

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 27th JULY 2010 7.30pm AT WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors

D Woodward (Chair)	G Boorman	B Baker
R Ovenden	S Hoskins	P Charlesworth
D Ford	K Ellen	
Sarah Wells Clerk to the Parish Council		

1. APOLOGIES

Cllr D Smith, PC Woodland & County Cllr Ridings

2. PARISH COUNCIL VACANCY

It was proposed by Cllr Boorman and Seconded by Cllr Ellen that Mr Peter George Charlesworth be co-opted onto the Council. Cllr Charlesworth signed his Declaration of Acceptance of Office.

3. PARTNERS AND COMMUNITIES TOGETHER (PACT)

No report received.

4. MINUTES OF LAST MEETING

a) Minutes of Ordinary Meeting of the Parish Council 22nd June 2010

It was proposed by Cllr Baker and seconded by Cllr Hoskins that the minutes of the above meeting should be signed as a true and correct record. All agreed and the chairman signed the minutes.

5. ACTION OF THE LAST MEETING

Highways

Bus Stop Oak Hill Unfortunately following a site meeting between Cllr Woodward and the land owners it had become evident that it would not be possible to get the bus stop opposite Lasslets yard reinstated.

Action Discharged

Parish Council Vacancy

Mr Charlesworth had been co-opted onto the Council.

Action Discharged

Village Hall

Roof Repairs – The Clerk had written to G Cronin Building and Roofing to accept the quote.

Action Discharged

Flooding in the boiler room – The Clerk had written to the Mother and Toddler group as agreed.

Action Discharged

Highways

Installation of SIDs device – The Clerk had e-mailed Cllr Ridings with suggested sites for the installation of SID's devices.

Action Discharged

6. CODE OF CONDUCT

a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

Noted by the members. Cllr Charlesworth had completed his PAR1 form and given it to the Clerk.

7. PLANNING

a) Planning Applications

i) DOV/10/00498

Proposal: Erection of a detached double garage

Location: 3 Frost Cottages, Beacon Lane, Woodnesborough

The above has been seen by Cllrs Woodward, Smith and Hoskins between meetings, no objections raised.

ii) DOV/10/00625

Proposal: Erection of a detached double garage with car port to side (existing garage to be demolished)

Location: Maple Leaf House, Hammill, Woodnesborough

After some discussion it was agreed that the Council would positively support this application, it was felt the new garage would enhance the look of the property.

b) Planning Decisions

i) DOV/10/00459 – Granted full planning permission – Siting of two electricity substations, two generators and fuel tank, erection of fencing and 1.8m high gate – The Bunker, Marshborough Rd.

ii) DOV/10/00336 – Granted full planning permission – erection of 4 dwellings and construction of a vehicle access (existing building to be demolished) – Youth Club, Foxborough Hill

The above were noted by the members.

c) Correspondence

i) None received

d) Consultation Documents

i) Dover District Local Development Framework – Site Allocations Document

ii) KCC – Minerals and Waste Development Framework – Call for Sites

The above were noted and discussed by the members.

8. VILLAGE HALL

Cllrs Hoskins and Boorman made arrangements to carry out the work required to prevent flooding in the boiler room.

Cllr Boorman had altered the external light sensors to prevent the lights coming on during the day.

9. REPORTS

a) Dist Cllr

No reports received

b) Cllr Reports

No reports received

10. FORTHCOMING EVENTS

a) Council Events

None planned at this time.

b) Outside Events

- i) ACRK – July Council meeting 27-7-10, Lenham Community Centre

Unfortunately as this meeting clashed with the PC meeting it was not possible to send a representative.

11. PARISH PLAN**a) New Village Hall**

As the LDF had been delayed again and it was going to be another year before the Sites allocation document would be put out for consultation Cllrs Smith, Hoskins and Woodward had met to discuss alternative sites for a new Village Hall. A site in Beacon Lane had been identified and it was hoped a New Hall could be built under the current planning regulations.

Cllrs Smith, Hoskins and Woodward had approached the land owner and he had indicated that he would be willing to sell a piece of land large enough for a New Village Hall and Village Green. The relocation of the Village Green would allow it to be used for more functions, as the current green is subject to a number of planning restrictions.

