

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 11th DECEMBER 2012 AT 7.30pm AT WOODNESBOROUGH
VILLAGE HALL**

Present: -Councillors B Baker G Hall K Ellen D Woodward(Chair)
 D Ford A Boniface S Hoskins P Charlesworth

Sarah Wells Clerk to the Parish Council
Mr Doug Smith

Dist Cllrs Pip Russell & Paul Carter

1. APOLOGIES

G Boorman

2. DECLARATION OF INTERESTS

- a) Cllr Baker declared a significant interest in the proposed housing development and new Village Hall as the lead member of the Woodnesborough Players. Also any matters concerning the Church, as she is a Church Warden.
- b) Cllr Boniface declared a disclosable pecuniary interest in the proposed housing development and new Village Hall due to the proximity of his house to the sites.

RESOLVED that the Clerk be authorised to grant a dispensation relieving a Member from either or both of the restrictions on participating in discussions and in voting (referred to in paragraph 5 of the Code of Conduct adopted June 2012).

3. POLICE REPORT

No report received.

4. MINUTES OF LAST MEETING

RESOLVED that the minutes of the Ordinary Meeting of the Parish Council held on 23rd Oct 2012, be duly signed by the Chairman as a true and correct record of the meeting

5. ACTIONS FROM THE LAST MEETING

Identification of services in the ditch at the back of Melville Lea – The Clerk had had the service pipes/conduits scanned by a contractor. All but one is live and carries electricity.

Action Discharged

Police Report

A written report had been received but gave little detail. It was agreed that Cllr Hall would contact the local police officer to ask that more detail be given in future.

Action Cllr Hall Ongoing

Highways

KCC Highways and Transportation – Tracker Survey – Cllr Woodward had completed

Action Discharged

Village Hall

The Clerk had been unable to get another quote for the driveway and after consulting with the chairman had accepted the quote from Oatmor Harris.

Action Discharged

6. PLANNING

- a) **To consider and comment on planning applications submitted for consultation by DDC.**
 - b) **To note planning decisions forwarded by DDC**
 - c) **To consider and comment on planning correspondence**
- None received.

d) To consider and comment on planning consultation documents

- i) Ash Neighbourhood Area Public Consultation

The members did not wish to make comments.

7. VILLAGE GREEN

To discuss and agree action relating to any issues concerning the Village Green.

- a) Annual Safety Inspection

RESOLVED the Clerk should book an unaccompanied inspection.

Action Sarah Wells

- b) Quote for Green mowing in 2013

RESOLVED the quote from T C Ovenden should be accepted for 2013.

Action Sarah Wells

8. VILLAGE HALL

The Christmas Bazaar had been very successful. The timer for the boiler is still not working.

9. REPORTS

To receive written or verbal reports from:-

- a) **Dist Cllr**

Dist Cllrs Russell and Carter gave reports.

- b) **Cllr Reports**

None received.

10. FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

- a) **Council Events**

It was proposed that the Annual Parish Meeting should take place on Tuesday 16th April, the Clerk to book the Village Hall.

Action Sarah Wells

- b) **Outside Events**

- i) Lord Lieutenant of Kent – Civic Reception, Tuesday 12 March 11am – Maidstone
All Saints Church

Cllr Woodward to RSVP if he was able to attend.

Action Cllr Woodward

11. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

- a) **Correspondence needing a response/Action**

None received.

- b) **Consultation Documents**

None received.

- c) **Newsletters and Circulars**

- i) Clerks and Councils Direct
- ii) Rural News

The above were noted by the Council.

- d) **Other**

- i) Minutes – Formation of a neighbourhood Forum in Sandwich
- ii) Rural Kent 50 plus Advice Service Funding withdrawn
- iii) DDC Littering and Dog Fouling Enforcement

The above were noted by the members.

iv) Kent Fire and Rescue Services – Inspection Reports
Cllr Boniface to put an article in the Parish News.

12. HIGHWAYS

To discuss and agree actions relating to highway issues

- a) Kent Lane Rental Scheme – Consultation
- b) KCC – Winter Briefing

Noted.

- c) Drainage Problems Melville Lea

As the services running across the drainage ditch had now been identified as live, it would not be possible to install a drainage pipe as originally planned. KHS were unwilling to undertake any work as they maintain that there is no highway water running through the ditch. Cllrs Hall and Ford felt this was not the case. It was agreed that Cllr Hall would try and prove highway water was entering the ditch.

Action Cllr Hall

13. FINANCE

To discuss and agree actions relating to the Council Finances

a) Invoices

- i) £600.00 Village Green Mowing for 2012
- ii) £40.50 SLCC
- iii) £17.00 Poppy Appeal
- iv) £500.00 Village Green rent
- v) £390.00 + VAT Oatmor-Harris – Village Hall Drive

b) Other

- i) NALC Precept Update – Noted.
- ii) Grant Request for £800.00 from St Mary's PCC for help with the costs of maintaining the Churchyard and Cemetery.

Cllr Baker declared a significant other interest in this application.

RESOLVED that a grant of £700.00 be made towards the cost of maintaining the Churchyard and Cemetery.

14. PAYMENTS

		Cheque No
a) £199.51 Clerks Salary Dec 26 x 10.198	265.15	1279
Pension Contribution	<u>-15.64</u>	
	249.51 taxable Pay	
	<u>-50.00</u>	
	<u>199.51</u> Clerks Salary	
b) £50.00 H M Revenue and Customs		1280
c) £48.78 KCC LGPS		1281
Council Contribution	31.55	
Clerks Contribution	<u>17.23</u>	
	<u>48.78</u>	
d) £600.00 T C Ovenden – Village Green mowing		1282
e) £468.00 Oatmor-Harris – Village Hall Drive		1283
f) £17.00 Poppy Appeal		1284
g) £40.50 SLCC		1285
h) £500.00 R G Ovenden Village Green rent		1286
i) £00.05 Mr & Mrs Denning Village Hall Car park rent		1287
j) £00.05 Mr Collingwood Village Hall Drive Rent		1288
k) £96.00 Environmental Engineer 10 Dec to 4 Jan		1289
l) £700.00 St Mary's PCC		1290

15. DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Tuesday Tue 22nd Jan 2013

Scheduled dates26th Feb 201326th Mar 201323rd April 201328th May 2013**16. PARISH PLAN**

The New Village Hall Working Party reported that the Planning Officer had asked for yet more information from the developer.

RESOLVED that the council write to DDC and complain about the amount of time this application had been with DDC as it had now been over a year since it was first submitted. **Action Sarah Wells**

The New Village Hall Working Party also reported that Quinn Estates had been in touch following the granting of planning permission for the Hammill Brickworks development. They had put aside money for Community projects in both Eastry and Woodnesborough Parishes.

RESOLVED that the Clerk write to Quinn Estates accepting their generous offer.

Action Sarah Wells

Mr Doug Smith reported on the CASE meeting he had attended on 20th Nov. A lot of information on grant funding had been available. Big Lottery money is still available and the New Village Hall project meets the criteria. He had sent away for the pre-application form.

The meeting closed at 9.15pm