

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH  
COUNCIL HELD ON TUESDAY 14th DECEMBER 2010 7.30pm AT WOODNESBOROUGH  
VILLAGE HALL**

**Present:** -Councillors            D Woodward (Chair) G Boorman            R Ovenden  
   B Baker                            P Charlesworth            D Ford  
   K Ellen                             S Hoskins                    D Smith

Sarah Wells Clerk to the Parish Council

5 Members of the Public

## **1. APOLOGIES**

PC Woodland

The meeting was closed at 7.31pm so that the members of the public could speak. Concerns were raised about the inclusion of site No SHL058 Land at Beller's Wood Nursery in the LDF Site Allocations document. The meeting re-opened at 7.45pm.

## **2. DECLARATION OF INTERESTS**

Cllr Ovenden declared a personal and prejudicial interest in the Village Green as he owns the site.

**A change in the order of the agenda was agreed, with item 8. Planning being taken at this time.**

## **3. PLANNING**

### **a) Planning Applications**

#### **i) DOV/10/00982**

**Proposal:** Erection of 60m temp met-mast for a period of 18 Months –

**Location:** Engine Shed Land, East Langdon

This had been circulated between meetings. It had been objected to.

### **b) Planning Decisions**

- i) DOV/10/00893 – Granted full planning permission – Erection of dormer roof extension – Hammill Lodge, Hammill.
- ii) DOV/10/00812 – Granted full planning permission – Erection of single storey rear extension and insertion of window to west elevation – Dale House, Marshborough
- iii) DOV/10/00816 – Granted full planning permission – Erection of a single storey rear extension – 1 Summerfield Row, Summerfield, Woodnesborough.

The above were discussed and noted by the Members.

### **c) Correspondence**

- i) DOV/10/00982 Erection of 60m temp met-mast for a period of 18 Months – Engine Shed Land, East Langdon – To Planning Committee 9-12-10.
- ii) DDC Investigation – Land adj A257 Sandwich Rd

The above were discussed and noted by the Members.

### **d) Consultation Documents**

- i) LDF Preferred Option Consultation

- **Land at Beller's Wood Nursery, Sandwich Road, Sandwich - SHL058**

It was agreed that the Council would object to this application on the following grounds. The site is physically divorced from the village confines. Development would have a detrimental impact on the countryside. There is no access to the site (the one currently used is private and right of way is granted for the nursery). Although the site adjoins the main road, providing an access would be unacceptable as it is too close to the very busy roundabout. The site has no mains drainage, the properties currently on site have cesspools. The land is subject to flooding. Two thirds of the site is classed as grade one agricultural land and this should not be built on.

- **Woodnesborough Nurseries, Sandwich Road, Woodnesborough - SHL021**

The Council would support some development on this site believing that Woodnesborough needs additional homes to allow it to develop into a Village that can be sustained in the future. However, it is concerned about the number of units proposed, feeling that 75 is far too many. The Council is also concerned about access to the site for any development of it.

- **Land between Stoneleigh & Nine Acres, The Street, Woodnesborough - SHL048**

The Council strongly supports some development on this site though is concerned about the number of units proposed. However, it believes that building on this site would be highly beneficial in bringing together the two parts of the village allowing it to grow and develop a character that would be more sustainable for the future. The provision of a new Village Hall, which is desperately needed, on this site or on adjacent land would also be of great advantage, as it would be in the centre of the village and a meeting point for the two halves of the Parish. The provision of a paved footpath through the development could remove the dangers incurred by residents walking along The Street between the current “two parts” of the village.

- **Land adjoining Laslett's Yard, Beacon Lane, Woodnesborough- SHL093**

The Council strongly supports development on this site. It believes that adding this site to LDF03 will allow a good safe access to be provided. The business on the site has closed down as it was not economically viable and the Members feel a sympathetic developing of the site will improve the visual impact of the area.

