

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH  
COUNCIL HELD ON TUESDAY 29<sup>th</sup> JULY 2014 AT 7.30pm AT WOODNESBOROUGH  
VILLAGE HALL**

**Present:** -Councillors            D Woodward (Chair)            S Hoskins            D Ford  
   A Boniface                            G Hall                    P Charlesworth

Sarah Wells Clerk to the Parish Council

**1. APOLOGIES**

Cllr L Butcher, B Baker, G Boorman & Dist Cllrs Russell

**2. DECLARATION OF INTERESTS**

None received.

**3. POLICE REPORT**

A written report had been received. However it did not contain much information.

**4. MINUTES OF LAST MEETING**

RESOLVED the minutes of the Annual meeting of the Parish Council held on 24<sup>th</sup> June 2014, be duly signed by the Chairman as a true and correct record of the meeting.

**5. ACTIONS FROM THE LAST MEETING**

**Highways**

*Potholes by the post box Beacon Lane* – KHS had confirmed that the lay-by in front of the post box is not their responsibility. The Clerk had requested a quote for the work to tarmac the area in question. She was waiting for it to arrive. She had emailed but not received a response; Cllr Hall had spoken to the contractor and would pursue the matter. **Action Cllr Hall ongoing**

*Broken Stile on footpath through Ringleton Manor* – Cllr Butcher had spoken with the PROW officer and it had been agreed a new barrier would be installed to replace the broken stile.

**Action Discharged**

**Village Green**

The entrance to the green was very overgrown, this area is usually cleared by the vehicles attending the substation, however for some reason this had not been done this year. It was agreed the Clerk should ask Tim Ovenden if he could clear the path the next time he cuts the green.

**Action Sarah Wells ongoing**

**Correspondence**

*Letter of Complaint ref The Bunker – Noise from air-extractor system* – The Clerk had responded as agreed. **Action Discharged**

**Highways**

*Beacon Lane Water Leak between Beacon House and 3 Quarters Vineyard* – The Clerk had reported to Southern Water as had Cllr Hoskins and his wife. As yet no action had been taken. The Clerk to contact Southern Water again. **Action Sarah Wells**

*Footpath leading from Foxborough Hill between 49 Foxborough Close and the Dolomites to the Car park in Foxborough Close* – DDC had cut back their vegetation. However, the privately owned hedge was still overgrown. The situation to be monitored.

**6. PLANNING****a) To consider and comment on planning applications submitted for consultation by DDC.**

No applications received.

**b) To note planning decisions forwarded by DDC**

- i) DOV/14/00107 – Granted permission – The Garth, Farm Lane, Marshborough –  
Erection of a single storey extension

**c) To consider and comment on planning correspondence**

None received.

**d) To consider and comment on planning consultation documents**

None received.

**7. VILLAGE GREEN**

The existing equipment to be inspected to see what is worth retaining

**8. VILLAGE HALL**

A working party had done some work to tidy up the hall.

**9. REPORTS**

To receive written or verbal reports.

**a) Dist Cllr**

A written report had been received from Cllr Russell

**b) Councillor Reports**

None received.

**10. FORTHCOMING EVENTS**

To discuss and agree action relating to upcoming events.

**a) Council Events**

Nothing to discuss.

**b) Outside Events**

Nothing to discuss.

**11. CORRESPONDENCE**

To discuss and agree action relating to correspondence received by the Council.

**a) Consultation Documents**

- i) Kent Mineral and Waste Local Plan – Submission Document Consultation
- ii) Playing Pitches and outdoor sports facilities

The above were discussed. The members did not wish to respond.

**b) Newsletters and Circulars**

- i) ACRK News
- ii) Clerks and Councils Direct
- iii) Parish News

Noted by the members.

**c) Other**

- i) Heating oil club  
Noted by the members.

## 12. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) KCC Definitive Map and Statement of Public of Way County of Kent

The Clerk had copied the maps for Cllr Butcher.

- b) Flooding in The Street

Cllr Hall had managed to film the flooding problems. The footage showed definite problems with the drainage system in The Street in the vicinity of the Old Post Office.

RESOLVED KHS should be contacted and shown the footage and asked to take the relevant action to prevent flooding in the future. Cllr Hall to arrange for the film to be uploaded so the Clerk could refer to it in correspondence to KHS.

**Action Cllr Hall & Sarah Wells**

The film had also show debris washing off the site of the new housing development. Cllr Hall would also arrange for this footage to be uploaded so the Clerk could contact the contractor and show him the problem.

**Action Cllr Hall & Sarah Wells**

## 13. NEW COMMUNITY HALL

To discuss and agree actions relating to the New Community Hall

- a) Borrowing Approval received
- b) Cllr Woodward reported that work had started on the New Community Hall.
- c) Cllr Hoskins reported that the estate agent was suggesting reducing the guide price of the Old Village Hall to attract additional buyers. The best way of marketing the Hall and possible banding ranges were discussed.

RESOLVED the guide price can be reduced in discussion with the estate agent. Cllr Hoskins to speak to the agent.

## 14. FINANCE

To discuss and agree actions relating to the Council Finances

- a) **Invoices**

None received.

- b) **Other**

- i) Pension policies

Representatives from Eastry and Great Mongeham PC had met and produced a draft policy. This will be copied to Cllr Charlesworth.

**15. PAYMENTS****Cheque**

RESOLVED the following payments should be made.

a) £202.47 Clerks Salary Jul 26 x 10.30	267.80		1409
	Pension Contribution	<u>-14.73</u>	
		253.07	taxable Pay
		<u>-50.60</u>	
		<b><u>202.47</u></b>	Clerks Salary
b) £50.60 H M Revenue and Customs			1410
c) £56.51 KCC LGPS			STO
	Council Contribution	41.78	
	Clerks Contribution	<u>14.73</u>	
		<b><u>56.51</u></b>	
d) £97.92 Environmental Engineer			1411
	21 <sup>st</sup> Jul 2014 to 17 <sup>th</sup> Aug		
e) £202.47 Clerks Salary Aug 26 x 10.30	267.80		1412
	Pension Contribution	<u>-14.73</u>	
		253.07	taxable Pay
		<u>-50.60</u>	
		<b><u>202.47</u></b>	Clerks Salary
f) £50.60 H M Revenue and Customs			1413
g) £56.51 KCC LGPS			STO
	Council Contribution	41.78	
	Clerks Contribution	<u>14.73</u>	
		<b><u>56.51</u></b>	
h) £97.92 Environmental Engineer			1414
	18 <sup>th</sup> Aug 2014 to 14 <sup>th</sup> Sept 2014		

**16. DATE OF NEXT MEETING**The next meeting of the Council will be the Ordinary meeting on the 23<sup>rd</sup> Sept 2014

Scheduled meetings.

28<sup>th</sup> Oct 2014                      9<sup>th</sup> Dec 2014

The meeting closed at 9.05pm