

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH
COUNCIL HELD ON TUESDAY 28th FEBRUARY 2012 AT 7.30pm
AT WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors D Woodward(Chair) K Ellen B Baker G Boorman
A Boniface G Hall S Hoskins

Sarah Wells Clerk to the Parish Council Dist Cllr P Russell 3 members of the public
Mr D Smith 4 representative from Quinn Estates

1. APOLOGIES

Cllrs D Ford & P Charlesworth. Dist Cllr Carter.

2. DECLARATION OF INTERESTS

- a) Cllr Boorman declared a personal interest in the proposed housing development and new Village Hall as he lives on the opposite side of the field which is proposed for the village hall.
- b) Cllr Boniface declared a personal & prejudicial interest in the proposed housing development and new Village Hall due to the proximity of his house to the sites.
- c) Cllr Baker declared a personal and prejudicial interest in the proposed housing development and new Village Hall as the lead member of the Woodnesborough Players. Also any matters concerning the Church, as she is a Church Warden.

The Chairman closed the meeting so that members of the public could speak. Mark Quinn and associates from Quinn Estates Ltd were in attendance and gave feedback from the public consultations and meetings with residents of Selson Lane in connection with the proposal for the regeneration of Hammill Brickworks.

Mr Quinn hoped to submit a planning application for the site at the end of March 2012 and asked the Parish Council, and the local community to positively support the application.

The Chairman thanked Mr Quinn and his associates for attending.

A question was asked about the records of the New Village Hall steering group set up in 2002. The records had been placed in the PC cupboard with other old records. It was agreed that Cllr Hall would meet with the Clerk to look at the records.

The meeting was re-opened at 7.55pm

3. POLICE REPORT

PC Woodland had been unable to attend but a written report had been sent - Noted by the members.

4. MINUTES OF LAST MEETING

- a) Minutes of the Ordinary Meeting of the Parish Council held on 24th Jan 2012.

It was proposed by Cllr Hoskins and seconded by Cllr Boorman that the minutes be signed as a true and correct record. All agreed and the Chairman signed the minutes.

5. ACTIONS FROM THE LAST MEETING

Planning

Consultation Documents

Hammill Brickworks – Proposed Development – The Clerk had forwarded the Council's concern to the developer. **Action Discharged**

Forthcoming Events**Council Events**

Annual Meeting – Agenda discussions – The Clerk had invited Dist and County Cllrs and a speaker from the Kent Miners Heritage Fund.

Action Discharged

Highways

Problems with refuse collection – Cllr Russell was still waiting for a response from DDC.

Action Cllr Russell - Ongoing

Finance

A3 Printer - The Clerk had brought a A3 printer.

Action Discharged

Parish Plan

Proposed Housing Development and New Village Hall

Response from Southern Water - The Clerk had informed the residents of Southern Water's response.

Action Discharged

6. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

Noted by the members.

7. PLANNING**a) Planning Applications**

None received.

b) Planning Decisions

None received.

c) Correspondence

- i) DOV/11/00484 – Stationing of a mobile home for permanent residential use – Hollyoak, Marshborough – Gone to appeal.
- ii) CPRE – Planning guidance

The above were noted by the members.

- iii) DDC Planning Investigation – land at Drews Field, Each End, Ash

The members were unable to help with this request from DDC.

d) Consultation Documents

- i) KCC Development and Infrastructure – Creating Quality Places – Consultation Document

Noted by the members.

8. VILLAGE GREEN

- a) Annual Inspection results

Cllr Boorman to review and take any relevant action.

Action Cllr Boorman

9. VILLAGE HALL

The leak in the roof over the door had been repaired. A leaking radiator had been repaired.

10. REPORTS**a) Dist Cllr**

Cllr Russell gave a brief report.

b) Cllr Reports

No reports received.

