

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 23rd OCTOBER 2012 AT 7.30pm AT WOODNESBOROUGH VILLAGE
HALL**

Present: -Councillors B Baker G Hall D Woodward(Chair) K Ellen
 G Boorman D Ford P Charlesworth A Boniface
 S Hoskins

Sarah Wells Clerk to the Parish Council

Dist Cllr Pip Russell

1. APOLOGIES

PCSO Norton

2. DECLARATION OF INTERESTS

- a) Cllr Baker declared a significant interest in the proposed housing development and new Village Hall as the lead member of the Woodnesborough Players. Also any matters concerning the Church, as she is a Church Warden.
- b) Cllr Boorman declared a significant interest in the housing development and new Village Hall as he lives on the opposite side of the field which is proposed for the Village Hall.
- c) Cllr Boniface declared a disclosable pecuniary interest in the proposed housing development and new Village Hall due to the proximity of his house to the sites.

3. MINUTES OF LAST MEETING

RESOLVED that the minutes of the Ordinary Meeting of the Parish Council held on 24th July 2012, be duly signed by the Chairman as a true and correct record of the meeting

4. ACTIONS FROM THE LAST MEETING

Identification of services in the ditch at the back of Melville Lea – The Clerk had received plans from EDF energy and SNG gas. It seems as if the cables/pipes concerned are electricity. The Clerk to pursue this matter. **Action Sarah Wells - Ongoing**

The Parish Council had written to Laura Sandys MP to thank her for her help with this issue.

Action Discharged

Police Report

A written report had been received but gave little detail. It was agreed that Cllr Hall would contact the local police officer to ask that more detail be given in future. **Action Cllr Hall Ongoing**

Planning

DOV/12/00763 - Retrospective application for conversion of holiday let to granny annex - Three Corners & Three Corners barn, Beacon Lane.

The plans have been viewed by the members, no objections had been raised. **Action Discharged**

Village Hall

The roof in the kitchen had been repaired.

Action Discharged

Correspondence

KCC – consultation on proposed approach to setting their 2013/14 budget - Cllr Charlesworth to read the document and respond on behalf of the Council. **Action Cllr Charlesworth Ongoing**

Highways

KHS – Salt bags – The Clerk had contacted residents from Foxborough Close and obtained permission from DDC to put a salt bag on the old play area in Foxborough Close, KHS had agreed to provide a salt bag. **Action Discharged**

The permissive path running parallel to the Sandwich bypass, following repairs to the bridge, had been blocked by KHS. – Cllr Ellen had contacted the PROW Officer. As it is a permissive path she has no powers to get it reinstated. **Action Discharged**

Finance

KCC – Local Government Pension scheme internal dispute resolution procedure – Changes of specified person – The Clerk had completed the appropriate documentation. **Action Discharged**

2013/14 Budget Process - Cllrs Charlesworth, Hall and Ford are to meet on 6th Nov and report back to the next full meeting of the Council. **Action Discharged**

5. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your Notification of Disclosable Pecuniary Interests forms; you have 28 days in which to inform the DDC Monitoring Officer.

6. PLANNING

The Clerk reported that the Hammill Brick works application was due to go before DDC planning committee on Thur 26th Oct. The planning officer was recommending refusal of planning permission.

RESOLVED, that the Clerk should write to DDC planning reiterating the Council's support of this application.

7. VILLAGE GREEN

Nothing to discuss

8. VILLAGE HALL

To discuss and agree action relating to any issues concerning the Village Hall

- a) 2 Quotes to repair the pothole at the bottom of VH drive way had been received.

After some discussion it was agreed that the Clerk should get a third quote. **Action Sarah Wells**

RESOLVED, the Clerk is given the power to accept the lowest of the three quotes.

9. REPORTS

To receive written or verbal reports from:-

a) Dist Cllr

Cllr Russell gave a brief report including details of the change in the housing benefit system.

b) Cllr Reports

Cllr Boorman had attended the meeting of RAG (Richborough Action Group) on 17th Oct, he gave a report of the items discussed at the meeting.

10. FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

a) Council Events

Nothing to discuss.

b) Outside Events

- i) KALC – Annual General Meeting Sat 17th Nov 9.30am Ditton Community Centre
- ii) KALC Dover Area Committee meeting – Thur 25th Oct 2012 The Phoenix Centre, Sandwich.

The above were noted by the members.

11. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Correspondence needing a response/Action

None received.

b) Consultation Documents

None received.

c) Newsletters and Circulars

- i) Oast to Coast
- ii) KALC Parish News Issue 364
- iii) Rural News Issue 122

Noted by the members.

d) Other

- i) Waste tipping on Private land
- ii) Kent Waste partnership – Metal matters

Discussed and noted by the members.

12. HIGHWAYS

To discuss and agree actions relating to highways issues

a) KCC Highways and Transportation – Tracker Survey

Cllr Woodward to complete on behalf of the Council.

Action Cllr Woodward

b) Information following Parish Liaison Meeting

Noted by the members.

13. FINANCE

To discuss and agree actions relating to the Council's Finances

a) Invoices

None received.

b) Other

- i) Request for grant funding – Borneo expedition

This request did not meet the Council's grant criteria.

- ii) Receipts and Payments to end Sept 2012

RESOLVED, unanimously that the accounts be adopted by the Council, proposed by Cllr Hall and seconded by Cllr Ellen.

14. PAYMENTS

RESOLVED unanimously that the following payments should be made, the proposition was made by Cllr Hoskins and seconded by Cllr Ellen.

		Cheque No
a)	£199.51 Clerk's Salary Oct 26 x 10.198	1271
	Pension Contribution	265.15
		<u>-15.64</u>
		249.51 taxable Pay
		<u>-50.00</u>
		199.51 Clerks Salary
b)	£50.00 H M Revenue and Customs	1272
c)	£48.78 KCC LGPS	1273
	Council Contribution	31.55
	Clerk's Contribution	<u>17.23</u>
		48.78
d)	£96.00 Environmental Engineer 15 th Oct to 9 th Nov	1274
e)	£96.00 Environmental Engineer 12 th Nov to 7 th Dec	1275
f)	£199.71 Clerk's Salary Nov 26 x 10.198	1276
	Pension Contribution	265.15
		<u>-15.64</u>
		249.51 taxable Pay
		<u>-49.80</u>
		199.71 Clerks Salary
g)	£49.80 H M Revenue and Customs	1277
h)	£48.78 KCC LGPS	1278
	Council Contribution	31.55
	Clerks Contribution	<u>17.23</u>
		48.78

15. DATE OF NEXT MEETING

The next Ordinary meeting of the Parish Council to take place on Tuesday 9th December 2012

Scheduled dates

Tue 22nd Jan 2013 26th Feb 2013 26th Mar 2013 23rd April 2013
28th May 2013

16. PARISH PLAN

To discuss and agree actions relating to the Proposed Housing Development and New Village Hall

Nothing to discuss,

The meeting closed at 8.50pm.