

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 26th JUNE 2012 AT 7.30pm AT WOODNESBOROUGH VILLAGE
HALL**

Present: -Councillors D Woodward (Chair) B Baker G Hall D Ford
A Boniface (part) G Boorman K Ellen S Hoskins
P Charlesworth

Sarah Wells Clerk to the Parish Council 8 members of the public

1. APOLOGIES

Cllr Boniface (part). Dist Cllr Carter

The meeting was adjourned so that members of the public could speak. A question was asked about the flyer that had been received about application DOV/11/00965. This flyer had directed people to the "Woodnesborough Blog" the member of the public had been unhappy about the content of the Blog. He asked who was responsible for the flyer and the blog.

Mr D Ellis was in attendance to answer any questions about DOV/11/00965.

The Chairman thanked everyone for attending and re-opened the meeting.

2. DECLARATION OF INTERESTS

- a) Cllr Baker declared a personal and prejudicial interest in the proposed housing development and new Village Hall as the lead member of the Woodnesborough Players. Also any matters concerning the Church, as she is a Church Warden.
- b) Cllr Boorman declared a personal interest in the proposed housing development and new Village Hall as he lives on the opposite side of the field which is proposed for the village hall.
- c) Cllr Boniface declared a personal & prejudicial interest in the proposed housing development and new Village Hall due to the proximity of his house to the sites.

3. POLICE REPORT

A written report had been received

4. MINUTES OF LAST MEETING

RESOLVED that the minutes of the Annual Meeting of the Parish Council held on 22nd May 2012, be duly signed by the Chairman as a true and correct record of the meeting

5. ACTIONS FROM THE LAST MEETING

Correspondence – Other

KALC – learning and Development Questionnaire – Cllr Charlesworth had responded on behalf of the Council. **Action Discharged**

Letter from Richborough Action Group – The Clerk had responded as agreed. **Action Discharged**

Highways

Cllr Woodward had looked at the area and confirmed that horse manure had been spread along the hedge but not along the route of the path, however there was an unpleasant smell when using the path. **Action Discharged**

6. CODE OF CONDUCT

RESOLVED that Woodnesborough Parish Council adopt the Dover District Council Kent Code of Conduct for Members to take effect from 1st July 2012.

RESOLVED that Woodnesborough Parish Council amend Standing Orders to include the following

1. A Member with a Disclosable Pecuniary Interest or Other Significant Interest in a matter to be considered, or being considered at a meeting must:
 - (a) disclose the interest; and
 - (b) explain the nature of that interest at the commencement of that consideration or when the interest becomes apparent (subject to paragraph 5 below); and unless they have been granted a dispensation:
 - (c) not participate in any discussion of, or vote taken on, the matter at the meeting; and
 - (d) withdraw from the meeting room whenever it becomes apparent that the business is being considered; and
 - (e) not seek improperly to influence a decision about that business.
2. A Member with an Other Significant interest, may attend a meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise. The Member will withdraw from the meeting room immediately after making representations, answering questions or giving evidence.
3. Where a Member with a Disclosable Pecuniary Interest or Other Significant Interest in a matter under discussion (unless a dispensation has been granted in accordance with paragraph 1. of this Standing Order), chooses to participate in the discussion and vote, the Chairman will refuse to count the 'vote' of the Member concerned, for the 'vote' will have been cast illegally and cannot be considered to be a vote at all. The Chairman may apply the rules in Council Standing Order 10 relating to 'disorderly conduct'.
4. The Chairman may request that a Member declare a Disclosable Pecuniary Interest or an Other Significant Interest and, if appropriate, leave the meeting room, should they have reason to believe that the provisions of the Code of Conduct and/or this Standing Order are being breached.
5. Where a Disclosable Pecuniary Interest or an Other Significant Interest has been agreed by the Monitoring Officer as being a Sensitive Interest, the Member need only disclose the existence of the interest but not its nature.

Cllr Boniface joined the meeting and made a declaration under agenda item 2 above.