- **Hammill Brickworks, Hammill – SHL027 – Mixed use**

The Council objects to the wholesale development of this site for housing with the 172 homes indicated. It would, however, support the conversion of some of the existing buildings to keep their historic and architectural appearance intact. Continued use of the site for employment purposes would be acceptable.

- **Land at Fleming Road, Woodnesborough – WOOD04 – Mixed Use**

The Council had no objections to this site being developed.

ii) **LDF Green Infrastructure**

The members had read and noted the content of the e-mail forwarded between meetings.

#### **4. PARTNERS AND COMMUNITIES TOGETHER (PACT)**

PC Woodland was absent from the meeting and had not submitted a report.

#### **5. MINUTES OF LAST MEETING**

a) **Minutes of Ordinary Meeting of the Parish Council 26th Oct 2010**

It was proposed by Cllr Baker and seconded by Cllr Smith that the minutes be signed as a true and correct record. All agreed and the Chairman signed the minutes.

#### **6. ACTIONS FROM THE LAST MEETING**

##### **Standing Orders**

Cllrs Woodward, Charlesworth & Boorman had met and discussed the document. **Action Discharged**

##### **Planning**

##### **Correspondence**

*Electronic Notification of Planning Applications* – The Clerk had approached the other Council for whom she was the Clerk, about sharing the costs of an A3 printer. They had declined the proposal as they have very few applications in a year. **Action Discharged**

##### **Village Hall**

The Clerk had contacted an electrician and asked him to contact Cllr Boorman to meet and discuss the fault with the outside light. **Action Discharged**

**Forthcoming Events****a) Council Events**

The Hall had been booked for the Annual Parish Meeting on 12th April 2011, the ordinary meeting on 26th April 2011 and the Annual Meeting of PC on 17th May 2011. **Action Discharged**

**Correspondence****Consultation Documents**

*KCC – Bold Steps for Kent: Medium Term plan to 2014/15* – Cllr Ford had responded. **Discharged**

**Highways**

Woodash Cross Roads – Cllr Woodward had inspected the site and did not feel that additional signage would help and the road markings did not need repainting. He noted that the last five accidents appeared to have been caused by vehicles travelling from the village. **Action Discharged**

**Finance****Budget**

*Setting up Finance Committee to deal with Budget / Precept for 2011/12* – The Clerk had forwarded all the relevant details to the Cllr Smith. **Action Discharged**

*Parish Magazine* - The Clerk had written to the editor as agreed. **Action Discharged**

**7. CODE OF CONDUCT**

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

Noted by the members.

**8. STANDING ORDERS**

Cllr Woodward would make the agreed changes and then meet with the Clerk to discuss the practicalities of implementing the Standing Orders. **Action Cllr Woodward**

**9. VILLAGE HALL**

A new Christmas tree had been purchased and put up in the hall. The electrician had not contacted Cllr Boorman. Cllr Smith said he had details of another electrician that may be able to do the work. He would liaise with the Clerk and Cllr Boorman. **Action Cllr Smith**

**10. REPORTS**

- a) **Dist Cllr** - None received.

**b) Cllr Reports**

Cllr Charlesworth had attended the KHS seminar and he had produced a written report that had been circulated to all Councillors. He was thanked for his report.

**11. FORTHCOMING EVENTS****b) Council Events**

The forthcoming Annual Parish Meeting was discussed. Ideas for a speaker were invited from Members.

**c) Outside Events**

i) Lord Lieutenant of Kent Civic Service-Canterbury Cathedral on 11am 29 Mar 2011. Unfortunately the Chairman was unable to attend.

**12. PARISH PLAN**

The possible scenarios for the provision of a new Village Hall were discussed, some of these would be dependent on the outcome of the new Site Allocations consultation. It was agreed that this matter would be revisited in April; if no progress had been made the Council would consider putting a planning application in for the site on Beacon Lane.

14-12-10

**13. CORRESPONDENCE****a) Correspondence needing a response/Action**

None received.

**b) Consultation Documents**

## a) Kent Fire &amp; Rescue Service Towards 2020

Discussed and noted by the Members.

