

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 26th JANUARY 2010 7.30pm AT WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors D Woodward (Chairman) G Boorman B Baker D Ford
 R Ovenden (part) B Wiseman K Ellen S Hoskins
 Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllr D Smith

2. PARTNERS AND COMMUNITIES TOGETHER (PACT)

No report had been received by the Council.

3. MINUTES OF LAST MEETING

a) Minutes of Ordinary meeting 8th Dec 2009

It was proposed by Cllr Boorman and seconded by Cllr Baker that the minutes of the last meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

4. ACTION FROM THE LAST MEETING

Status of Millennium Fund

Cllr Ford gave a report outlining the current status of the fund.

Village Hall

The work had been completed.

Action Discharged

It was agreed that a new risk assessment should be undertaken on the village hall.

Action Risk Assessment Committee Ongoing

Correspondence

Correspondence needing a response/Action

Enquiry about caravans parked in field off A257 on Ash Road – The Clerk had reported to the Planning Investigation unit.

Action Discharged

Village Hall

The pothole at the bottom of the drive had been reported to KHS.

Action Discharged

Forthcoming Events

Outside Events

Lord Lieutenant Of Kent Civic Service – Thur 22nd April 11.00am - The Clerk had returned the RSVP

Action Discharged

Highways

Bus Stop Oak Hill - The Clerk had contacted Stagecoach to discuss the matter.

Action Discharged

5. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.
- b) Standards Committee Meeting on 16th Dec cancelled

The above were noted by the members.

c) Standards Committee – Parish Representative.

After some discussion it was agreed that the members would vote for the nominee from Worth Parish Council. The Clerk to send the form to DDC.

Action Sarah Wells

6. PLANNING

a) Planning Applications

Seen between meetings

i. DOV/09/00993

Proposal: Installation of doubled glazed windows

Location: Parsonage Farm, Marshborough, Woodnesborough

No objections raised by the Council.

To Deal

ii. DOV/09/01143

Proposal: Erection of a detached dwelling and construction of vehicular access (existing dwelling to be demolished)

Location: Vineries, New Street, Ash

After some discussion the members agreed to positively support this application.

b) Planning Decisions

None received

c) Correspondence

i. DDC Planning – Mauldry Land to the West of Sandwich Rd

ii. DOV/09/00829 – Erection of four dwellings and a detached four bay garage (existing building to be demolished) – Land at Foxborough Hill – application has been treated as withdrawn.

The above were noted by the members

iii. Training Event DDC offices Thur 4th March 2pm - 5pm

Cllr Baker agreed to attend the event, the Clerk to book a place.

Action Sarah Wells

d) Consultation Documents

i. KCC – Consultation Draft: Community Infrastructure Provision Service Strategies in Kent 2009

Noted by the members.

7. VILLAGE HALL

The Clerk had been contacted by KCC asking for a letter saying they were satisfied with the work to the wall at the rear of the Hall. Cllr Boorman reported that a few minor faults were still outstanding: the external Car park sign, the dent in the drive, the wrinkle in the tarmac by the entrance to the drive and the possible damage to the light sensor. It was agreed that KCC should be asked to attend a site meeting to discuss these matters. Cllr Hoskins, Woodward and Boorman to attend – the Clerk to arrange a meeting w/c 8th Feb at 8am.

Action Sarah Wells

8. REPORTS

a) Dist Cllr

None received

b) Cllr Reports

None received

9. FORTHCOMING EVENTS

a) Council Events

- i. Annual Parish Meeting – Suggested date 11th May

After some discussion it was agreed that the hall should be booked for this date. Cllrs Baker and Woodward agreed to provide the refreshments. **Action Sarah Wells**

After further discussion it was agreed that a speaker from Trading Standards should be asked to attend to talk about bogus traders. The Clerk to make the arrangements. **Action Sarah Wells**

The Clerk was also asked to invite the Police, District and County Councillors. **Action Sarah Wells**

b) Outside Events

- a. RNLI's - Walmer Welly Walk – 31st Jan 2010.
- b. Sandwich Area Neighbourhood Forum – Thur 21st Jan 2010 7.00pm

The above were noted by the members.

10. PARISH PLAN

Cllr Hoskins felt that the land in Beacon lane was still a possibility for a new village hall and requested the Parish Council to keep all options open. This was agreed by the members.

