained the application and what he hoped to achieve. He answered some questions about the plans.

The meeting was reopened.

3. POLICE REPORT

A very brief report had been provided, the members did not feel it was very informative and was out of date as it contained information from 1st to 31st March. There were no details of an incident concerning a gun that police had attended earlier in this month. It was agreed that this situation would be monitored and if next month report was as unsatisfactory Cllr Hall would speak to the police officer. **Action Cllr Hall**

4. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary meeting of the Parish Council held on 24th Mar 2015, be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Annual Parish meeting held on 24th Mar 2015, be duly signed by the Chairman as a true and correct record of the meeting.

5. ACTIONS FROM THE LAST MEETING

a) Actions of the Ordinary meeting of the Parish Council held on 24th Mar 2015.

Village Green

Skip hire – The skip had been delivered and all remnants of the Village Green equipment and fence disposed off. **Actions Discharged**

The screening of the building was discussed, Cllr Baker had contacted the Woodland Trust to see if any trees/shrubs could be obtained. She was waiting for a response. **Action Cllr Baker Ongoing**

There was some confusion about who should be providing the screening, Cllr Hoskins was reading through the 106 agreement to see if this could be clarified. **Action Cllr Hoskins**

Planning

DOV/15/00115 - Installation of a solar farm, ancillary equipment, 2.2m high fencing and provision of hedgerow and tree planning. The Clerk had responded to DDC. **Action Discharged**

DOV/15/00153 - Reserved matters application for the layout, scale and appearance of the accommodation buildings pursuant to condition 35 of planning permission DOV/12/00460. The Clerk had responded to DDC. **Action Discharged**

Forthcoming Events

Kent Police Parish Forum – Wed 27th May 7-9pm – Whitfield Village Hall
Wed 11th Nov 7-9pm – Sandwich Guildhall

To be discussed at the May meeting.

Action Sarah Wells ongoing

Correspondence

Other

Kent Wildlife trust – Volunteer Warden needed – lane to Lower Rowling farm Roadside Nature Reserve – Cllr Woodward has asked for volunteers in the Parish News letter. **Action Discharged**

New Community Hall

The Clerk should write to Anthony Swain Architecture Limited as agreed.

Action Discharged

Cllr Woodward was still collating the evidence for the formal letter of complaint.

Action Cllr Woodward.

b) Actions of the Annual Parish meeting held on 24th Mar 2015.

New Community Hall - One criticism was that the car park was located in the wrong place. It was agreed this would be discussed by the Council.

The members discussed this matter but did not feel it was necessary to make any changes.

Action Discharged

6. PLANNING

a) To consider and comment on planning applications submitted for consultation by DDC.

i) DOV/15/00307

Proposal: Variations of condition 2 of planning permission DOV/11/00965 to allow amendments to approval drawings (application under section 73)

Location: Land West & South of Stoneleigh & Village Hall, The Street, Woodnesborough

RESOLVED this application should be positively supported, the members felt the changes would be beneficial to the street scene.

ii) DOV/15/00336

Proposal: Change of use, conversion, partial demolition and extension of agricultural building to provide 3 holiday lets, erection of 1 detached and a pair of semi-detached dwellings, conversion of shed to garage and associated parking and landscaping (existing sheds and stables to be demolished)

Location: Denne Court Farm, Hammill, Woodnesborough, CT13 0EG

RESOLVED this application should be positively supported, the members felt this would be a good use of a brown field site that will bring in business to the local area

iii) DOV/15/00337

Proposal: Internal and external alterations and partial demolition of agricultural building to facilitate conversion and extension to provide 3 holiday lets

Location: Denne Court Farm, Hammill, Woodnesborough, CT13 0EG

RESOLVED this application should be positively supported, the members felt this would be a good use of a brown field site that will bring in business to the local area

iv) DOV/15/00343

Proposal: Reserved matters application for a residential dwelling (plot 11) pursuant to outline permission DOV/12/460 ((A) Full application for change of use and conversion of two engine sheds to six live/work units and B) Outline application for the erection of nineteen dwellings, 2352m² of B1(c) accommodation, construction of vehicular access, associated car parking and landscaping (existing buildings/structures to be demolished))

Location: Hammill Brick Works, Hammill Road, Woodnesborough, CT13 0EJ

This application had only been received this morning and the members had not had time to fully consider the plans, it was agreed it should be held over to the next meeting. **Action Sarah Wells**

b) To note planning decisions forwarded by DDC

i) DOV/15/00153 – Site Hammill Brickworks – Reserved matters application for the layout, scale and appearance of the B1 (C) accommodation buildings pursuant to condition 33 of DOV/12/00460 - Granted

c) To consider and comment on planning correspondence

None received.

d) To consider and comment on planning consultation documents

None received.