7. PLANNING

Cllrs Baker and Boniface having declared personal and prejudicial interests left the meeting room.

a) To consider and comment on planning applications submitted for consultation by DDC.

i) DOV/11/00965 (Amended and additional plans and information)

Proposal: Erection of 24 dwellings, changes of use and conversion of existing community hall into a single residential dwelling and erection of a new community building with associated parking and creation of a vehicular access

Location: land west and South of Stoneleigh & Village Hall, The Street, Woodnesborough

The amended plans and additional information was discussed in some detail.

RESOLVED by 6 votes to 1 that the Council positively supports the amended application and reiterate its support of the development at a whole.

Cllrs Baker and Boniface returned to the meeting room.

b) To note planning decisions forwarded by DDC

- i) DOV/12/00270 – Granted planning permission – Conversion of garage to habitable room

c) To consider and comment on planning correspondence

- i) Letter commenting on DOV/11/00965
- ii) Letter of objections to DOV/11/00965

Noted, the letters gave no indication that copies had been sent to DDC, the Clerk to forward copies.

Action Sarah Wells

The Clerk to respond.

Action Sarah Wells

d) To consider and comment on planning consultation documents

- i) KCC – Kent Minerals and waste local plan – response by 23rd July 2012

The above document was discussed, no action to be taken.

- ii) DDC – Proposed Public Consultation: Heritage Section for Dover District Land Allocation Document

To be discussed at the next meeting to give members time to review the document.

Action Sarah Wells

8. VILLAGE GREEN

No items needed discussion.

9. VILLAGE HALL

The AGM is scheduled for July 10th 2012. Cllrs Hall and Charlesworth to attend

10. REPORTS

To receive written or verbal reports from:-

- a) **Dist Cllr**
- b) **Cllr Reports**

No reports received.

11. FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

- a) **Council Events**
- b) **Outside Events**

No events due.

12. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

- a) **Correspondence needing a response/Action**

No correspondence needing actions received.

- b) **Consultation Documents**

No consultation documents received.

- c) **Newsletters and Circulars**

- i) KALC News – May 2012
- ii) ACRK – Rural News – Issue 117
- iii) DDC – News Letter
- iv) Oast to Coast

The above documents were noted by the members.

d) Other

i) 2 x Letters raising concerns about the content of the "Woodnesborough Blog"
The Clerk and Chairman were unsure what action could be taken by the Council, they would seek advice from KALC and DDC and report back to the next meeting. **Action Sarah Wells**

13. HIGHWAYS

To discuss and agree actions relating to highways issues

a) KCC – Kent Lane Rental Scheme – Consultation

The members felt the scheme would help with traffic congestion

14. FINANCE

To discuss and agree actions relating to the Council Finances

a) Invoices**b) Other**

i) SLCC – Funding Arrangements for Localising support for Council Tax

15. PAYMENTS

RESOLVED unanimously that the following payments be made, resolution proposed by Cllr Hoskins and seconded by Cllr Baker.

			Cheque No
a) £199.71 Clerks Salary June 26 x 10.198		265.15	1252
	Pension Contribution	<u>-15.64</u>	
		249.51 taxable Pay	
		<u>-49.80</u>	
		199.71 Clerks Salary	
b) £49.80 H M Revenue and Customs			1253
c) £48.78 KCC LGPS			1254
	Council Contribution 12.5%	33.14	
	Clerks Contribution 5.9%	<u>15.64</u>	
		48.78	
d) £72.96 Environmental Engineer 28-5-12 to 22-6-12			1255
e) £72.96 Environmental Engineer 25-6-12 to 20-7-12			1256

16. DATE OF NEXT MEETING

The next ordinary meeting of the Parish Council confirmed for 7.30pm on Tue 24th July 2012, at Woodnesborough Village Hall.

Scheduled dates

Tue 25th Sept 2012

Tue 23rd Oct 2012

Tue 11th Dec 2012

Tue 22nd Jan 2013

17. PARISH PLAN

No actions relating to the Proposed Housing Development and New Village Hall to discuss.

The meeting closed at 9.10pm