



- ii. Complaint ref site meeting for the above

The contents of the complaint were discussed however no breach of Parish Council procedures had taken place. The Clerk to inform the complaint. **Action Sarah Wells**

**d) To consider and comment on planning consultation documents**

None received.

**7. VILLAGE GREEN**

Nothing to discuss

**8. VILLAGE HALL**

Nothing to discuss

**9. REPORTS**

To receive written or verbal reports from:-

**a) Dist Cllr**

Cllr Pip Russell reported on issues effecting DDC.

**b) Councillor Reports**

Cllr Hall reported on the flooding issues at Melville Lea.

RESOLVED the Council to write to the Director of Highways and Transportation at KHS, it was agreed that Cllr Hall would draft the letter as he was familiar with all the facts. **Action Cllr Hall**

Cllr Hall reported that following talks with members of the local community and local police officers it was not felt that a public meeting to re-launch NW would be effective.

RESOLVED that leaflets be delivered to all properties in the Parish explaining the new look NW and asking those interest to get in touch. **Action Cllr Hall**

**10. FORTHCOMING EVENTS**

To discuss and agree action relating to upcoming events.

**a) Council Events**

Nothing to discuss.

**b) Outside Events**

Nothing to discuss.

**11. CORRESPONDENCE**

To discuss and agree action relating to correspondence received by the Council.

**a) Consultation Documents**

- i) DDC – Development Management Consultations – By 30<sup>th</sup> Sept

Noted

**b) Newsletters and Circulars**

- i) Clerks and Council Direct
- ii) DDC Press releases

Noted by the members.

**c) Other**

- i) KALC Community Awards Scheme

After some discussion a nomination was agreed. The Clerk to inform KALC. **Action Sarah Wells**

- ii) Rural Fair Share Petition

- iii) Grants for Rural Community energy projects

Noted by the members.

24-09-2013

**12. HIGHWAYS**

To discuss and agree actions relating to highways issues

- a) Winter Salt Bags

RESOLVED that a salt bag should be ordered for Foxborough Close.

**Action Sarah Wells****13. FINANCE**

To discuss and agree actions relating to the Council Finances

**a) Invoices**

- i. £100.00 + VAT 2013 Audit Fee

**b) Other**

- i. New Pay scales for Clerks - The Clerk left the meeting.

RESOLVED that the new salary scale be implemented effective 1-4-13.

The Clerk returned.

- ii. 2012/13 Audit complete – No matters raised by the Auditor

Noted by the members, Cllr Hall thanked the Clerk for her efforts in this matter.

- iii. Environmental Engineer Pay review – Minimum wage increases to £6.31 from 1<sup>st</sup> Oct

RESOLVED the environmental engineer pay be increased by 2% to 8.16 per hour from 1-10-13, proposed Cllr Charlesworth and seconded by Cllr Hoskins all agreed.

- iv. Budget v Actual to 30<sup>th</sup> June 2013 – Appendix A

RESOLVED that the accounts to end June 2013 be adopted by the Council.

**14. PAYMENTS**

RESOLVED that the following payment be made proposed Cllr Charlesworth and seconded by Cllr Hoskins

		<b>Cheque No</b>
a) £199.51 Clerks Salary Sept 26 x 10.198	265.15	1318
	Pension Contribution <u>-15.64</u>	
	249.51 taxable Pay	
	<u>-50.00</u>	
	<b><u>199.51</u></b> Clerks Salary	
b) £50.00 H M Revenue and Customs		1319
c) £50.64 KCC LGPS		1320
	Council Contribution 35.00	
	Clerks Contribution <u>15.64</u>	
	<b><u>50.64</u></b>	
d) £96.00 Environmental Engineer 16 <sup>th</sup> Sept 2013 to 13 <sup>th</sup> Oct 2013		1321
e) £120.00 2013 Audit Fee		1322
f) £13.50 reimburse Clerk for a toner Cartridge		1323

**15. DATE OF NEXT MEETING**The next ordinary meeting of the Parish Council to take place on Tue 22<sup>nd</sup> Oct 2013 at 7.30pm.**16. NEW VILLAGE HALL**

Cllr Charlesworth gave an update on grants applications. Cllr Hoskins informed the members that the Section 106 agreement had been held up by DDC.

**Resignation**

Cllr Ellen announced that he wished to retire and was going to tender his resignation with immediate effect. The Chairman thanked Cllr Ellen for all his hard work over the last ten years and wished him well for the future.

The meeting closed at 9.05pm