

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 27th SEPT 2011 7.30pm AT WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors D Woodward(Chair) B Baker P Charlesworth K Ellen
 G Boorman A Boniface G Hall S Hoskins

Sarah Wells Clerk to the Parish Council Dist Cllr Russell (part) Mr D Smith

1. APOLOGIES

Cllrs D Ford & Dist Cllr P Carter

2. DECLARATION OF INTERESTS

- a) Cllr Boorman declared a personal interest in the proposed housing development and new Village Hall as he lives on the opposite side of the field which is proposed for the village hall.
- b) Cllr Baker declared a personal and prejudicial interest in any matters affecting the Church, as she is a Church Warden.
- c) Cllr Baker declared a personal and prejudicial interest in the proposed housing development and new Village Hall as the lead member of the Woodnesborough players.
- d) Cllr Boniface declared a personal interest in the proposed housing development and new Village Hall due to the proximity of his house to the sites.

3. POLICE REPORT

PC Woodland had been unable to attend.

4. MINUTES OF LAST MEETING

- a) Minutes of the Ordinary Meeting of the Parish Council held on 26th July 2011.

It was proposed by Cllr Boorman and seconded by Cllr Hall that the minutes be signed as a true and correct record. All agreed and the Chairman signed the minutes.

5. ACTIONS FROM THE LAST MEETING

Highways

Bus Stop – Marshborough Rd – Cllr Woodward had sent an e-mail to KHS asking for progress on the specification and costings for a bus stop. He will continue to chase. **Action Cllr Woodward**

The street light directly opposite the Village Hall – This had been repaired. **Action Discharged**

6. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

Noted by the members.

7. PLANNING

a) Planning Applications – Seen between meetings

i) DOV/11/00676

Proposal: Renewal of planning permission DOV/08/00667 for the erection of a porch to front elevation, single storey rear extension and erection of link block from main house to adjoining barn.

Location: Buckland Farm, Woodnesborough

No objections were raised to this application.

ii) DOV/11/00621

Proposal: Erection of a side extension and rear extension with balcony to rear

Location: Tramonto, Sandwich Rd, Hammill, Woodnesborough

No objections were raised to this application.

b) Planning Decisions

None received.

c) Correspondence

i) Additional information ref KCC/DO/0069/2011

Proposal: Temporary change of use of agricultural land (for approximately 12 weeks) to allow drilling of an exploratory borehole to test the insitu coals, Lower Limestone Shale and associated strata: including provision of a drill rig and associated compound.

Location: Land adjacent to the Junction of the A257 and A256, North of Woodnesborough
This application will be the subject of a hearing on Oct 11th at County Hall.

ii) DOV/10/01214 – Outline application for the erection of two detached dwellings, The Old Pumping House, Beacon Lane, Woodnesborough – Going to appeal.

The above were noted by the members.

d) Consultation Documents

None received.

8. VILLAGE GREEN

a) Report from young people that grass is too long between bike track elements.

It was agreed that the contractor should be asked to cut the grass between the elements.

Action Cllr Boorman

b) Annual Safety Inspection Due

The Clerk to book an unaccompanied inspection.

Action Sarah Wells

9. VILLAGE HALL

a) Boiler

The boiler is not currently working, Cllr Boorman to investigate.

b) Roof leaking over the front door.

Cllr Hoskins to ask for a quote for the work.

Action Cllr Hoskins

10. REPORTS

a) Dist Cllr

Cllr Carter had sent a written report. Cllr Russell gave a verbal report.

b) Cllr Reports

Cllr Woodward had attended the Sandwich Traffic Forum and reported on possible measures being discussed to help with traffic speeds in Sandwich.

11. FORTHCOMING EVENTS

a) Council Events

It was agreed that the possible ways of celebrating the Queens Diamond Jubilee should be discussed at the next meeting.

Action Sarah Wells

b) Outside Events

i) ACRK – Annual Meeting – Thur 13th Oct – Dunkirk Village Hall, 5.30pm

ii) KALC Dover Area Committee Meeting –Thu 20th Oct at Whitfield Sports Pavilion, 7.30pm

iii) KALC Finance Conference – Fri 7th Oct at Lenham Community Centre, 9 to 4.30

Cllr Charlesworth to attend.

iv) Annual Town and Parish Council Liaison meeting – DDC Offices Wed 23rd Nov 6.00pm

Cllr Woodward to attend.

