



## 6. DECLARATION OF INTERESTS

Cllr Boorman declared a significant other interest in the housing development and new Community Hall as he lives on the opposite side of the field which is the site of the Community Hall.

Cllr Baker declared a significant other interest in the housing development and new Community Hall as the lead member of the Woodnesborough Players.

## 7. POLICE REPORT

A very brief report had been received. The Clerk had complained and asked for additional information that had been provided.

## 8. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary meeting of the Parish Council held on 28<sup>th</sup> April 2015, be duly signed by the Chairman as a true and correct record of the meeting.

## 9. ACTIONS FROM THE LAST MEETING

The screening of the new community hall was discussed, Cllr Baker had contacted the Woodland Trust to see if any trees/shrubs could be obtained. She was waiting for a response.

**Action Cllr Baker Ongoing**

Cllr Hoskins had read the 106 agreement and it did not detail who was responsible for the screening.

**Action Discharged**

### New Community Hall

Cllr Woodward was still collating the evidence for the formal letter of complaint.

**Action Cllr Woodward ongoing**

### Planning

i) DOV/15/00343

**Proposal:** Reserved matters application for a residential dwelling (plot 11) pursuant to outline permission DOV/12/460 ( (A) Full application for change of use and conversion of two engine sheds to six live/work units and B) Outline application for the erection of nineteen dwellings, 2352m<sup>2</sup> of B1(c) accommodation, construction of vehicular access, associated car parking and landscaping (existing buildings/structures to be demolished) )

**Location:** Hammill Brick Works, Hammill Road, Woodnesborough, CT13 0EJ

This application was down to be discussed later in the meeting.

**Action Discharged**

### Dog Fouling and Littering

The members had put up posters and stickers in and around their parts of the parish.

**Action Discharged**

### Correspondence

KCC minimum charge for commercial waste ranges from £7.00 per load to £70.00. – This had not been confirmed.

### Highways

*Bridge on the footpath EE220 running behind the new development* – The bridge had been repaired.

**Action Discharged**

**10. PLANNING****a) To consider and comment on planning applications submitted for consultation by DDC.**

i. DOV/15/00343

**Proposal:** Reserved matters application for a residential dwelling (plot 11) pursuant to outline permission DOV/12/460 ( (A) Full application for change of use and conversion of two engine sheds to six live/work units and B) Outline application for the erection of nineteen dwellings, 2352m<sup>2</sup> of B1(c) accommodation, construction of vehicular access, associated car parking and landscaping (existing buildings/structures to be demolished) )

**Location:** Hammill Brick Works, Hammill Road, Woodnesborough, CT13 0EJ

The members were unsure what was being proposed as the plans were not very clear. There was concern that in the original plans the winding sheds were to have been converted. However they had been knocked down. Dist Cllr B Butcher to investigate. **Action Cllr B Butcher**

**b) To note planning decisions forwarded by DDC**

None received.

**c) To consider and comment on planning correspondence**

None received.

**d) To consider and comment on planning consultation documents**

None received.

**11. VILLAGE HALL**

No new booking are being taken past the end of June. All regular users have been informed of the sale and asked to remove equipment.

**12. REPORTS**

To receive written or verbal reports from:-

**a) Dist Cllr**

Dist Cllr Butcher gave a report outlining activities at Dover District Council.

**b) Councillor Reports**

None received.

**13. FORTHCOMING EVENTS**

To discuss and agree action relating to upcoming events.

**a) Council Events**

Nothing to discuss.

**b) Outside Events**i) Kent Police Parish Forum – Wed 27<sup>th</sup> May 7-9pm – Whitfield Village Hall  
Wed 11<sup>th</sup> Nov 7-9pm – Sandwich Guildhallii) South East Coast Ambulance Service – You Call 2015 – Wed 27<sup>th</sup> May, holiday Inn Ashford

Cllr Baker to attend the May meeting.

**Action Cllr Baker**

**14. CORRESPONDENCE**

To discuss and agree action relating to correspondence received by the Council.

**a) Consultation Documents**

Nothing to discuss.

**b) Newsletters and Circulars**

- i) The Parish News
- ii) Clerks and Council Direct

The above were noted by the members.

**c) Other**

Nothing to discuss.

**15. HIGHWAYS**

To discuss and agree actions relating to highways issues

- a) Highways Drainage & Flooding – A short guide for Parish Councils

Noted by the members

**16. NEW COMMUNITY HALL**

To discuss and agree actions relating to the New Community Hall

- a) Sale of the Existing Village Hall

The sale was progressing.

- b) Borrowing Approval renewal

The Clerk explained that the current Borrowing approval expired on the 7<sup>th</sup> July 2015. The Clerk had spoken to a representative of the Department of Communities and Local Government and explained the current situation and she had been told that the approval could be extended. In order to do this the Clerk needs to email the DCLG before the current approval notice expires.

RESOLVED the borrowing approval should be renewed.

**Action Sarah Wells**

- c) Public Works loan application

The Clerk explained that the loan could be drawn down in small amount as needed. The Clerk had prepared the budget including a PWL of £75K to ensure that all work on the new hall could be completed. If other income could be secured it would not be necessary to take out all of the loan.

**17. FINANCE**

To discuss and agree actions relating to the Council Finances

- a) 2015/16 Budget

RESOLVED the draft budget should be adopted with the inclusion of the PWL for £75k. See appendix A.

- b) Appointment of Internal Auditor for 2015/16

RESOLVED Mr A Kilby should be appointed as internal auditor for 2015/16. The Clerk to send an appointment letter.

- c) Town and Parish Council's – Quadrennial Review – Do the members wish to pay the Parish Basic Allowance

RESOLVED Woodnesborough Parish Council would not pay the Parish Basic allowance.

RESOLVED travelling expenses would be paid for meetings or events outside of the Parish at the current H M Rev and Customs rate.

**18. PAYMENTS**

To resolve the approval of payments presented at this meeting

a) £223.05 Clerks Salary May 26 x 10.527	273.70	1459
Pension Contribution	<u>-15.05</u>	
	258.65 taxable Pay	
	<u>-35.60</u>	
	<b><u>223.05</u></b> Clerks Salary	
b) £35.60 H M Revenue and Customs		1460
c) £57.74 KCC LGPS		STO
Council Contribution	42.69	
Clerks Contribution	<u>15.05</u>	
	<b><u>57.74</u></b>	
d) £97.92 Environmental Engineer 24 <sup>th</sup> May 2015 to 24 <sup>th</sup> May 2015		1461
e) £270.00 KCC Legal Fees		1462
f) £25.18 Flowers – Fir Tree Hill		1463

**19. DATE OF NEXT MEETING**

To confirm the next meeting of the Parish Council

**Scheduled dates**

23 <sup>rd</sup> Jun 2015	28 <sup>th</sup> Jul 2015	22 <sup>nd</sup> Sept 2015	27 <sup>th</sup> Oct 2015
8 <sup>th</sup> Dec 2015			

The meeting closed at 9.15pm