**c) Newsletters and Circulars**

- i) English Rural Housing Association Annual report 2010
- ii) Clerks & Councils Direct
- iii) Rural News
- iv) ACRK Annual Summary 2009-2010
- v) Oast to Coast

Discussed and noted by the Members.

**d) Other**

- i) KCC Annual Performance Report 2009/10
- ii) Kent Police Authority Survey 2011/14

Discussed and noted by the Members.

**14. HIGHWAYS**

## i) Report from KHS seminar held on 29 Oct 2010

Noted by the Members.

## ii) Environmental Engineer

The Environmental Engineer had contacted the Clerk to say he had been offered a full time job on a six month trial. He wanted to know if his 14 year old brother could take on this role. Members discussed this briefly, but it was felt that it was not a suitable job for someone this young. It was agreed to ask if the Environmental Engineer could continue to work for the Parish Council on his days off.

**Action Sarah Wells**

## iii) Oak Hill Bus Stop

Cllr Woodward reported that he had been in touch with Stagecoach who would support the re-location of the bus stop to Marshborough Road. It was now hoped that a contribution towards funding could be obtained from CC Leyland Ridings. The Council fully agreed with the objective of mowing the bus stop in the interests of public safety.

**15. FINANCE****a) Budget**

- i) 2011/12 Budget Talks
- ii) 2011/12 Precept

Cllr Smith and the other Members of the Finance sub-committee had met and agreed a budget that was presented to the Council, see appendix A. After a lengthy discussion it was proposed by Cllr Smith and seconded by Cllr Baker that this budget should be adopted and the Council should precept for £11,000 for 2011/12. The Clerk to submit the precept demanded to DDC. Cllr Ford tabled an alternative budget paper but this did not receive any support from Members

**Action Sarah Wells**

**b) Invoices**

- i) £ 37.75 SLCC Membership
- ii) £45.25 K J Butcher – Flower bed Fir Tree Hill
- iii) £500.00 R G Ovenden – Village Green Rent
- iv) £600.00 T Ovenden – Village Green Mowing

The above were noted by the Members.

## c) Other

- i) Thank letter from St Mary's PCC

The above was noted by the Members.

- ii) Request for a grant from Chess Club – For Chess Clocks.

After some discussion it was proposed by Cllr Smith and seconded by Cllr Baker that 4 chess clocks should be purchased for the Chess Club.

**Action Sarah Wells**

**16. PAYMENTS**

			<b>Cheque No</b>
a) £198.32	Clerks Salary Dec 26 x 10.198	265.15	1135
	Pension Contribution	<u>-17.23</u>	
		247.92 taxable Pay	
		<u>-49.60</u>	
		<b>198.32</b> Clerks Salary	
b) £49.60	H M Revenue and Customs		1136
c) £46.93	KCC LGPS		1137
	Council Contribution	29.70	
	Clerks Contribution	<u>17.23</u>	
		<b>46.93</b>	
d) £71.16	Environmental Engineer 13-12-10 to 7-1-11		1138
e) £ 37.75	SLCC Membership		1139
f) £45.25	K J Butcher – Flower bed Fir Tree Hill		1140
g) £500.00	R G Ovenden – Village Green Rent		1141
h) £600.00	T Ovenden – Village Green Mowing		1142
i) £00.05	Mr & Mrs Denning Village Hall Car park rent		1143
j) £00.05	Mr Collingwood Village Hall Drive rent		1144

It was proposed by Cllr Hoskins and seconded by Cllr Ellen that the above payments should be made, all agreed.

**17. DATE OF NEXT MEETING**

The Ordinary Meeting of the Parish Council will take place on Tuesday 25th Jan 2011.

Cllr Ovenden left the meeting.

**18. VILLAGE GREEN**

- a) Quote for 2011 mowing

It was proposed by Cllr Baker and seconded by Cllr Hoskins that the quote from T Ovenden should be accepted.

**Action Sarah Wells**

The meeting closed at 9.50pm