11. CORRESPONDENCE

a) Correspondence needing a response/Action

- i. Letter ref vacant property The Aireys

The Clerk and Cllr Ford had both been in contact with Town and Country Housing and DDC. Cllr Ford had been assured by T&C that the Parish Council would be asked to verify the local connection of the applicants.

b) Consultation Documents

None received.

c) Newsletters and Circulars

- i. Police Matters
- ii. Clerks and Council direct
- iii. English Rural Housing Association Annual report
- iv. The Bulletin
- v. ACRK News
- vi. Oast to Coast
- vii. Explore Kent

The above were discussed and noted by the members.

d) Other

- i. Kent Top Travel – Coach Hire
- ii. Sustainable Communities Act Amendment Bill
- iii. KCC Annual Performance Report
- iv. NHS ambulance service and how you can help

The above were discussed and noted by the members.

12. HIGHWAYS

a) Bus Stop Oak Hill

The Clerk reported that Stagecoach had withdrawn the stop outside Fir Crest at the request of the landowner. The members were very concerned that the bus was now stopping on Oak Hill, this being a very dangerous place with no lighting or footpaths. The Chairman suggested that permission be sort from

Mr John Armstrong for the provision of a stop at the end of the footpath on his land.

Action Cllr Woodward

b) Post box beacon Lane

Cllr Woodward had received a complaint about the accessibility of the Post box in Beacon Lane. The box was set back from the road and the area in front of it was currently a quagmire. The Chairman had spoken to KHS and the land owner with a view to the Parish Council undertaking some action to rectify the problem. The same members were not sure that Council funds should be spent on this project. It was agreed that in the first instance Royal Mail should be contacted and asked to take some action to solve the problem.

Action Sarah Wells

- c) Jacobs – Parish Council contract rates
- d) Salt Bins
- e) KHS – Snow Clearance
- f) KHS – Permit Scheme
- g) Policy for new and refreshed white access highlight markings on the public highways

The above were discussed and noted by the members.

13. FINANCE

a) Budget

- i. Payments against budget to 31-12-09 – Yellow paper
- ii. Predicted outturn 2009/10 – Green Paper
- iii. Draft 2010/2011 Budget – Buff paper

The above documents were discussed.

- iv. Set Precept 2010/2011

The Chairman started by giving his views on the future priorities of the Council and the cost implication of these actions. He then asked that each member be given the opportunity to speak, uninterrupted to give their thoughts on next years budget.

Once all the members had spoken, the Chairman asked for proposals for the 2010/11 precept.

Cllr Baker proposed that the precept be kept the same as last year £11,000. There was no seconder for this proposal.

Cllr Ford proposed that the precept be reduced for £10,000, this was seconded by Cllr Ovenden. Cllr Hoskins proposed that this proposal be amended to £12,000. The amendment was seconded by Cllr Boorman.

The amendment was put to the vote, 3 in favour and 3 against. The original proposal was put to the vote 3 in favour and 3 against. As the Chairman then used his casting vote in favour of the amendment. The 2010/11 precept was set at £12,000.

b) Invoices

None received

c) Other

- i. Audit Commission – Appointment of External Auditor

Note

14. PAYMENTS

			Cheque No
a) £216.05	Clerks Salary Jan 6 x 10.198	265.15	1067
	Back Pay Apr – Dec 9 x 2.63	<u>23.67</u>	
		288.82	
	Pension Contribution	<u>-18.77</u>	
		270.05 taxable Pay	
		<u>-54.00</u>	
		216.05 Clerks Salary	
b) £54.00	H M Revenue and Customs		1068
c) £51.12	KCC LGPS Council Contribution	32.35	1069
	Clerks Contribution	<u>18.77</u>	
		51.12	
d) £69.60	Environmental Engineer 11-1-10 to 5-2-10		1070
	4 weeks at £17.40 (£5.80 x 3) = 69.60		
e) £91.22	Clerks expenses Oct to Dec		1071
	Office Allowance	60.00	
	Telephone	10.50	
	Broadband	10.50	
	Mileage	<u>10.22</u>	
		91.22	

It was proposed by Cllr Baker and seconded by Cllr Ellen that the above payments be made, all agreed.

15. DATE OF NEXT MEETING

The Ordinary Meeting of the Parish Council will take place on Tuesday 23 February 2010.

Cllr Ellen gave his apologies.

16. VILLAGE GREEN

Cllr Ovenden declared a personal and prejudicial interest and left the meeting at 9.30pm

Cllr Boorman had been asked who was responsible for the fences surrounding the green as the wooden posts were rotting. This is the Council's fence.

The meeting closed at 9.35pm.