

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH
COUNCIL HELD ON TUESDAY 24th JUNE 2014 AT 7.30pm AT WOODNESBOROUGH
VILLAGE HALL**

Present: -Councillors B Baker (Chair) S Hoskins G Boorman
 A Boniface L Butcher G Hall

Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllr D Ford, D Woodward & P Charlesworth. Dist Cllrs Russell & P Carter.

2. DECLARATION OF INTERESTS

- a) Cllr Baker declared a significant other interest in the proposed housing development and new Village Hall as the lead member of the Woodnesborough Players. Also any matters concerning the Church, as she is a Church Warden.
- b) Cllr Boorman declared a significant other interest in the housing development and new Village Hall as he lives on the opposite side of the field which is proposed for the Village Hall.

3. POLICE REPORT

A written report had been received however it did not contain much information.

4. MINUTES OF LAST MEETING

RESOLVED the minutes of the Annual meeting of the Parish Council held on 27th May 2014, be duly signed by the Chairman as a true and correct record of the meeting.

5. ACTIONS FROM THE LAST MEETING

Highways

Potholes by the post box Beacon Lane – KHS had confirmed that the lay-by in front of the post box is not their responsibility. The Clerk had requested a quote for the work to tarmac the area in question. She was waiting for it to arrive. She had emailed but not received a response; Cllr Hall had spoken to the contractor and would pursue the matter. **Action Cllr Hall ongoing**

Broken Stile on footpath through Ringleton Manor

Cllr Butcher had emailed the PROW office but had not received a response, she would continue to pursue the matter. **Action Cllr Butcher ongoing**

Car parking close to road junctions

Cars parked opposite to the junction of Fir Tree Hill and Foxborough Hill and at the Palm Tree – The Clerk had reported this to the police, they were investigating if any action could be taken.

Action Discharged

Village Green

The Clerk had written to the land owner and DDC to inform them the Green will not be needed from the end of 2014. **Action Discharged**

Finance

KCC Pension – Require Electronic Payments in future – The Clerk had produced a Standing Order instruction for signature. **Action Discharged**

6. PLANNING**a) To consider and comment on planning applications submitted for consultation by DDC.****i) DOV/14/00572**

Proposal: Erection of a single storey side extension (existing conservatory to be demolished)

Location: Meadow House, Foxborough Hill, Woodnesborough

RESOLVED no objections should be made to this application.

b) To note planning decisions forwarded by DDC

None received.

c) To consider and comment on planning correspondence

None received.

d) To consider and comment on planning consultation documents

None received.

7. VILLAGE GREEN

The entrance to the green was very overgrown, this area is usually cleared by the vehicles attending the substation, however for some reason this had not been done this year. It was agreed the Clerk should ask Tim Ovenden if he could clear the path the next time he cuts the green.

Action Sarah Wells

8. VILLAGE HALL

Cllr Butcher reported that the Village Hall committee were having a working party on the 26th July to clean up the hall.

9. REPORTS

To receive written or verbal reports from:-

a) Dist Cllr

None received.

b) Councillor Reports

None received.

10. FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

a) Council Events

Nothing planned at this time.

b) Outside Events

- i) KALC – Councillors Conference – Sat 19th Jul 9.30 to 4.30 Lenham Community Centre

Noted by the members.

11. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circulars

- i) Oast to Coast
ii) KALC News
iii) ACRK Achievements & Aspirations

Noted by the members.

c) Other

- i) Consultation on Underground Drilling Access (Payment for access)

The members did not wish to comment.

- ii) Letter of Complaint ref The Bunker – Noise from air-extractor system

The clerk to write and acknowledge the letter.

Action Sarah Wells

12. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) DDC – Off Street Parking Places Order 2014

Noted by the members.

- ii) Beacon Lane Water Leak between Beacon House and 3 Quarters Vinyard

The Clerk to report to Southern Water.

Action Sarah Wells

iii) Footpath leading from Foxborough Hill between 49 Foxborough Close and the Dolomites to the Car park in Foxborough Close is extremely overgrown. The Clerk to investigate the ownership of the path and report to the relevant authority.

Action Sarah Wells

13. NEW COMMUNITY HALL

To discuss and agree actions relating to the New Community Hall

- a) Marketing information for Old Hall

Noted

- b) The appointment of the Quantity Surveyor –Hourly Fee £25.00 up to a maximum of 40 hours.

RESOLVED the quantity Surveyor should be engaged on the above terms.

14. FINANCE

To discuss and agree actions relating to the Council Finances

a) Invoices

- i) £450 + VAT – MRL Acoustics Ltd – Community Hall

Noted.

b) Other

- i) Sign Standing order ref KCC pension Contributions
- ii) KCC Pension Policy decisions

The members would like a copy of KCC model policy.

- iii) As the Clerk will be on leave for most of August the members need to discuss whether limited spending powers should be devolved to the New Community Hall working party to prevent delays in the project.

RESOLVED the Community Hall working party should be authorised to make payments up to the value of £1000 per cheque for goods and services related to the New Community Hall project. Payments in excess of £1000 would need the approval of three members not on the working party.

15. PAYMENTS

To resolve the approval of payments presented at this meeting

a) £540.00 MRL Acoustics Ltd		1406
b) £202.47 Clerks Salary May 26 x 10.30	267.80	
	Pension Contribution	
	<u>-14.73</u>	
	253.07	taxable Pay
	<u>-50.60</u>	
	<u>202.47</u>	Clerks Salary
c) £50.60 H M Revenue and Customs		1407
d) £56.51 KCC LGPS		STO
	Council Contribution	41.78
	Clerks Contribution	<u>14.73</u>
	<u>56.51</u>	
e) £97.92 Environmental Engineer		1408
	23 rd June 2014 to 20 th Jul 2014	

16. DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council

29th Jul 2014 23rd Sept 2014 28th Oct 2014 9th Dec 2014

Cllrs Butcher and Boorman gave there apologies for the next meting.

The meeting closed at 8.42pm