

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 8th DECEMBER 2009 7.30pm AT WOODNESBOROUGH VILLAGE
HALL**

Present: -Councillors D Woodward (Chairman) G Boorman D Smith B Baker
 R Ovenden (part) B Wiseman K Ellen D Ford
 Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllr S Hoskins

A change to the order of the agenda was agreed. Item 10 Parish Plan to be moved to the end of the meeting.

2. PARTNERS AND COMMUNITIES TOGETHER (PACT)

No report had been received by the Council.

3. MINUTES OF LAST MEETING

a) Minutes of Ordinary meeting 27th Oct 2009

It was proposed by Cllr Ellen and seconded by Cllr Baker that the minutes of the last meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

4. ACTION FROM THE LAST MEETING

Village Green

Wicksteed Leisure safety report – Still with the risk assessment committee. Cllr Boorman had inspected.

Action Discharged

Planning

- i. **DOV/09/00920** - Erection of two storey and single storey side extension to include balcony, two infill extensions and first floor extension. Each End House, Each End Woodnesborough

The above was circulated and returned to the Clerk no objections were raised.

Action Discharged

Village Hall

The Contractors had started work, but were taking longer to complete the task than originally planned. Cllr Hoskins to arrange to meet the KCC manager in charge of the job.

Action Cllr Hoskins Ongoing

It was agreed that a new risk assessment should be undertaken on the village hall.

Action Risk Assessment Committee Ongoing

Forthcoming Events

Outside Events

DDC Annual Town and Parish Liaison meeting 2009 – 11th Nov 6.00pm for 6.30pm – Cllrs Boorman and Woodward had attended the meeting.

Action Discharged

Correspondence

Correspondence needing a response/Action

Enquiry about caravans parked in field off A267 on Ash Road – Cllr Ovenden has inspected the site. He was sure that no one was living on the site. The members were unsure whether there was any breach of Planning regulations. It was agreed the Clerk should contact the Planning Investigation unit.

Action Sarah Wells

Web-Site

The web-site address in the Parish News had been corrected.

Action Discharged

Highways

DDC – enquiry ref Quad bikes - The Clerk had forwarded the owners details to DDC. **Action Discharged**

Village Green

Quote for mowing green in 2010 – The Clerk had accepted the quote.

Action Discharged

5. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.
- b) Standards Board Minutes and Agenda

The above was noted by the members.

6. PLANNING**a) Planning Applications**

None received.

b) Planning Decisions

- i. DOV/09/00920 – Granted Full Planning Permission – Erection of first floor and single side extensions to include balcony, two infill extensions and first floor extension – Each End House, Each End.
- ii. DO/07/179/MR35/R19 – Approved - Request to seek approval for the replacement of an existing weighbridge office with a new weighbridge office pursuant to condition 19 of planning application D0/07/179/MR35 Rowling Chalk Pit, Rowling, Woodnesborough Sandwich Kent

c) Correspondence

None received.

d) Consultation Documents

None received.

7. VILLAGE HALL

Cllr Boorman reported that the hole in the ceiling had been repaired. The Christmas Bazaar had been very successful, raising £550.00 towards the upkeep of the Village Hall. Cllr Baker reported that there was a leak in the roof above the stage. A pothole at the bottom of the drive was also reported. The Clerk to report to KHS.

Action Sarah Wells

8. REPORTS**a) Dist Cllr**

No reports received.

b) Cllr Reports

Cllr Boorman gave a report on the Town and Parish Council meeting at DDC. Cllr Woodward reported on the KHS Highways Seminar.

9. FORTHCOMING EVENTS**a) Council Events**

None planned

b) Outside Events

- i. Lord Lieutenant Of Kent Civic Service – Thur 22nd April 11.00am

The members did not wish to attend the service, the Clerk to return the RSVP.

Action Sarah Wells

10. CORRESPONDENCE**a) Correspondence needing a response/Action**

None received.

b) Consultation Documents

None received.

c) Newsletters and Circulars

- i. White Cliffs Country
- ii. Close to Home
- iii. Clerks and Council Direct
- iv. Green Gang Activities

The above were discussed and noted by the members

d) Other

- i. Kent Fire & Rescue Service – Making Kent Safer – Integrated Risk Management Plan 2010/13
- ii. Kent Air Ambulance Trust
- iii. DDC Empty Properties
- iv. BTCV – Heritage Trees Project
- v. Kent Fire and Rescue Service – Survey
- vi. Drainage to be discussed at Joint Transportation Board

The above were discussed and noted by the members

- vii. Dart Kent Karrier – Dial – A – Ride Service

Cllr Woodward took this information for inclusion in the Parish News.

