

infrastructure, sub-station, landscaping, groundworks, attenuation features and earthworks

Location: Land SW at Hammill Brickworks, Hammill Road, Woodnesborough, CT13 0FF

RESOLVED the members had no objections in principle, however they would expect an additional contribution to the local community, as this site is uncontaminated it would expect a similar level of contribution as had been made with the original application.

b) Decisions

None received.

c) To consider and comment on planning correspondence

None received.

d) To consider and comment on planning consultation documents

None received.

6) REPORTS

To receive written or verbal reports from:-

a) Dist Cllr

None received.

b) Councillor Reports

None received.

7) FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

a) Council Events

Nothing to discuss.

b) Outside Events

i) KALC Area Committee Meeting – Wed 26th Oct 2016, Phoenix Centre
Cllr Woodward to attend if possible.

ii) KALC AGM – Sat Nov 19th Nov Ditton Community Centre
Noted by the members.

8) CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circulars

i) KALC Parish News

Noted by the Council

c) Other

i) KALC National Bulletin

ii) Weekly Rural Police update

Noted by the members.

iii) BT Payphone kiosk removal

The members had no objections to the removal of the kiosk in the village as it had not been used for more than 12 months.

iv) KALC Community Awards

It was agreed the local community should be asked to make nominations, the Clerk to add to the Website and Cllr Woodward would put in the Village News. **Action Sarah Wells Cllr Woodward**

9) HIGHWAYS

To discuss and agree actions relating to highways issues

a) Request for traffic calming Marshborough Road/Beacon Lane

After some discussion it was proposed that the Clerk contact KHS to arrange a site meeting to discuss the possibility of installing portable SID unit and posts. **Action Sarah Wells**

b) KCC Footpath diversion notice – Divert part E210 & E210A Extinguish E209

The members supported this application as it formalised the paths as exist at the moment.

10) NEW VILLAGE HALL

To discuss and agree actions relating to the New Community Hall

a) Land Transfer

Cllr Woodward informed the members that the deed of variation to the original deed of grant to include the soakaways installed on Parish Council land, under the carpark, by the developer, WW Martins, had not been progressed by WW Martins solicitors.

Mr Steve Hoskins, on behalf of the Parish Council was now confident that the work had been undertaken to an acceptable standard, however it is important that it is included in the deeds of the Village Hall and associated land that should any problems occur with the soakaway at any time in the future that the Parish Council are in no way liable for repairs or any damaged caused to Council property.

The Parish Council solicitor has suggested that a sworn declaration which alters the terms of the deed of grant would be a suitable solution to this problem, Mr Hoskins is willing to make this declaration.

RESOLVED the Parish Council should accept the advice of the solicitor and proceed with a sworn declaration.

b) Productions of operating procedures for the Village hall.

RESOLVED Cllrs Woodward, Charter and Baker are given devolved powers to meet and produce the following policies in conjunction with the Village Halls Officer at Rural Kent: -Safeguarding policy, Terms of reference for the Management Committee, job descriptions for those involved with running the hall, as well as any other processes that Rural Kent feel are necessary for the efficient and lawful running of the hall. **Action Cllrs Woodward, Charter and Baker**

- c) Grass cutting was discussed, the Clerk reported that the contractor she had contacted had been unable to undertake the work due to staff losses. It was agreed that volunteer labour would be used for the rest of this year and a Specification produced to go out for tender from March 2017.

11) FINANCE

To discuss and agree actions relating to the Council Finances

a) Notice of Completion of Audit

The external auditor had not raised any point of concern either major or minor.

b) Accounts – Budget v Actual to 30-9-16

The accounts were discussed and adopted by the Council. See appendix A

- c) New current Account and debit card applications, the forms were signed in accordance with the bank mandate and the following resolution passed.

RESOLVED

- the Cardholder (who are also authorised signatories to the bank account) are authorised to request and be issued with Debit Card and debit card details (including replacement cards, card details and security details) for use in relation to the operation and the giving instructions in relation to the bank account.
- the Signing Rules contained in the mandate provided to operate the bank account listed be supplemented (but not replaced) by the additional cards transaction authorisation rules which will apply to the operation of the bank account using a debit card and debit card details. The current mandate to operate the bank account shall accordingly continue as supplemented and amended.
- the Customer agrees to be bound by the debit card terms contained in the application form and any amendments made to them from time to time. These terms apply in addition to the terms and conditions for the bank account, which shall not be prejudiced or affected by the debit card terms.
- the customer agrees that all transactions authorised by a duly authorised debit cards should be debited to the bank account and that the customer accept liability for any unarranged overdraft resulting from any such transaction that cardholders may use their debit card to order cheque books and statements and to obtain details of balances on an account.
- the Bank may continue to rely on this resolution until it is revoked in writing by a suitably authorised notice to the bank.

12) PAYMENTS

RESOLVED the following payments should be made.

a) £325.95 Clerks Salary Oct + OT Jul-Sept	BACS UT
b) £91.00 KCC Pension Fund Oct	BACS UT
c) £93.60 Environmental Engineer Oct	BACS UT
d) £105.00 HM Rev and Customs Oct	BACS UT
e) £85.50 Clerks Expenses & reimbursements Jul to Sept	BACS UT
f) £48.00 Hall Hire Sept to Dec	BACS UT
g) £960.00 2015/16 External Audit Fee	BACS UT
NATWEST – Village Hall Project	
h) £183.60 Sept Legal Fees	1519
i) £134.04 Hall Telephone and BB	1520

13) DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council

Scheduled dates

13th Dec 2016 24th Jan 2017 28th Feb 2017 28th Mar 2017

The meeting closed at 8.32pm