

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH  
COUNCIL HELD ON TUESDAY 23<sup>rd</sup> SEPT 2014 AT 7.30pm AT WOODNESBOROUGH  
VILLAGE HALL**

<b>Present:</b> -Councillors	D Woodward (Chair)	S Hoskins	D Ford
	G Hall	P Charlesworth	L Butcher
	B Baker	G Boorman	
Sarah Wells Clerk to the Parish Council		Dist Cllr Russell	

### 1. APOLOGIES

Cllr A Boniface & D Ford

### 2. DECLARATION OF INTERESTS

Cllr Baker declared a significant other interest in the proposed housing development and new Village Hall as the lead member of the Woodnesborough Players. Also any matters concerning the Church, as she is a Church Warden.

Cllr Boorman declared a significant other interest in the housing development and new Village Hall as he lives on the opposite side of the field which is proposed for the Village Hall.

### 3. POLICE REPORT

A written report had been received. However it did not contain much information. The Clerk said that the new PCSO for Eastry ward provided quite detailed reports. Cllr Hall asked her to send him a copy for comparison.

**Action Sarah Wells**

### 4. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary meeting of the Parish Council held on 29<sup>th</sup> July 2014, be duly signed by the Chairman as a true and correct record of the meeting.

### 5. ACTIONS FROM THE LAST MEETING

#### Highways

*Potholes by the post box Beacon Lane* – KHS had confirmed that the lay-by in front of the post box is not their responsibility. The Clerk had requested a quote for the work to tarmac the area in question. She was waiting for it to arrive. She had emailed but not received a response; Cllr Hall had spoken to the contractor and would pursue the matter.

**Action Cllr Hall ongoing**

*Beacon Lane Water Leak between Beacon House and 3 Quarters Vineyard* – The Clerk had reported to Southern Water as had Cllr Hoskins and his wife. As yet no action had been taken. The Clerk had contacted Southern Water again.

**Action Discharged**

#### *Flooding in The Street*

Cllr Hall had managed to film the flooding problems. The footage showed definite problems with the drainage system in The Street in the vicinity of the Old Post Office.

RESOLVED KHS should be contacted and shown the footage and asked to take the relevant action to prevent flooding in the future. Cllr Hall to arrange for the film to be uploaded so the Clerk could refer to it in correspondence to KHS.

**Action Cllr Hall & Sarah Wells ongoing**

The film had also show debris washing off the site of the new housing development. Cllr Hall would also arrange for this footage to be uploaded so the Clerk could contact the contractor and show him the problem.

**Action Cllr Hall & Sarah Wells ongoing**

Cllr Hall had not yet uploaded the film footage.

## 6. PLANNING

### a) To consider and comment on planning applications submitted for consultation by DDC.

#### i) DOV/14/00855

**Proposal:** Erection of a two storey rear extension, relocation of existing conservatory (existing extension to be demolished)

**Location:** Sunrise, Marshborough Road, Woodnesborough CT13 0PQ

RESOLVED this application should be positively supported by the Council as they wished to encourage local businesses.

### b) To note planning decisions forwarded by DDC

- i) DOV/14/00767 –Granted permission – Caledon, The Street, - Tree works to Yew Tree

### c) To consider and comment on planning correspondence

None received.

### d) To consider and comment on planning consultation documents

- i) Gypsies, Travellers and Travelling Showpeople land Allocation Local Plan – By 6<sup>th</sup> Oct
- ii) Proposed main modifications to Dover District Councils land Allocations local Plan
- iii) DCLG Technical Consultation on planning

The above were discussed but the members did not wish to make comments.

## 7. VILLAGE GREEN

As the Council intended to give up the Village Green at the end of this year the cycle track and goal posts need to be removed. It was agreed the Clerk to should write to Woodnesborough Football club to see if they would like any of the equipment.

**Action Sarah Wells**

It was agreed that the bench on site should to be recovered and reused at the new Village Green.

**Action Cllr Boorman**

## 8. VILLAGE HALL

No major problems, some light bulbs need to be replaced.

## 9. REPORTS

To receive written or verbal reports from:-

### a) Dist Cllr

Cllr Pip Russell gave a report on the opening of the sandwich Flood defences, compulsory purchase orders for the Dover Town development and funding for a traffic survey in Sandwich.

### b) Councillor Reports

None received.