12. CORRESPONDENCE**a) Correspondence needing a response/Action**

None received.

b) Consultation Documents

- i) Government Consultations on Local Planning Regulations, Draft National Planning Policy Framework and Local Government review. – Response by 7th Oct.
- ii) Boundary Commission for England – 2013 Review of parliamentary constituencies in England.

The above had been circulated. After some discussion it was agreed that no response would be made.

c) Newsletters and Circulars

- i) The Bulletin
- ii) Clerks and Councils Direct
- iii) Oast to Coast
- iv) Rural News Issue 107
- v) KALC News

The above were discussed and noted by the members.

d) Other

- i) Rural Homes: Supporting Kent's rural communities
- ii) RHS Britain in Bloom

The above were noted by the members.

- iii) Pumping station in Melville Lea

There had been a problem with the pumping station that had lead to flooding; this had been due a blockage that had now been cleared. There was some confusion on the exact location of the sewer pipes leading to and from the pumping station. It was agreed the Clerk should contact Southern Water and ask for sewer maps of the area.

Action Sarah Wells

13. HIGHWAYS

- a) KCC – Consultation on KCC Countryside Access Improvement Plan – Review 2012 –
By 30 Sept 2011

Noted.

- b) Dog Fouling on Footpaths

There is a problem with dog fouling in the parish. Cllr Hall agreed as the monitor this issue. It was decided that the Clerk should contact the DDC Dog Wardens to discuss possible solutions to the problem and put them in touch with Cllr Hall.

Action Sarah Wells

- c) Appointment of Environmental Engineer

Cllr Woodward had interviewed Sue Atkinson, Claremont Terrace who was willing to undertake the Environmental Engineer's roll. She had subsequently started work on 19th Sept 2011. This action was endorsed by Members.

14. FINANCE**a) Budget**

Nothing to discuss at this time.

b) Invoices

- i) £119.80 – DDC Election costs
- ii) £20.07 Kent County Supplies – Litter picker, hi-vis waistcoat and stationery

c) Other

- i) 2010/11 Audit – The Audit Commission had approved the accounts.

15. PAYMENTS

			Cheque No
a) £198.32	Clerks Salary Aug 26 x 10.198	265.15	1188
	Pension Contribution	<u>-17.23</u>	
		247.92 taxable Pay	
		<u>-49.60</u>	
		198.32 Clerks Salary	
b) £49.60	H M Revenue and Customs		1189
c) £48.78	KCC LGPS		1190
	Council Contribution	31.55	
	Clerks Contribution	<u>17.23</u>	
		48.78	
d) £72.96	Environmental Engineer 19-9-11 to 14-10-11		1191
e) £72.00	KALC – Finance Conference (£60 + VAT) (non members £90.00)		1192
f) £40.00	Petty cash		1193
g) £20.07	Kent County Supplies		1194
h) £119.80	– Dover District Council		1195
i) £87.01	Clerks Expenses Jul to Sept 2011		1196
	£60.00 Office allowance		
	£10.50 Telephone		
	£10.50 Broadband		
	£6.01 10 miles at 60.1p		

It was proposed by Cllr Baker and seconded by Cllr Charlesworth that the above payments should be made, all agreed.

16. DATE OF NEXT MEETING

The next Ordinary Meeting of the Parish Council had been scheduled for Tuesday 25th October 2011. However, this date was not convenient for a number of Councillors. Therefore it was agreed that the next meeting should be on Tuesday 8th Nov at 7.30pm. The following meeting to take place on Tuesday 13th Dec 2011.

17. PARISH PLAN

- a) Proposed Housing Development and New Village Hall

The New Village Hall Working Group had received 2 sets of plans, one for the conversion of the existing Village Hall to a dwelling and one for the proposed new village hall.

The Plans for conversion of the existing hall were examined and discussed, Cllrs Woodward, Hoskins and Mr D Smith answered questions.

Cllrs Boniface and Baker left the meeting at this time.

After some discussion it was proposed by Cllr Woodward and seconded by Cllr Hoskins that the plans should be accepted by the members. The motion was carried 5 in favour and 1 against.

The Plans for the proposed New Village Hall were then examined and discussed. It was proposed by Cllr Woodward and seconded by Cllr Hoskins that the plans should be accepted by the members. The motion was carried 5 in favour and 1 against.

The meeting closed at 9.30pm