11. WEB –SITE

The web site was discussed.

12. HIGHWAYS**a) Bus Stop Oak Hill**

Cllr Woodward had been contacted by a Parishioner who had nearly been hit by a car when he alighted from a bus on Oak Hill. The members were concerned about the safety of this bus stop. They were also concerned that a notice had been put up by Stagecoach at the Junction of Marshborough Rd and Oak Hill informing customers that the bus would no longer stop at this point. This is the stop used by residents of Fir Tree Hill and Foxborough Hill. It was agreed the Clerk should contact Stagecoach and ask for an explanation.

Action Sarah Wells

b) KCC - Subsidised Local Bus Service - Noted**13. FINANCE****a) Budget**

Nothing to discuss at this time.

b) Invoices

- i. £177.25 K J Butcher – Flower Beds
- ii. £55.00 G.Cronin Building and Roofing – Village Hall Roof
- iii. £500.00 R G Ovenden – Village Green Rent
- iv. £37.75 SLCC Membership
- v. £24.99 Toner Cartridge – Reimburse Clerk

c) Other

- i. New Salary Scale for 2009

After a brief discussion it was proposed by Cllr Baker and seconded by Cllr Boorman that the new salary rate should be paid, back dated to 1st April 2009.

14. PAYMENTS

			Cheque No
a)	£196.46 Clerks Salary Nov 6 x 10.097	262.52	1051
	Pension Contribution	<u>-17.06</u>	
		245.46 taxable Pay	
		<u>-49.00</u>	
		196.46 Clerks Salary	
b)	£49.00 H M Revenue and Customs		1052
c)	£46.46 KCC LGPS Council Contribution	29.40	1053
	Clerks Contribution	<u>17.06</u>	
		46.46	
d)	£69.60 Environmental Engineer 16-11-09 – 11-12-09		1054
	4 weeks at £17.40 (£5.80 x 3) = 69.60		
e)	£177.25 K J Butcher – Flower Beds		1055
f)	£55.00 G.Cronin Building and Roofing – Village Hall Roof		1056
g)	£500.00 R G Ovenden – Village Green Rent		1057
h)	£00.05 Mr & Mrs Denning Village Hall Car park rent		1058
i)	£00.05 Mr Collingwood Village Hall Drive Rent		1059
j)	£40.00 Petty Cash		1060
k)	£37.75 SLCC Membership		1061
l)	£24.99 Toner Cartridge – Reimburse Clerk		1062
m)	£196.26 Clerks Salary Dec 26 x 10.097	262.52	1063
	Pension Contribution	<u>-17.06</u>	
		245.46 taxable Pay	
		<u>-49.20</u>	
		196.26 Clerks Salary	
n)	£49.20 H M Revenue and Customs		1064
o)	£46.46 KCC LGPS Council Contribution	29.40	1065
	Clerks Contribution	<u>17.06</u>	
		46.46	
p)	£69.60 Environmental Engineer 14-12-09 – 08-01-010		1066
	4 weeks at £17.40 (£5.80 x 3) = 69.60		

It was proposed by Cllr Baker and seconded by Cllr Ellen that the above payments should be made.

15. DATE OF NEXT MEETING

The Ordinary Meeting of the Parish Council will take place on Tuesday 26 January 2010.

16. VILLAGE GREEN

Cllr Ovenden declared a personal and prejudicial interest and left the meeting at 8.45pm.

Cllr Boorman reported that he had inspected the site and made some minor repairs. He had noted some damage to the edges of the cycle track equipment. This damage did not affect the safety of the equipment.

17. PARISH PLAN

Cllr Woodward reported that a piece of land in Beacon Lane had been offered for use as a Village Hall site. The Parish Plan group had inspected the land but unfortunately it had not been found suitable for a Village Hall. It was too far from the village and did not have suitable site lines for a vehicle access. The topography of the site would also add to the building costs.

The meeting closed at 9.15pm.