

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 26th MAR 2013 AT 7.30pm AT WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors B Baker G Hall D Woodward (Chair)
 D Ford A Boniface(part) P Charlesworth
 G Boorman K Ellen

Sarah Wells Clerk to the Parish Council

Dist Cllrs Pip Russell

PCSO Ian Norton

1. APOLOGIES

S Hoskins

2. DECLARATION OF INTERESTS

- a) Cllr Baker the proposed housing development and new Village Hall as the lead member of the Woodnesborough Players. Also any matters concerning the Church, as she is a Church Warden.
- b) Cllr Boniface declared a disclosable pecuniary interest in the proposed housing development and new Village Hall due to the proximity of his house to the sites.
- c) Cllr Boorman declared a significant interest in the housing development and new Village Hall as he lives on the opposite side of the field which is proposed for the Village Hall.
- d) Cllr Hall declared a significant interest in planning applications DOV/13/000161 & DOV/13/000162 as a friend of the applicant. And a disclosable pecuniary interest in DOV/13/00323 as the applicant.

3. POLICE REPORT

A verbal report had been received from PCSO Ian Norton.

4. MINUTES OF LAST MEETING

RESOLVED that the minutes of the Ordinary Meeting of the Parish Council held on 26th February 2013, be duly signed by the Chairman as a true and correct record of the meeting

5. ACTIONS FROM THE LAST MEETING

Police Report

It was agreed that Cllr Hall would contact the local police officer to ask that more detail be given in future reports. **Action Cllr Hall Ongoing**

Highways

Drainage Problems Melville Lea - Cllr Hall had proved that highways water was still entering the drainage ditch at the back of Melville Lea. **Action Discharged**

Village Hall

The communication problems between the booking secretary and the person programming the boiler timer had been solved. **Action Discharged**

Forthcoming Events

Council Events

Annual Parish Meeting 16th April – Cllr Boniface had arrange a speaker to attend from the Fire Service Community Safety group. **Action Discharged**

Agendas – The agenda were ready for distribution.

Action Discharged

Cllrs Woodward and Baker to arrange refreshments for the Annual Meeting.

Action Cllrs Woodward and Baker

Correspondence

Letter ref Pumping Station at White Rails, Sandwich Road. The Clerk had written to Southern Water asking for a situation report on the pumping station at White Rails. **Action Discharged**

Parish Plan

The Clerk and Mr D Smith had met to discuss how to proceed with grant funding.

Action Discharged

6. PLANNING**a) To consider and comment on planning applications submitted for consultation by DDC.****i) DOV/13/00161**

Proposal: Conversion of use and conversion cow byre to holiday let, erection of replacement roof and associated external and internal alterations

Location: Parsonage Farm, Marshborough

RESOLVED that the council should positively support this application, it was felt that the local tourist trade should be supported.

ii) DOV/13/00162

Proposal: Conversion of cow byre to holiday let, erection of replacement roof and associated external and internal alterations

Location: Parsonage Farm, Marshborough

RESOLVED that the council should positively support this application. It was felt that the local tourist trade should be supported.

Cllr Hall left the room as he had a disclosable pecuniary interest in the next application.

iii) DOV/11/00323

Proposal: Change of use land for the keeping of horses, erection of stables and formation of hard standing (amended siting of stables)

Location: Street Farm Barn, The Street, Woodnesborough

RESOLVED that the Council would raise no objections to this application.

Cllr Hall returned to the meeting.

b) To note planning decisions forwarded by DDC

- i) DOV/12/01024 – Each End House, Each End, Woodnesborough, Sandwich CT3 2BZ
Granted permission – Erection of detached dwelling (existing dwelling to be demolished)
- ii) DOV/12/01000 – Tramomto, Hammill – Granted permission – erection of a front porch extension
- iii) DOV/13/00023 – Land at Woodnesborough Rd, Sandwich – Refused Planning Permission – Installation of 800 ground mounted solar panels and erection of perimeter fencing.

Noted by the members.

c) To consider and comment on planning correspondence

None received.

d) To consider and comment on planning consultation documents

None received.

