

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 28th SEPTEMBER 2010 7.30pm AT WOODNESBOROUGH VILLAGE
HALL**

Present: -Councillors D Woodward (Chair) G Boorman R Ovenden
 S Hoskins K Ellen P Charlesworth

Sarah Wells Clerk to the Parish Council PC Woodland
1 member of the public

1. APOLOGIES

Cllrs D Smith, B Baker & D Ford

2. PARTNERS AND COMMUNITIES TOGETHER (PACT)

PC Woodland gave a report to the members.

3. MINUTES OF LAST MEETING

a) Minutes of Ordinary Meeting of the Parish Council 27th Sept 2010

An error in the minutes was raised. Cllr Charlesworth had not been shown as present.

It was proposed by Cllr Boorman and seconded by Cllr Ellen that the minutes of the above meeting should be signed as a true and correct record once the above had been corrected. All agreed and the chairman signed the minutes.

The Chairman closed the meeting and asked the member of the public if she wished to speak. The lady had some questions about the proposals for a new village hall. The meeting was re-opened.

4. ACTION OF THE LAST MEETING

Highways

Rural Road Speed Limit Reduction Motion – The Clerk had forwarded the Council support for this motion. **Action Discharged**

Bus Stop on Oak Hill

Cllr Woodward to meet with the KHS Officer in charge of Bus Stops to discuss ways of improving safety at the Oak Hill Stop. **Action Cllr Woodward Ongoing**

Village Green

Wicksteed Playscapes – Annual Safety Inspection - The Clerk had ordered an unaccompanied inspection of the play area and green. **Action Discharged**

5. CODE OF CONDUCT

a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

The above was noted by the members.

6. STANDING ORDERS

The most recent copy of the Model Standing Orders published by NALC had been circulated to all members. It was agreed that Cllrs Woodward, Charlesworth and Boorman would meet and discuss in detail.

Actions Cllrs Woodward, Charlesworth and Boorman

7. PLANNING

a) Planning Applications

Cllr Charlesworth declared a personal and prejudicial interest in the application as owner of the property concerned. He left the meeting.

i) **DOV/10/00812**

Proposal: Erection of single storey rear extension and insertion of window to west elevation

Location: Dale House, Marshborough, Woodnesborough

After an examination of the plans and some discussion it was agreed that no objections should be raised to this application.

Cllr Charlesworth returned to the meeting.

ii) **DOV/10/00816**

Proposal: Erection of single storey rear extension

Location: 1 Summerfield Row, Summerfield, Woodnesborough

After an examination of the plans and some discussion it was agreed that no objections should be raised to this application.

b) Planning Decisions

- i) **DOV/10/00498** – Granted full Planning permission – Erection of a detached double garage – 3 Frost Cottages, Beacon Lane, Woodnesborough
- ii) **DOV/10/00625** – Granted full planning permission – Erection of detached double garage (existing garage to be demolished) – Maple Leaf House, Hammill, Woodnesborough

The above were discussed and noted by the members

c) Correspondence

- i) Letter from Sholden Parish Council

The above was discussed and noted by the members

d) Consultation Documents

None received.

8. VILLAGE HALL

Cllr Boorman reported that the work to reduce flooding in the boiler room was nearly complete.

9. REPORTS

a) Dist Cllr

None received.

b) Cllr Reports

Cllr Woodward had been invited to join the Sandwich Traffic Forum. He gave a report on the objectives of the Forum.

10. FORTHCOMING EVENTS

a) Council Events

Nothing planned at this time.

b) Outside Events

- i) Annual Town and Parish Liaison Conference 2010 – Mon 4th Oct 6.00pm for 6.30pm

It was agreed that Cllrs Charlesworth and Woodward would attend to represent the Council. The Clerk to RSVP.

Action Sarah Wells

- ii) Kent Highways Services – Parish and Town Council Seminar – 29 Oct 2010, 9.00 for 9.30 to 1.00pm. Holiday Inn, Canterbury Rd, Ashford

It was agreed that Cllr Charlesworth would attend to represent the Council. The Clerk to RSVP.