After some discussion it was proposed by Cllr Baker and seconded by Cllr Boorman that the Council pursue the site on Beacon Lane. This was agreed unanimously by the Council. The next step will be for Cllr Smith, Hoskins and Woodward to meet with DDC Planning Department to discuss the proposal.

12. CORRESPONDENCE**a) Correspondence needing a response/Action**

- i) None received

b) Consultation Documents

- i) None received

c) Newsletters and Circulars

- i) Oast to Coast
- ii) Clerks and Councils Direct
- iii) Green Gang Activities

The above were discussed and noted by the members.

d) Other

- i) Kent Tree Warden Scheme
- ii) Pond Warden Scheme
- iii) Service Performance Plan 2010/11
- iv) Letter from Leader of the Council

The above were discussed and noted by the members.

13. HIGHWAYS

- a) PROW Annual report
- b) Integrated Transport Programme 2010/11

The above were discussed and noted by the members.

c) Rural Road Speed Limit Reduction Motion

The Council had been asked by the Ashford Area KALC Committee to support a motion to the KALC AGM to make representations to the UK Government that the speed limit for the UK's rural (ie "C" class and unclassified) roads be reduced from the present figure of 60mph to 50mph.

After some discussion it was agreed that the Council would support this motion. **Action Sarah Wells**

d) Bus Stop on Oak Hill

Cllr Woodward to meet with the KHS Officer in charge of Bus Stops to discuss ways of improving safety at the Oak Hill Stop. **Action Cllr Woodward**

14. FINANCE

a) Budget

i) Receipts and Payments against Budget to 30-6-10

After examination of the papers it was proposed by Cllr Baker and seconded by Cllr Ellen that the accounts be adopted by the Council, all agreed.

b) Invoices

- i) £75.00 K J Butcher – Planting Fir Tree Hill
 ii) £135.00 + VAT Audit Commission – 2010 Audit Fee

Noted by the members

c) Other

Nothing to discuss

15. PAYMENTS

			Cheque No
a) £198.32	Clerks Salary July 26 x 10.198	265.15	1104
	Pension Contribution	<u>-17.23</u>	
		247.92 taxable Pay	
		<u>-49.60</u>	
		198.32 Clerks Salary	
b) £49.60	H M Revenue and Customs		1105
c) £46.93	KCC LGPS		1106
	Council Contribution	29.70	
	Clerks Contribution	<u>17.23</u>	
		46.93	
d) £94.22	Clerks Expenses Apr – Jun		1107
	Office Allowance	60.00	
	Mileage	13.22	
	Tele	10.50	
	Broadband	10.50	
e) £69.60	Environmental Engineer 28-6-10 to 23-7-10		1108
	4 weeks at £17.40 (£5.80 x 3) = 69.60		
f) £75.00	K J Butcher		1109
g) £158.63	Audit Commission – 2010 Audit Fee		1110
h) £69.60	Environmental Engineer 26-7-10 to 20-8-10		1111
	4 weeks at £17.40 (£5.80 x 3) = 69.60		
i) £69.60	Environmental Engineer 23-8-10 to 17-9-10		1112
	4 weeks at £17.40 (£5.80 x 3) = 69.60		
j) £40.00	Petty Cash		1113
k) £198.32	Clerks Salary Aug 26 x 10.198	265.15	1114
	Pension Contribution	<u>-17.23</u>	
		247.92 taxable Pay	

		<u>-49.60</u>	
		198.32	Clerks Salary
l) £49.60	H M Revenue and Customs		1115
m) £46.93	KCC LGPS		1116
	Council Contribution	29.70	
	Clerks Contribution	<u>17.23</u>	
		46.93	

It was proposed by Cllr Ford and seconded by Cllr Hoskins that the above payments should be made, all agreed.

16. DATE OF NEXT MEETING

The Ordinary Meeting of the Parish Council will take place on Tuesday 28th Sept 2010.
Cllr Ford offered his apologies for the next meeting.

Cllr Ovenden declared a personal and prejudicial interest and left the meeting at 9.00pm

17. VILLAGE GREEN

- a) Wicksteed Playscapes – Annual Safety Inspection

It was agreed that the Clerk should order an unaccompanied inspection of the play area and green.

Action Sarah Wells.

The meeting closed at 9.05pm.