7. VILLAGE HALL

To discuss and agree action relating to any issues concerning the Village Hall

Nothing to discuss.

8. COMMUNITY RESILIENCE EMERGENCY PLANNING

No offers of help or involvement had been received following the article in the Parish News, it was therefore agreed that this matter should be shelved until the new community hall was completed.

9. DOG FOULING AND LITTERING

Cllr Hall had met with the Environmental Crime Officers from DDC, they had provided him with posters and stickers that could be put up through out the Parish to inform local residents that the officers would be patrolling the area and will take action against anyone seen to letting their dog foul or littering. The Environmental Crime Officers would be happy to attend any village events or meetings to speak to local residents about fouling.

The possible use of CCTV to catch offenders was discussed but no action agreed. The members agreed to take posters and stickers to put up in and around their parts of the parish.

Action Councillors

10. REPORTS

To receive written or verbal reports from:-

a) Dist Cllr

Cllr Russell gave a brief report.

b) Councillor Reports

None received.

11. FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

a) Council Events

b) Outside Events

No event planned at this time.

12. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circulars

None received.

c) Other**i) Request from Eythorne PC ref fly tipping**

This request was noted. Cllr Hall was concerned as he had been informed that KCC had increased their minimum charge for commercial waste carries from £7.00 per load to £70.00. He felt this may lead to an increase in fly tipping. It was agreed this information should be verified before any action was undertaken.

Action Cllr Hall

13. HIGHWAYS

To discuss and agree actions relating to highways issues

a) Cllr Butcher was concerned that the bridge on the footpath running behind the new development was much undermined and may not be safe, she had reported this to PROW via email but had not received any response. The Clerk to let her have the new PROW officers email details.

Action Sarah Wells

14. NEW COMMUNITY HALL

To discuss and agree actions relating to the New Community Hall

a) Sale of the Existing Village Hall

RESOLVED members of the public and the press be excluded during consideration of business of a confidential nature under the Public Bodies Admissions to Meetings Act 1960 s1(2).

The sale of the Old Village Hall and funding for the new community Centre was discussed.

15. FINANCE

To discuss and agree actions relating to the Council Finances

a) £450.00 + VAT MRL Acoustics Ltd – Authorised June 2014 Replacement Cheque**b) Year End accounts 2014-15**

RESOLVED the year end accounts be adopted by the Council. See Appendix A.

c) Audit Form 2014-15

RESOLVED the annual governance statement is approved by the Council.

d) £364.51 Parish Council Insurance renewal

RESOLVED the Parish Council Insurance should be renewed with Zurich Municipal.

e) £298.10 + VAT KALC Membership renewal

RESOLVED the KALC Membership should be renewed.

f) Precept received**g) £155.00 + VAT Skip Hire Village Green**

28-04-2015

16. PAYMENTS**Cheques**

RESOLVED the following payments should be made.

a) £540.00 MRL Acoustics Ltd		1449
b) £223.25 Clerks Salary Apr 26 x 10.527	273.70	1450
	Pension Contribution	
	<u>-15.05</u>	
	258.65 taxable Pay	
	<u>-35.40</u>	
	<u>223.25</u> Clerks Salary	
c) £35.40 H M Revenue and Customs		1451
d) £57.74 KCC LGPS		STO
	Council Contribution	42.69
	Clerks Contribution	<u>15.05</u>
	<u>57.74</u>	
e) £97.92 Environmental Engineer		1452
	30 th Mar 2015 to 26 th April 2015	
f) £364.51 Zurich Parish Council insurance renewal		1453
g) £357.72 KALC Membership renewal		1454
h) £186.00 Skip Hire		1455
i) £50.00 Petty Cash		1456
j) £111.55 – Clerk Expenses Jan to Mar 2015		1457
	Office Allowance 3 x £20 = £60.00	
	Telephone 3 x £2.50 = £11.50	
	Mileage 89 x 45p = £40.05	
k) £13.14 Annual meeting refreshments		1458

17. DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council

Scheduled dates

19 th May 2015	23 rd Jun 2015	28 th Jul 2015	22 nd Sept 2015
27 th Oct 2015	8 th Dec 2015		

The meeting closed at 9.08pm