

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH  
COUNCIL HELD ON TUESDAY 23<sup>rd</sup> JULY 2013 AT 7.30pm AT WOODNESBOROUGH  
VILLAGE HALL**

**Present:** -Councillors            D Woodward (chair)            A Boniface            S Hoskins  
   G Boorman                        P Charlesworth        B Baker  
   D Ford                                G Hall

Sarah Wells Clerk to the Parish Council

Dist Cllr Pip Russell    Mr D Smith

### **1. APOLOGIES**

Cllr K Ellen

### **2. DECLARATION OF INTERESTS**

- a) Cllr Boorman declared a significant other interest in the housing development and new Village Hall as he lives on the opposite side of the field which is proposed for the Village Hall.
- b) Cllr Baker declared a significant interest in the proposed housing development and new Village Hall as the lead member of the Woodnesborough Players. Also any matters concerning the Church, as she is a Church Warden.
- c) Cllr Hall declared a significant other interest in planning applications DOV/13/00332 as he lives next to the farm.

### **3. POLICE REPORT**

A written report had been received.

### **4. MINUTES OF LAST MEETING**

Cllr Hall pointed out a slight error, this was amended

RESOLVED that the minutes of the ordinary meeting of the Parish Council held on 25<sup>th</sup> June 2013, as amended, be duly signed by the Chairman as a true and correct record of the meeting

### **5. ACTIONS FROM THE LAST MEETING**

Neighbourhood Watch Scheme - Cllr Hall had agreed two possible dates with local police officers. He asked the Clerk to see if the Village Hall was available. **Action Sarah Wells**

Leaflets to be delivered to all houses in the parish outlining the new look NHW and inviting people to register their interest in the meeting. Information to be put in the Sept Parish magazine. Cllr Hall agreed to take the lead on this and make the necessary arrangements. **Action Cllr Hall**

#### **Village Hall**

Cllr Baker reported a problem with car permanently parked in the Village Hall car park. It was agreed that Cllr Woodward would speak to the homeowner. **Action Cllr Woodward ongoing**

### **6. HIGHWAYS**

RESOLVED an article be placed in the Parish magazine and on the Web site outlining the facts on the law in connection to dog fouling. **Action Cllr Baker ongoing**

*Horses on public footpaths* – The Clerk had been in contact with TROT and they had agreed to speak to their members. **Action Discharged**

*Footpath Cutting* – The Clerk had added the PROW fault reporting telephone number and web site link to the PC web site. **Action Discharged**

## 7. PLANNING

### a) To consider and comment on planning applications submitted for consultation by DDC.

#### i) DOV/13/00515

**Proposal:** Erection of a single storey extension to form annexe accommodation (existing garage and store to be demolished)

**Location:** Frog Hall, Fleming Road, Woodnesborough, Sandwich CT13 0PX

RESOLVED that this application be positively supported.

#### ii) DO/91/717/R7 & R9

**Proposal:** Submission of a scheme of working and restoration and agricultural afteruse pursuant to condition 7 & 9 of planning permission DO/91/717 Amended details

**Location:** Hammill Clay Quarry, Hammill, Eastry Kent CT13 0EQ

RESOLVED that no objections be raised to this application.

### b) To note planning decisions forwarded by DDC

i) DOV/13/00386 – Granted planning permission – Erection of front and rear dormer extension – Castle View, Marshborough Road.

### c) To consider and comment on planning correspondence

i) DOV/13/0332 – Ground based photovoltaic solar farm – Land at Marshborough Farm – Site visit to take place on Tue 6<sup>th</sup> Aug at 9.30am

Cllrs Hall and Boniface said they would try to attend.

### d) To consider and comment on planning consultation documents

None received.

## 8. VILLAGE GREEN

Nothing to discuss.

## 9. VILLAGE HALL

Nothing to discuss.

## 10. REPORTS

To receive written or verbal reports from:-

### a) Dist Cllr

Cllr Pip Russell gave a brief report.

### b) Cllr Reports

No reports received.

## 11. FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

### a) Council Events

Nothing to discuss.

**b) Outside Events**

- i) KALC Area Committee meeting Thurs 25<sup>th</sup> July

**12. CORRESPONDENCE**

To discuss and agree action relating to correspondence received by the Council.

**a) Consultation Documents**

None received.

**b) Newsletters and Circulars**

- i) Rural News
- ii) Clerks and Council Direct
- iii) Oast to Coast

The above were noted by the members.

**c) Other**

- i) National Grid – Richborough Connection project – Consultation

Noted by the members.

- ii) Complaint ref fruit boxes stacked in orchard

The members did not feel they could become involved with this as no rules were being breached and it was essentially a neighbour dispute.

**13. HIGHWAYS**

To discuss and agree actions relating to highways issues

- a) Overgrown footpath EE223 connecting Church Street and Grove Road.

RESOLVED that the Clerk should complain to PROW about the lack of response to the many complaints that had been received about this footpath. **Action Sarah Wells**

- b) Water leak in The Street

This leak had been reported over 3 weeks ago and as yet no action had been taken to undertake repairs. The Clerk to report to Southern Water and KHS. **Action Sarah Wells**

**14. FINANCE**

To discuss and agree actions relating to the Council Finances

**a) Invoices**

- i) £35.00 – Plants for flower bed at junction of Fir Tree Hill and Foxborough Hill Noted

**b) Other**

**15 PAYMENTS****Cheque No**

RESOLVED that the following payments should be made.

a) £199.51 Clerks Salary Jul 26 x 10.198	265.15	1337
Pension Contribution	<u>-15.64</u>	
	249.51 taxable Pay	
	<u>-50.00</u>	
	<b><u>199.51</u></b> Clerks Salary	
b) £50.00 H M Revenue and Customs		1338
c) £50.64 KCC LGPS		1339
Council Contribution	35.00	
Clerks Contribution	<u>15.64</u>	
	<b><u>50.64</u></b>	
d) £199.71 Clerks Salary Aug 26 x 10.198	265.15	1340
Pension Contribution	<u>-15.64</u>	
	249.51 taxable Pay	
	<u>-49.80</u>	
	<b><u>199.71</u></b> Clerks Salary	
e) £49.80 H M Revenue and Customs		1341
f) £50.64 KCC LGPS		1342
Council Contribution	35.00	
Clerks Contribution	<u>15.64</u>	
	<b><u>50.64</u></b>	
g) £96.00 Environmental Engineer 22 <sup>nd</sup> Jul to 18 <sup>th</sup> Aug 2013		1343
h) £96.00 Environmental Engineer 19 <sup>th</sup> Aug to 15 <sup>th</sup> Sept 2013		1344
i) £35.00 K.J & L.M Butcher		1345
j) £90.00 Clerks Expenses		1346
Office allowance Apr to Jun	£60.00	
Telephone 3 x £3.50	£10.50	
Broadband 3 x £3.50	£10.50	
Mileage 20 x 45p	<u>£ 9.00</u>	
	<b><u>£90.00</u></b>	

**16. DATE OF NEXT MEETING**The next ordinary meeting will take place on Tuesday 24<sup>th</sup> Sept 2013**Scheduled dates** 22<sup>nd</sup> Oct 2013 10<sup>th</sup> Dec 2013**17. NEW VILLAGE HALL**

Mr Doug Smith informed the members that the Big Lottery application had been submitted. Cllr Hoskins had been in talks with the architect about the building materials for the New Hall. The s106 agreement is still in hand.

The Clerk had received a phone call from a member of DDC Communication and Engagement Team offering help with grant funding. It was agreed that her contact details should be circulated to the Working Party members.

**Action Sarah Wells**

The meeting closed at 8.30pm