7. VILLAGE GREEN

To discuss and agree action relating to any issues concerning the Village Green.

a) Results of Village Green Safety Inspection

The report was discussed in detail as a number of medium risk items had been raised. However, as a

new green is being provided as part of the New Village Hall project it was felt that no action should be taken at this time.

8. VILLAGE HALL

Nothing to discuss at this time.

9. REPORTS

To receive written or verbal reports from:-

a) Dist Cllr

Cllr Pip Russell gave a report on activities at DDC.

b) Cllr Reports

Cllr Charlesworth and Mr Smith had attended a funding event and they gave a brief report.

10. FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

a) Council Events

i. Annual Parish Meeting 16th April –
Agenda Distribution was arranged.

b) Outside Events

i. ACRK Conference – Hidden Rural Economy – Fri 19th April – East Malling Research
Conference Centre 10am start

Noted by the members.

11. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Correspondence needing a response/Action

None received.

b) Consultation Documents

None received.

c) Newsletters and Circulars

- i) KALC Parish News Issue 368
- ii) Oast to Coast
- iii) Clerks and Council Direct
- iv) Rural News Issue 126

Noted by the members.

d) Other

- i) Letter from Sandwich Town Council – Ref Unnecessary bureaucratic regulation of community events.
 - ii) Southern Water – First Time Drainage – Beacon Lane
 - iii) KCC – Kent and Medway sign superfast broadband deal
 - iv) DDC Acknowledgement of Nomination of Community Asset – The Charity Inn
 - v) KALC – DCLG response to letter ref Localism
- The above were noted by the members.

vi) KALC - Community Awards Scheme

As this information had only just been received it was agreed it should be discussed at the next meeting.

Action Sarah Wells

12. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) KCC – Review of Street Lighting

Noted by the members.

- b) Drainage Melville Lea and The Street

As Cllr Hall had proved that highway water is entering the drainage ditch situated off The Street, it was agreed that the Clerk should inform KHS of this and request a site meeting to discuss the issue.

Action Sarah Wells

12. FINANCE

To discuss and agree actions relating to the Council Finances

a) Invoices

- i) £582.83 – Norris & Fisher – Village Hall insurance

b) Other**13. PAYMENTS**

To resolve the approval of payments presented at this meeting

		Cheque No
a) £20.00 CASE Kent – Dragons Den Grant funding event		1301
b) £199.71 Clerk's Salary Mar 26 x 10.198	265.15	1302
	Pension Contribution	
	<u>-15.64</u>	
	249.51 taxable Pay	
	<u>-49.80</u>	
	<u>199.71</u> Clerks Salary	
c) £49.80 H M Revenue and Customs		1303
d) £48.78 KCC LGPS		1304
	Council Contribution	
	31.55	
	Clerk's Contribution	
	<u>17.23</u>	
	<u>48.78</u>	
e) £96.00 Environmental Engineer 4 th Mar to 31 st Mar 2013		1305
f) £582.83 – Norris & Fisher – Village Hall insurance		1306
g) £103.50 Office Allowance Jan to Mar £20 a month	£60.00	1307
	Telephone at £3.50 a month	
	£10.50	
	Broad Band at £3.50 a month	
	£10.50	
	Mileage 45p - 50 miles	
	<u>£22.50</u>	
	£103.50 Total	

14. DATE OF NEXT MEETING

16th April 2013 – Annual Parish Meeting at 7.30pm in the Village Hall, followed by the next Ordinary meeting of the Council on 23rd April 2013.

Scheduled dates

28 th May 2013	25 th June 2013	23 rd July 2013	24 th Sept 2013
22 nd Oct 2013	10 th Dec 2013	28 th Jan 2014	

15. PARISH PLAN

New Village Hall – The Working Group are currently looking into sources of grant funding. Cllr Charlesworth and Mr Smith had attended a grant information event earlier that day.

The Village Hall adviser would be meeting with the Clerk and members of the Working Group to discuss funding streams and the best way of applying for grants on the 27th March 2013.

Meeting closed at 8.55pm