11. FORTHCOMING EVENTS**a) Council Events****i) Annual Meeting Agenda**

Speakers Confirmed – Kent Miners Heritage Group

The draft agenda was discussed, it was agreed that the Agenda's should be ready for distribution at the April meeting. **Action Sarah Wells**

b) Outside Events**i) Road shows Neighbourhood Planning – Sat 03/3/12 – Elham Village Hall**

Tue 13/3/12 – Benenden Village Hall

Fri 16/3/12 – Otford Memorial Hall

ii) NHS – Workshops Health Commissioning Plans Dover 7th March**iii) KALC – Planning Conference 2012 – Lenham Sat 31st March 2012**

The above were discussed. Cllrs Woodward and Baker asked to attend the Neighbourhood Planning road show on 3-3-2012. The Clerk to book places. **Action Sarah Wells**

12. CORRESPONDENCE**a) Correspondence needing a response/Action**

Nothing to discuss

b) Consultation Documents

None received

c) Newsletters and Circulars**i) ACRK – Rural News****ii) KALC – Parish News**

Noted by the members.

d) Other**i) Switchover Help Scheme****ii) Annual Summary 2010 -2011****iii) Southern Water – Planning for a Drought in the SE****iv) The Parish (General Power of Competence) (prescribed Conditions) Order 2012****v) Green Waste Collection fee****vi) ACRK – Rural community of the Year 2012**

The above were noted by the members.

13. HIGHWAYS**i) KCC Consultation on Street lighting**

The members were happy for lights to be switched off at midnight. However, they would not like to see any reduction in the number of lights in the Parish. The Clerk to respond. **Action Sarah Wells**

14. FINANCE**a) Budget**

- i) Environmental Engineer – Terms and Conditions

It was agreed that the Environmental Engineer Terms and Conditions should be reviewed in September.

- ii) Subscription reminder ACRK

It was agreed that the Council would continue its membership of ACRK.

- iii) Village Hall Insurance Renewal

The Clerk had received 3 quotes for the Village Hall insurance. One of these was £60.00 lower than the current provider. It was agreed that the Clerk should contact the current provider to see if a more favourable rate could be negotiated. It was also agreed she should liaise with Cllr Charlesworth to ensure the policies were comparable. **Action Sarah Wells**

It was agreed that if the policies are comparable and the current insurers will not beat the lower quote, then the PC would switch to a new provider. **Action Sarah Wells**

b) Invoices

- i) £45.00 G. Cronin building – Repair Village Hall porch
ii) £194.00 + VAT Printer

Noted by the members.

Cllr Baker declared a personal and prejudicial interest and withdrew from the debate.

c) Other

- i) Request from St Mary's PCC for a grant to help towards the costs of maintaining the Churchyards.

After some discussion it was agreed that a grant of £650.00 be made, all agreed.

15. PAYMENTS

		Cheque No
a) £198.32 Clerks Salary Feb 26 x 10.198	265.15	1222
	Pension Contribution <u>-17.23</u>	
	247.92 taxable Pay	
	<u>-49.60</u>	
	198.32 Clerks Salary	
b) £49.60 H M Revenue and Customs		1223
c) £48.78 KCC LGPS		1224
	Council Contribution 31.55	
	Clerks Contribution <u>17.23</u>	
	48.78	
d) £72.96 Environmental Engineer 6-2-12 to 2-3-12		1225
e) £45.00 G. Cronin Building & Roofing		1226
f) £232.80 Printer (Reimburse Clerk)		1227
g) £35.00 ACRK Membership		1228
h) £650.00 St Mary's PCC – Churchyards grant		1229

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It was proposed by Cllr Ellen and seconded by Cllr Hoskins that the above should be paid, all agreed.

16. DATE OF NEXT MEETING

The Ordinary Meeting of the Parish Council will take place on Tuesday 27 March 2012. Cllrs Boniface and Baker declared personal and prejudicial interests and left the meeting.

17. PARISH PLAN

- a) Proposed Housing Development and New Village Hall
 - i) Southern Water – Pumps at Melville Lea to be changed

It was hoped that with the new pumps and the work to reduce surface water problems undertaken by KHS that the problems experienced by the residents at Melville Leas had now been solved. It was suggested that the PC should write to DDC Planning informing them of this. After some discussion it was felt that the new measures needed to be monitored for a while before this could be done.

It was agreed that the Clerk should write to DDC Planning informing them that the work had been undertaken and that the Council were monitoring the situation. **Action Sarah Wells**

Meeting closed at 9-30pm