## 10. FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

### a) Council Events

It was agreed that the Annual Parish meeting should take place prior to the Parish & District Council election in May 2015. The Clerk to book the Village Hall for 1<sup>st</sup> or 2<sup>nd</sup> Tue in April 2015.

**Action Sarah Wells**

The Annual Meeting of the Parish Council will need to be brought forward as it must take place within 14 day of the dissolution of the old council following the election on 7<sup>th</sup> May 2015.

**Action Sarah Wells**

**b) Outside Events**

- i) KALC Training events for autumn 2014

Noted by the members.

**11. CORRESPONDENCE**

To discuss and agree action relating to correspondence received by the Council.

**a) Consultation Documents**

- i) DDC Review of Polling Districts.

The members did not wish to change any of the current polling arrangements.

- ii) Dover District Parish Charter

Cllr Woodward to read and respond on behalf of the Council if necessary. **Action Cllr Woodward**

**b) Newsletters and Circulars**

- i) Rural News
- ii) The Parish News

Noted by the members.

**c) Other**

- i) Community Flood Plans and the role of the flood warden

The Chairman asked if any of the members wished to become the Parish Flood Warden, the members did not wish to take on this role as they did not feel it was necessary in Woodnesborough.

- ii) The Accessible Britain Challenge
- iii) Deal Area Emergency Food Bank
- iv) Stour and Lydden Turtle Dove Focus area

The above were noted by the members.

- v) Open and accountable local government
- vi) Amendment to NALC's 2013 Model Standing orders
- vii) Legal Topic note relevant to (iv) above

RESOLVED the Clerk should update the Council's Standing orders to reflect this new legislation.

**Action Sarah Wells**

**12. HIGHWAYS**

To discuss and agree actions relating to highways issues

- a) Speed limit Beacon Lane/Palm tree

This matter was discussed however it was agreed that as there is no accident record for this area that KHS would not invest any resources in moving the 30pmh limit.

- b) Kent Milestone Society – Local Milestone identified

Noted by the members.

- c) Woodash Crossroads.

The SLOW road markings are very faded and need repainting, the road layout sign on the approach to the crossroads from Eastry is very faded and dirty. It was agreed the Clerk would report these problems to KHS.

**Action Sarah Wells**

**13. NEW COMMUNITY HALL**

A coffee morning had taken place on Sat 20<sup>th</sup> Sept during which members of the community had been shown over the new community hall building. The roof should be on by the end of the month. The members were very pleased with the progress.

The estate agent had provided some figure from his web site showing how much interest had been shown in the existing village hall. These figures were not very easy to understand.

It was agreed that Cllr Hall should contact the agent and ask for more detailed figure.

**Action Cllr Hall**

**14. FINANCE**

To discuss and agree actions relating to the Council Finances

**a) Invoices**

None received.

**b) Other****i) Pension Policy**

RESOLVED the draft pension policy circulated with the agenda should be adopted by the Council. The Clerk to send a copy to KCC pension department.

**Action Sarah Wells**

**i) To discuss the possibility of purchasing a Public Access Defibrillator**

This matter was discussed in detail; it was felt that first aid courses for local people and a tie in to Sandwich First responders may be a better use of Council resources. It was suggested that first aid and first response be the subject of the annual Parish Meeting for 2015. Cllr Hall said he would make the necessary arrangements.

**Action Cllr Hall**

**15. PAYMENTS**

RESOLVED the following payments should be made.

**Cheques**

a) £202.47 Clerks Salary Sept 26 x 10.30	267.80	1415
Pension Contribution	<u>-14.73</u>	
	253.07 taxable Pay	
	<u>-50.60</u>	
	<b><u>202.47</u></b> Clerks Salary	
b) £50.60 H M Revenue and Customs		1416
c) £56.51 KCC LGPS		STO
Council Contribution	41.78	
Clerks Contribution	<u>14.73</u>	
	<b><u>56.51</u></b>	
d) £97.92 Environmental Engineer		1417
15 <sup>th</sup> Sept 2014 to 12 <sup>th</sup> Oct 2014		

**16. DATE OF NEXT MEETING**

To confirm the next meeting of the Parish Council

28<sup>th</sup> Oct 2014            9<sup>th</sup> Dec 2014            27<sup>th</sup> Jan 2015

The meeting closed at 9.00pm.