Action Sarah Wells

11. PARISH PLAN

Cllr Ovenden declared a personal and prejudicial interest as owner of the land in Beacon Lane, he was asked to remain during the discussion to answer questions about the site. As the Council did not intend to make any material decision concerning the site on conclusion of the discussion it was not necessary for him to leave the meeting.

New Village Hall

Following the discussions at the last meeting about a possible site for a new Village Hall on Beacon Lane, Cllrs Smith, Woodward and Hoskins had met with a representative from DDC Planning. Following the meeting a number of concerns had been raised by DDC about the site. The members felt that all the points raised were arguable and agreed to keep this option open.

In addition to the Beacon Lane site, Cllr Woodward had been contacted by DJ Ellis about a possible development on the land opposite the existing Village Hall in The Street. The proposal put forward included a Village Hall on the adjoining piece of land situated at the far end away from the Church.

The members discussed this proposal and although they were happy to explore the option they did not feel that it should be at the exclusion of other sites. It was agreed that Cllrs Woodward, Hoskins and Smith should continue to pursue all possibilities.

12. CORRESPONDENCE

a) Correspondence needing a response/Action

None received

b) Consultation Documents

None received

c) Newsletters and Circulars

- i) The Kent County Playing Fields news letter
- ii) Clerks and Council Direct
- iii) ACRK – Rural News
- iv) Policing Matters

The above were discussed and noted by the members.

d) Other

- i) Request for help with mock interviews
- ii) Problems with Bonfires in the Foxborough Hill area
- iii) EIS Customer Survey 2010
- iv) No Need for Nuclear

The above were discussed and noted by the members.

13. HIGHWAYS

- a) KCC –Trail for Bagged Salt/Sand in Parish
- b) KCC – Speed limit review cancelled

The above were discussed and noted by the members.

- c) Letter from a resident of Oak Hill ref speeding traffic.

The letter had made a suggestion that speed bumps might solve the problem. After some discussion it was agreed that the Clerk should ask KHS what the criteria for speed cushions is. **Action Sarah Wells**

14. FINANCE**a) Budget**

The 1st quarters accounts had been inspected by Cllr Smith.

b) Invoices

- i) £455.00 Mr G Cronin – Work to Village Hall roof

Noted by the members.

c) Other

- i) Letter from Cllr Paul Watkins – Leader of DDC – Ref Delivering Effective Services

Noted by the members.

- ii) Request from St Mary's PCC for increase in the churchyard Grant to £700.00.

After much discussion it was proposed by Cllr Ovenden and Seconded by Cllr Boorman that the Church yard grant should be increased from £600 to £650. All agreed. The Clerk to inform the PCC.

Action Sarah Wells

- iii) Request from the Parish Magazine Editor for financial support.

This request was discussed for some minutes, the general feeling of the meeting was that as the Magazine was not delivered to ever house in the Parish then it would not be appropriate to offer financial aid. Cllr Ovenden stated that he would meet with the Editor to discuss the matter.

The Clerk to inform the Magazine Editor

Action Sarah Wells

- iv) Wicksteed Leisure – Order acknowledgment

Noted.

- v) Parish Council Notice Board – Lock broken

Cllr Boorman would see if he could make repairs.

Action Cllr Boorman

Cllr Ovenden gave his apologies and left the meeting.

15. PAYMENTS

			Cheque No
a) £198.32	Clerks Salary Sept 26 x 10.198	265.15	1117
	Pension Contribution	<u>-17.23</u>	
		247.92 taxable Pay	
		<u>-49.60</u>	
		198.32 Clerks Salary	
b) £49.60	H M Revenue and Customs		1118
c) £46.93	KCC LGPS		1119
	Council Contribution	29.70	
	Clerks Contribution	<u>17.23</u>	
		46.93	
d) £69.60	Environmental Engineer – 20-9-10 to 15-10-10		1120
e) £455.00	Mr G Cronin – Work to Village Hall roof		1121

It was proposed by Cllr Ellen and seconded by Cllr Charlesworth that the above payments should be made, all agreed.

16. DATE OF NEXT MEETING

The Ordinary Meeting of the Parish Council will take place on Tuesday 26th Oct 2010.

17. VILLAGE GREEN

The Clerk reported that the safety inspection will take place w/c 4th Oct.

The meeting closed at 9.08pm.