

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH
COUNCIL HELD ON TUESDAY 22nd FEBRUARY 2011 7.30pm AT WOODNESBOROUGH
VILLAGE HALL**

Present: -Councillors	D Woodward (Chair)	R Ovenden	B Baker
	P Charlesworth	K Ellen	S Hoskins
	D Smith	G Boorman	

Sarah Wells Clerk to the Parish Council

4 Members of the Public

1. APOLOGIES

Cllr D Ford & PC Woodland

The meeting was closed at 7.31pm so that the members of the public could speak. They did not wish to comment at this time. The meeting was re-opened

2. DECLARATION OF INTERESTS

- a) Cllr Ovenden declared a personal and prejudicial interest in the Village Green as he owns the site.
- b) Cllrs Baker and Smith declared a personal interest in DOV/11/00088, Creation of an Italianate garden with associated outbuildings, walls and works, Marshborough House, Farm Lane Marshborough Road, Woodnesborough as the property is close to their homes.

3. POLICE REPORT

PC Woodland had been unable to attend.

4. MINUTES OF LAST MEETING

a) Minutes of Ordinary Meeting of the Parish Council held on 25th January 2011
It was proposed by Cllr Baker and seconded by Cllr Ellen that the minutes be signed as a true and correct record. All agreed and the Chairman signed the minutes.

5. ACTIONS FROM THE LAST MEETING

Code of Conduct

The Clerk had sent Cllr Ovenden a change form PAR3 which had been completed and sent to the DDC Monitoring Officer. **Action Discharged**

Standing orders

Cllr Woodward had met with the Clerk to discuss the practicalities of implementing the Standing Orders. **Action Discharged**

Village Hall

The Clerk and Chairman of the Village Hall Committee had looked into grants for loft insulation; unfortunately there were no grant schemes available as the hall was not a charitable concern.

Action Discharged

Forthcoming Events

Council Events

Annual Parish Meeting – 12th April 2011 – Set agenda

Cllr Woodward had spoken to a possible speaker.

Action Discharged

Highways

Salt Bins had been requested at Vine Lane and Foxborough Close.

Action Discharged

6. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

7. STANDING ORDERS

A copy of the amended Standing Orders was passed to each Councillor for comment and to be discussed at the next meeting.

Action Councillors

8. PLANNING

a) Planning Applications

i) DOV/11/00045

Proposal: Installation of replacement windows and doors

Location: The Old Vicarage, The Street, Woodnesborough

After some discussion and examination of the plans it was agreed that no objections should be raised to this application.

ii) DOV/11/00049

Proposal: Erection of a rear extension (existing garage to be demolished)

Location: Foxborough Farm, Foxborough Hill, Woodnesborough

After some discussion and examination of the plans it was agreed that no objections should be raised to this application.

iii) DOV/11/00063

Proposal: Erection of a detached dwelling (existing dwelling to be demolished)

Location: Vineries, New Street, Woodnesborough, Ash

After some discussion and examination of the plans it was agreed that this application should be positively supported.

iv) DOV/11/00088

Proposal: creation of an Italianate garden with associated outbuildings, walls and works

Location: Marshborough House, Farm Lane, Marshborough, Woodnesborough,

This application had only just been received and the members had not had sufficient time to fully examine the plans. It was agreed that Cllrs Smith, Boorman and Hoskins should meet to view the site and offer comments on behalf of the Council.

Action Cllrs Smith, Boorman and Hoskins

b) Planning Decisions

None received

c) Correspondence

- i) Dover District Green Infrastructure Strategy – Stakeholder workshop meeting notes

The above was noted by the members

d) Consultation Documents

- i) Planning Decisions – Consultation on changes to delegated powers

This document had only been received earlier in the day. It was agreed that each of the members should read the document and forward their comments to the Clerk by 7th March 2011.

Action Councillors

9. VILLAGE HALL

The outside light overlooking the car park had still not been repaired. The light was not accessible via a ladder; it would be necessary to stand on the roof to the store cupboard. Unfortunately the electricians approached were not happy to do this. After some discussion it was agreed that the existing light should be disconnected and a new light with easier access should be installed. Cllr Boorman to make the arrangements.

Action Cllr Boorman.

10. REPORTS**a) Dist Cllr**

No Councillors present

b) Cllr Reports

Cllrs Smith and Charlesworth had attended the Sandwich Neighbourhood forum. The main topic of conversation had been The Open Golf Championship in Sandwich. They informed the meeting that local residents would have to apply to DDC for a pass to allow access into Sandwich during the competition. It was agreed that details of this would be printed on the back of the APM agenda.

Action Sarah Wells

11. FORTHCOMING EVENTS**a) Council Events**

- i) Annual Parish Meeting – 12th April 2011 – Set agenda

Cllr Woodward explained that he had contacted a speaker, Dr Hilary Newport, Director of Kent CPRE who was willing to attend to speak about renewable energy. However, if Mr Ellis of D.J. Ellis Construction was able to attend to speak about the proposal for a housing development opposite the Village Hall then she would be willing to stand down to allow him to attend.

b) Outside Events

- i) Kent and Medway Funding Fair – 13th April, Folkestone Academy 9.30am

Cllr Charlesworth to attend. The Clerk to forward the details.

Action Sarah Wells

12. PARISH PLAN

The Chairman explained that D.J.Ellis Construction had been in touch and requested a meeting with the Councils sub committee on the 1-3-2011. Mr Ellis had also said he would be willing to attend a meeting with any local residents that had concerns about the development; hopefully this would be before the Annual Parish Meeting on the 12th April.

The Chairman closed the meeting for comments from the public. The meeting was re-opened at 8.50pm

13. CORRESPONDENCE**a) Correspondence needing a response/Action**

None received.

b) Consultation Documents

- i) KCC Health Overview & Scrutiny Com –Review of health services response by 25 March

Noted by the members

c) Newsletters and Circulars

- i) Rural news

Noted by the members

d) Other

- i) BTCV – Kent Heritage Tree project
 ii) British Red Cross – Appeal for volunteers
 iii) Consultation on the future of the Public Forest Estate in England
 iv) E-mail ref above from Herne & Broomfield PC
 v) Community Payback

Noted by the members

14. HIGHWAYS

- i) KHS – Pothole update

Noted by the members

- ii) Environmental Engineer Trolley

The environmental engineer had requested a new trolley, this was agreed. The Chairman to investigate.

Action Cllr Woodward

15. FINANCE**a) Budget**

On track

b) Invoices

None received

c) Other

Nothing received.

16. PAYMENTS

		Cheque No
a) £198.32 Clerks Salary Feb 26 x 10.198	265.15	1152
Pension Contribution	<u>-17.23</u>	
	247.92 taxable Pay	
	<u>-49.60</u>	
	198.32 Clerks Salary	
b) £49.60 H M Revenue and Customs		1153
c) £46.93 KCC LGPS		1154
Council Contribution	29.70	
Clerks Contribution	<u>17.23</u>	
	46.93	
d) £71.16 Environmental Engineer 7-2-11 to 4-3-11		1155

It was proposed by Cllr Boorman and seconded by Cllr Baker that the above payments should be made, all agreed.

17. DATE OF NEXT MEETING

The Ordinary Meeting of the Parish Council will take place on Tuesday 22nd March 2011.

18. VILLAGE GREEN

Cllr Ovenden left the meeting at this time 8.59pm.

Cllr Boorman reported that some repairs had been made to the fences and that the No Public Rights of Way signs were still up. Unfortunately someone had graffitied the No Dog Sign. He would try to clean it up.

The meeting closed at 9.05pm