

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 26th FEB 2013 AT 7.30pm AT WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors B Baker G Hall D Woodward(Chair)
 D Ford A Boniface P Charlesworth G Boorman
 K Ellen S Hoskins

Sarah Wells Clerk to the Parish Council

Dist Cllr Butcher

1. APOLOGIES

Dist Cllrs Pip Russell & Paul Carter.

2. DECLARATION OF INTERESTS

- a) Cllr Baker declared a significant interest in the proposed housing development and new Village Hall as the lead member of the Woodnesborough Players. Also any matters concerning the Church, as she is a Church Warden.
- b) Cllr Boniface declared a disclosable pecuniary interest in the proposed housing development and new Village Hall due to the proximity of his house to the sites.
- c) Cllr Boorman declared a significant interest in the housing development and new Village Hall as he lives on the opposite side of the field which is proposed for the Village Hall.

3. POLICE REPORT

A written report had been received.

4. MINUTES OF LAST MEETING

RESOLVED that the minutes of the Ordinary Meeting of the Parish Council held on 22nd Jan 2013, be duly signed by the Chairman as a true and correct record of the meeting

5. ACTIONS FROM THE LAST MEETING

Police Report

It was agreed that Cllr Hall would contact the local police officer to ask that more detail be given in future reports. **Action Cllr Hall Ongoing**

Highways

Drainage Problems Melville Lea - As the services running across the drainage ditch had now been identified as live, it would not be possible to install a drainage pipe as originally planned. KHS were unwilling to undertake any work as they maintain that there is no highway water running through the ditch. Cllrs Hall and Ford felt this was not the case. It was agreed that Cllr Hall would try and prove highway water was entering the ditch. **Action Cllr Hall Ongoing**

PLANNING

DO/91/717/R7- Cllr Hall had raised not objections and the Clerk had responded. **Action Discharged**

DOV/11/00965 – The Clerk had responded as agreed. **Action Discharged**

DOV/12/01024 - The Clerk had responded as agreed. **Action Discharged**

DOV/12/01000 - The Clerk had responded as agreed. **Action Discharged**

Forthcoming Events

The Annual Parish meeting – To be discussed later on the agenda. **Action Discharged**

Invitation – East Kent Railway project – The clerk had booked places for Cllr Boniface and his family. **Action Discharged**

Correspondence

Land Allocations Pre-Submission Local Plan - The Clerk had responded as agreed.

Action Discharged

Community Assets

The Clerk had completed the nomination forms for the Charity Inn and sent them to DDC for evaluation.

Action Discharged

6. PLANNING**a) To consider and comment on planning applications submitted for consultation by DDC.**

Nothing to discuss.

b) To note planning decisions forwarded by DDC

Nothing to discuss.

c) To consider and comment on planning correspondence

The Chairman reported that he had been approached by the local paper asking how the Council felt about an application for ground mounted solar panels on a site along Woodnesborough Road, Sandwich. The Chairman had informed them that the application was not in our parish.

To consider and comment on planning consultation documents

i) KCC – Kent Mineral and Waste Local Plan: Proposed Mineral Safeguarding Areas
The members did not wish to comment at this time. Dist Cllr Butcher drew attention that there are Sandstone deposits in the vicinity of the Ash by-pass and that Ash PC and Sandwich TC continue monitor any suggested works in this area.

7. VILLAGE GREEN

Nothing to discuss

8. VILLAGE HALL

No physical problem with the hall. However there seems to be a lack of communication between the booking secretary and the person programming the boiler timer. Cllr Boorman to speak to them both and rectify.

Action Cllr Boorman

9. REPORTS**a) Dist Cllr**

Dist Cllr Butcher gave a report on activities at DDC.

b) Cllr Reports

None received.

10. FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

a) Council Events**i. Annual Parish Meeting 16th April – Decide on Agenda**

It was agreed that Cllr Boniface would ask a representative from the Fire Service Community Safety group to attend and speak at the Annual Meeting.

Action Cllr Boniface

The Clerk to produce a draft agenda and e-mail to Cllrs for comments, once agreed she would print ready for distribution after the April PC meeting.

Action Sarah Wells

Cllrs Woodward and Baker to arrange refreshments for the Annual Meeting.

b) Outside Events

- i) KALC Training Events

Noted by the members.

11. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Correspondence needing a response/Action

None received.

b) Consultation Documents

- i) Sustainable Communities Act

Noted.

c) Newsletters and Circulars

- i) The Parish News
- ii) Rural News – Issue 125
- iii) Clerks and Councils Direct
- iv) Oast to Coast
- v) Rural News – Issue 126

Noted.

d) Other

- i) KCC – Spring and Summer 2013 Course Directory
- ii) Fire hydrant inspections
- iii) DDC – Funding secured for new scheme to cut energy bills
- iv) Affordable Local Needs Housing Supporting Kent's Rural Communities
- v) Kent Men of the Trees – Tress in the village competition 2013

The above were noted by the members.

- vi) Letter ref Pumping Station at White Rails, Sandwich Road.

RESOLVED the Clerk should write to Southern Water and ask for a situation report on the pumping station at White Rails.

Action Sarah Wells

12. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Change to the management of public rights of way in Kent

Noted by the members.

13. FINANCE

To discuss and agree actions relating to the Council Finances

a) Invoices

None received.

b) Other

- i. ACRK – Membership Renewal

RESOLVED the membership should be renewed.

- ii. Letter from Woodnesborough PCC – Thank you for the Grant for the upkeep of the Churchyard

Noted.

14. PAYMENTS

To resolve the approval of payments presented at this meeting

		Cheque No
a) £199.51 Clerk's Salary Feb 26 x 10.198	265.15	1296
Pension Contribution	<u>-15.64</u>	
	249.51 taxable Pay	
	<u>-50.00</u>	
	<u>199.51</u>	Clerk's Salary
b) £50.00 H M Revenue and Customs		1297
c) £48.78 KCC LGPS		1298
Council Contribution	31.55	
Clerks Contribution	<u>17.23</u>	
	<u>48.78</u>	
d) £96.00 Environmental Engineer 4 th Feb to 3 rd Mar 2013		1299
e) £35.00 ACRK Membership renewal		1300

15. DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council

Scheduled dates

26th Mar 2013 16th April 2013 – Annual Parish Meeting 23rd April 2013 28th May 2013

16. PARISH PLAN

To discuss and agree actions relating to the Proposed Housing Development and New Village Hall Planning permission had been granted by DDC on Feb 21st Feb.

The developer would now start work on a draft 106 agreement. The PC wish to be consulted on this document.

The Clerk and Mr D Smith to meet to discuss how to proceed with grant funding.

Action Sarah Wells

The meeting closed at 8-40pm