

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 22nd JAN 2013 AT 7.30pm AT WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors B Baker G Hall D Woodward(Chair)
 D Ford A Boniface P Charlesworth G Boorman

Sarah Wells Clerk to the Parish Council

Dist Cllr Pip Russell

1. APOLOGIES

Cllrs K Ellen & S Hoskins

2. DECLARATION OF INTERESTS

- a) Cllr Baker declared a significant interest in the proposed housing development and new Village Hall as the lead member of the Woodnesborough Players. Also any matters concerning the Church, as she is a Church Warden.
- b) Cllr Boniface declared a disclosable pecuniary interest in the proposed housing development and new Village Hall due to the proximity of his house to the sites.
- c) Cllr Boorman declared a significant interest in the housing development and new Village Hall as he lives on the opposite side of the field which is proposed for the Village Hall.

3. POLICE REPORT

A written report had been received.

4. MINUTES OF LAST MEETING

RESOLVED that the minutes of the Ordinary Meeting of the Parish Council held on 11th Dec 2012, be duly signed by the Chairman as a true and correct record of the meeting

5. ACTIONS FROM THE LAST MEETING

Police Report

It was agreed that Cllr Hall would contact the local police officer to ask that more detail be given in future reports. **Action Cllr Hall Ongoing**

Village Green

The Annual Safety Inspection had been booked. **Action Discharged**

Quote for Green mowing in 2013 had been accepted. **Action Discharged**

Forthcoming Events

Council Events

Annual Parish Meeting - the Village Hall has been booked for - Tuesday 16th April 2013.

Action Discharged

Outside Events

Lord Lieutenant of Kent – Civic Reception, Tuesday 12 March 11am – Maidstone All Saints Church

- Cllr Woodward to RSVP if he was able to attend.

Action Discharged

Highways

Drainage Problems Melville Lea - As the services running across the drainage ditch had now been identified as live, it would not be possible to install a drainage pipe as originally planned. KHS were unwilling to undertake any work as they maintain that there is no highway water running through the ditch. Cllrs Hall and Ford felt this was not the case. It was agreed that Cllr Hall would try and prove highway water was entering the ditch. **Action Cllr Hall Ongoing**

Parish Plan

The Clerk had written to DDC as agreed. **Action Discharged**

The Clerk had written to Quinn Estates as agreed. **Action Discharged**

Action Discharged

Action Discharged

6. PLANNING**a) To consider and comment on planning applications submitted for consultation by DDC.****i) DO/91/717/R7**

Submission of a scheme of working and restoration and agricultural after use pursuant to conditions 7 & 9 of planning permission DO/91/717 (Amended Details) at Hammill Clay Quarry, Hammill.

Cllr Hall was concerned about the make up of the materials being used for backfilling. It was agreed that Cllr Hall should review the application.

RESOLVED that subject to Cllr Hall's review, that no objections be raised to this application.

Action Sarah Wells

ii) DOV/11/00965

Proposal: Erection of 24 dwellings, change of use and conversion of existing community hall into a single residential dwelling and creation of parking space and the erection of a new community building with associated parking and creation of a vehicular access (Amended plans and description)

Location: Land West & South of Stoneleigh & Village Hall, The Street, Woodnesborough

RESOLVED that the Parish Council fully supports the amendments to this application.

Action Sarah Wells

iii) DOV/12/01024

Proposal: Erection of a detached dwelling (existing dwelling to be demolished)

Location: Each End House, Each End, Woodnesborough, Sandwich CT3 2BZ

RESOLVED that no objections be raised to this application.

Action Sarah Wells

iv) DOV/12/01000

Proposal: Erection of a front porch extension

Location: Tramonto, Hammill, Woodnesborough, Sandwich, CT13 0EP

RESOLVED that no objections be raised to this application.

Action Sarah Wells

b) To note planning decisions forwarded by DDC

None received.

c) To consider and comment on planning correspondence

None received.

c) To consider and comment on planning consultation documents

None received.

