

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 22ND JUNE 2010 7.30pm AT WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors G Boorman B Baker(Chair) R Ovenden S Hoskins
 D Ford D Smith K Ellen R Ovenden
 Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllr. D Woodward. Dist Cllr Butcher. PC Woodland

2. PARTNERS AND COMMUNITIES TOGETHER (PACT)

No report received.

3. MINUTES OF LAST MEETING

a) Minutes of Annual Meeting of the Parish Council 25 th May 2010

It was proposed by Cllr Smith and seconded by Cllr Boorman that the minutes of the above meeting should be signed as a true and correct record. All agreed and the chairman signed the minutes.

4. ACTION OF THE LAST MEETING

a) Actions from the Ordinary Meeting 27th April 2010

Village Hall

Leak in Roof – An additional quote for work to the roof had been received.

Action Discharged

Highways

Bus Stop Oak Hill - Cllr Woodward to speak to the Highways Inspector.

Cllr Woodward. Ongoing

Planning

a) Planning Applications

DOV/10/00336 - Erection of 4 dwellings and constructions of a vehicle access - Youth Club, Foxborough Hill, Woodnesborough. The Clerk had informed DDC of the Council concerns.

Action Discharged

Village Green

E-mail ref dog walking on Village Green – Cllr Baker had responded to the e-mail.

Action Discharged

5. CODE OF CONDUCT

a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

b) Standards Board Minutes and agenda available online

The above were noted by the members.

6. PARISH COUNCIL VANCANCY

One application had been received for the vacant post of Parish Councillor, from Mr Peter Bott, Dale House, Marshborough, after a brief discussion the members agreed that the applicant would be an asset to the Council and that he should be co-opted. The Clerk to contact him and invite him to the next meeting.

Action Sarah Wells

7. PLANNING

b) Planning Applications

i) DOV/10/00459

Proposal: Siting of two electrical substations, two generators and a fuel tank, erection of fencing and 1.8m high gate

Location: The Bunker, Marshborough Rd, Woodnesborough

After some discussion it was agreed that no objections should be raised to this application.

c) Planning Decisions

- i) DOV/10/00078 – Granted full planning permission – Part retrospective application for the change of use of land for the keeping of horses, erections of stables and associated hardstanding, creation of new access, closure of existing access and landscaping – Hollyoaks, Marshborough

Noted by the members.

d) Correspondence

- i) Response from DDC ref hard copies of planning applications.
- ii) DOV/10/0336 – Erection of 4 dwellings – Youth Club – to committee 24-6-10. Case officer has recommended approval.

Discussed and noted by the members.

e) Consultation Documents

- i) DDC LDF Adopted Core Strategy 2010
- ii) KCC Kent Minerals and Waste Development Framework

Discussed and noted by the members, no response was felt necessary.

8. VILLAGE HALL

a) Roof Repairs

Two quotes for work to the Village Hall roof had been received, after consideration it was agreed that the quote from G Cronin Building and Roofing should be accepted. **Action Sarah Wells**

b) Letter of Complaint from the Mother and Toddler Group – ref flooding in the boiler room.

This was a long standing problem, possible solutions were discussed. Cllr Hoskins suggested that a gully is dug inside the boiler room and the water channelled through the wall to connect with the external drainage recently installed with the new retaining wall. It was agreed that if members of the Council could dig out the Channel then Cllr Hoskins would fit the necessary pipe work. The Council to pay for the necessary material. The work to be undertaken during the school holidays, the boiler room would need to be completely emptied.

The Clerk to write to the Mother and Toddler group informing them of the agreed action and asking them to empty the cupboard and store there equipment on the stage after there last session before the summer break.

Action Sarah Wells

9. REPORTS

a) Dist Cllr

None received

b) Cllr Reports

None received

10. FORTHCOMING EVENTS

a) Council Events

Nothing planned at this time.

b) Outside Events

- i) ACRK – July Council meeting 27-7-10, Lenham Community Centre

Noted by the members.

11. PARISH PLAN

Nothing to report.

12. CORRESPONDENCE**a) Correspondence needing a response/Action**

None received

b) Consultation Documents

None received

c) Newsletters and Circulars

- i) ACRK – news
- ii) Policing Matters

The above were discussed and noted by the members.

d) Other

None received

13. HIGHWAYS

- a) Installation of SIDs device – The Clerk had received an e-mail from KCC Cllr Rindings, asking for possible sites for SID devices.

It was agreed that The Street, between Oak Hill and the Old Post office and Foxborough Hill, from the brow of the hill to the Church should be put forward.

Action Sarah Wells**14. FINANCE**

- a) **Budget** - Nothing to discuss
- b) **Invoices** - Nothing to discuss
- c) **Other** -Nothing to discuss

15. PAYMENTS

		Cheque No
a) £198.52	Clerks Salary June 26 x 10.198	265.15
	Pension Contribution	<u>-17.23</u>
		247.92 taxable Pay
		<u>-49.60</u>
		198.32 Clerks Salary
		1097
b) £49.60	H M Revenue and Customs	1098
c) £46.93	KCC LGPS	
	Council Contribution	29.70
	Clerks Contribution	<u>17.23</u>
		46.93
		1099
d) £69.60	Environmental Engineer 31-5-10 to 25-6-10 4 weeks at £17.40	69.60
e) £40.00	Petty Cash	1100
f) £15.00	Independent Auditors Fee	1101
g) £16.07	Annual meeting food	1102
		1103

It was proposed by Cllr Ellen and seconded by Cllr Ford that the above payments should be made.

16. DATE OF NEXT MEETING

The Ordinary Meeting of the Parish Council will take place on Tuesday 27th July 2010.

17. VILLAGE GREEN

Cllr Ovenden declared a personal and prejudicial interest and left the meeting at 8.14pm.

There was nothing to discuss.

The meeting closed at 8.15pm.