

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
 HELD ON TUESDAY 24th FEBRUARY 2009 7.30pm AT WOODNESBOROUGH VILLAGE
 HALL**

Present: -Councillors D Woodward (Chairman) B Wiseman G Boorman
 S Hoskins B Baker. R Ovenden
 D Smith D Ford

Sarah Wells Clerk to the Parish Council 4 Members of the public

The Chairman invited the members of the public to speak before the meeting started. The members of the public all lived at the Aireys and were having various problems with the properties. After some discussion the Councillors agreed to write to the Housing Association and ask for a site meeting to discuss these problems. **Action Sarah Wells**

The meeting opened at 7.50pm

1. APOLOGIES

Cllr K Ellen & PC Ian Woodland

2. POLICE AND COMMUNITIES TOGETHER (PACT)

PC Woodland had sent a written report that was read out by the Clerk.

3. MINUTES OF LAST MEETING

It was proposed by Cllr Baker and seconded by Cllr Boorman that the minutes of the last meeting held on the 27th January 2009 be signed as a true and correct record, all agreed and the Chairman signed the minutes.

4. ACTION FROM THE LAST MEETING

Village Hall

Work to rear of Hall – Cllr Ovenden had declared a personal and prejudicial interest and withdrawn from the working group. He had been replaced by Cllr Smith. After discussions Cllr Hoskins had started to prepare a work specification. **Action Discharged**

Village Hall Committee Constitution – Cllr Woodward had scheduled a meeting for 3rd March.

Action Discharged

Forthcoming Events

a) Council Events

Annual Parish Meeting 2009 – The Clerk had confirmed the Speaker could attend on 12th May and drafted the agenda. **Action Discharged**

Correspondence

Plugged in Chart – The Clerk had obtained an electronic version of the chart. This would be loaded onto the web site. **Action Discharged**

Highways

Litter Bin Coombe Lane – The Clerk had spoken the DDC, the lay-by in question is unofficial and there was concern that if a bin was erected on the tarmac area it would be knocked over. Ownership of the land would need to be ascertained before any further action could be taken. Cllr Ovenden offered to try and find out who owned the land. **Action Cllr Ovenden**

Dog waste – Top of Fir Tree Hill – The Clerk had contacted the dog warden and signs had been erected. **Action Discharged**

Speed restriction signs – Ramsgate Road Sandwich – in the vicinity of Stoner estate – These had been removed. **Action Discharged**

Cllr Ovenden had to leave the meeting at this point. 8.05pm.

Funding

DDC – Active Dover – Request for contribution towards a grant fund – The Clerk had responded as agreed at the last meeting. **Action Discharged**

Kent Policing Kent 2009/10 Survey - The Clerk had responded as agreed at the last meeting. **Action Discharged**

East Kent Joint Parish Independent Remuneration Panel – The Clerk had responded as agreed at the last meeting. **Action Discharged**

Invitation to Join ACRK £35 per year – The Clerk had added to payments of this meeting. **Action Discharged**

5. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.
- b) Standards Committee – Change of date

The above were noted by the members. Cllrs Baker and Ford requested change forms and a copy of their current register of interest. Cllr Woodward also asked for a copy of his registration form.

Action Sarah Wells

6. PLANNING

a) Planning Applications

None received.

b) Planning Decisions

None received.

c) Correspondence

None received.

d) Consultation Documents

- i. DDC LDF – Core Strategy

This document had been seen by two thirds of the members, to date no comments had been raised. It was agreed that the rest of the members should read the document and forward any comments to the Clerk before the closing date of 25th March 2009.

7. VILLAGE HALL

The specification for the work at the rear of the hall was discussed. There was concern that the proposed work would not solve the problem of flooding in the store room. It was suggested that a pump should be

installed to solve this problem. Cllr Hoskins to provide a separate specification for this work, and continue with the production of the original specification.

Action Cllr Hoskins

8. REPORTS

a) Dist Cllr

None present

b) Cllr Reports

Cllr Woodward had attended the Police Parish Forum and gave a brief report. Cllr Smith reported on the Sandwich Neighbourhood Forum.

9. FORTHCOMING EVENTS

a) Council Events

- i. Annual Parish Meeting 12th May

A slight change to the agenda was agreed, the Clerk to make the change and get sufficient copies printed in time for the April Meeting.

Action Sarah Wells

b) Outside Events

- i. ACRK – Climate Change – A Challenge to your Community -14th March Lenham Community Centre
- ii. KALC – Planning Information Day – Sat 28th March 2009 (£90.00 + VAT)

The above were noted by the members.

10. PARISH PLAN

The members discussed the possibility of moving the village hall project forward. After some discussion it was agreed the Parish Plan group would contact DDC planning for advice.

11. CORRESPONDENCE

a) Correspondence needing a response/Action

None received

b) Consultation Documents

None received

c) News letters and Circulars

- i. The Kent County Playing Fields Association Newsletter
- ii. Senior Citizens Forum Newsletter
- iii. Green Gang
- iv. DDC Close to Home
- v. Oast to Coast
- vi. Stour View

The above were discussed and noted by the members

d) Other

- i. DDC – District Youth Strategy 2008-2012
- ii. Minutes Sandwich Neighbourhood Forum

The above were discussed and noted by the members

12. WEB –SITE

The site was discussed by the meeting.

13. HIGHWAYS

- a) Kent Highways Services – Parish Verge maintenance

The Clerk to respond to this letter.

Action Sarah Wells

14. FINANCE**a) Budget**

- i. Funding for PCSO in Sandwich

This was discussed by the members.

b) Invoices

- i. £65.00 G Cronin Building & Roofing – Gutter repairs Village Hall

Noted

c) Other

None received.

15. PAYMENTS

			Cheque No
a) £191.09	Clerks Salary Feb	26 x 9.827	255.50
		Pension Contribution	<u>-16.61</u>
			238.89 taxable Pay
			<u>-47.80</u>
			191.09 Clerks Salary
			995
b) £47.80	H M Revenue and Customs		996
c) £45.23	KCC LGPS	Council Contribution	28.62
		Clerks Contribution	<u>16.61</u>
			45.23
			997
d) £68.76	Environmental Engineer	09-02-09 to 06-03-09	998
e) £40	Petty Cash		999
f) £35	ACRK membership		1000
g) £65.00	G Cronin Building & Roofing – Gutter repairs	Village Hall	1001

It was proposed by Cllr Baker and seconded by Cllr Hoskins that the above payments should be made, all agreed.

16. DATE OF NEXT MEETING

The Ordinary Meeting of the Parish Council will take place on Tuesday 24 March 2009.

Meeting dates for 2009

Tuesday 28 th April	Tuesday 12 th May Annual Parish Meeting	Tuesday 26 th May
Tuesday 23 rd June	Tuesday 28 th July	Tuesday 22 nd September
Tuesday 27 th October	Tuesday 8 th December	

Cllr Ford offered his apologies for the April meeting.

17. VILLAGE GREEN

The Clerk had been unable to fit the padlock to the gate as it had dropped on its hinges. Cllr Smith had managed to lift the gate enough to get the padlock on, and Mr Ovenden had been provided with a key to allow him access for mowing.

The meeting closed at 9.08pm.