7. VILLAGE GREEN

Nothing to discuss

8. VILLAGE HALL

A new timer had been installed on the boiler. There is concern however that the boiler may not last more than another year.

9. REPORTS

To receive written or verbal reports from:-

a) Dist Cllr

Cllr Russell gave a brief report.

b) Cllr Reports

Cllrs Charlesworth and Hall had attended the meeting at DDC to discuss the new enforcement details and the changes to the council tax base. They reported on the information given at the meeting. Cllr Hall was to attend the training for intelligence gathering for litter and dog fouling enforcement.

10. FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

a) Council Events

The Annual Parish meeting had been booked for 16th April. The members were asked to think about possible agenda items or speakers. **Action Councillors**

b) Outside Events

- i) Invitation – East Kent Railway project / Opening ceremony Steam Engine restoration project. Sun 17th March 2013. 12 O'clock

Cllr Boniface said he would like to attend if he could take his son with him, the Clerk to check.

Action Sarah Wells

11. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Correspondence needing a response/Action

None received.

b) Consultation Documents

- i) NALC – Examining the speed limit for HGVs over 7.5 tonnes on single carriageway Rds
- ii) Discovery Park – Draft Local Development Order
- iii) Community Infrastructure levy preliminary draft charging schedule
- iv) Draft Police and Crime plan

The above were noted by the members who did not wish to make any comments.

- v) Land Allocations Pre-Submission Local Plan

RESOLVED that the Clerk should responded supporting the sites identified in Woodnesborough in the Land allocation document.

Action

Sarah Wells

c) Newsletters and Circulars

- i) KALC News

Noted by the members.

d) Other

- i) Copy of letter from Sandwich TC to DDC – Ref regulations for Community Events
- ii) DDC – New Enforcement services
- iii) Neighbourhood Plans and Community Infrastructure levy

Noted by the members.

12. COMMUNITY ASSESTS

The clerk explained the principle of community assets.

RESOLVED that the Charity Inn should be registered as a community asset subject to Cllr Hall discussing it with the present licensee.

Action Sarah Wells

13. HIGHWAY

A query had been raised about the disposal of dog waste in normal litter bins. The Clerk explained that not only is this permissible, it is positively encouraged. The Clerk had obtained stickers that could be attached to litter bins informing people that they could deposit dog waste therein. Cllr Hall

to put stickers on all the bins in the parish.

14. FINANCE

Other

- i) DDC Presentation on Council Tax Support
- ii) Set 2013/14 Precept

RESOLVED unanimously that the Precept for 2013/14 should be set at £14,134.10 this added to the government grant to offset the change in Council Tax calculations would give a total resources of £15,800.

15. PAYMENTS

RESOLVED unanimously that the following payments should be made. The proposition was made by Cllr Baker and seconded by Cllr Charlesworth.

a) £199.71 Clerks Salary Jan 26 x 10.198	265.15		
Pension Contribution	<u>-15.64</u>		
	249.51	taxable Pay	
	<u>-49.80</u>		
	<u>199.71</u>	Clerks Salary	1291
b) £49.80 H M Revenue and Customs			1292
c) £48.78 KCC LGPS			1293
Council Contribution	31.55		
Clerks Contribution	<u>17.23</u>		
	<u>48.78</u>		
d) £96.00 Environmental Engineer 7 Jan to 1 Feb			1294
e) £311.75 Clerks Expenses April to Dec 2012			1295
£180.00 Office Allowance April to Dec			
£31.50 Telephone			
£31.50 Broadband			
£51.75 Mileage 115 at 45p per mile			
£17.00 Independent Audit Fee			

16. DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council

Scheduled dates

26th Feb 2013 26th Mar 2013 23rd April 2013 28th May 2013

17. PARISH PLAN

To discuss and agree actions relating to the Proposed Housing Development and New Village Hall

- a) Response From DDC Planning ref Village Hall planning application.

It was hoped that the Village Hall and new development application would go before the DDC Planning Committee on 21st February 2013.

The meeting closed at 9.44pm.