

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUE 24th APRIL 2007 AT 6.00pm AT WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors R Ovenden K Ellen B Wiseman D Ford
 D Smith D Woodward B Baker

Dist Cllr Butcher
Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllrs J Armstrong & A Cracknell. Dist Cllr Lloyd-Jones

2. MINUTES OF THE LAST MEETING

It was proposed by Cllr Woodward and seconded by Cllr Ellen that the minutes if the Ordinary Meeting of the 27th March 2007 be signed as a true and correct record. All agreed and the Chairman signed the minutes.

3. ACTION FROM THE LAST MEETING

Village Hall

Driveway quotes – The Clerk had accepted the quote from KCC landscape services after consultation with the Chairman. **Action Discharged**

Parish Plan

Cllr Woodward asked if the members would consider paying for small floral displays around the village. This was agreed in principle, Cllr Woodward to get some prices for the next meeting.

**Action Cllr Woodward.
Ongoing**

Highways

Letter ref Kissing gate – The Clerk had contacted the PROW officer and made arrangements for the hoops to be changed, she had also written to the authors of the letters. **Action Discharged**

Finance

NALC – Changes to Clerks Model Contract of Employment- The Clerk had been unable to locate an electronic copy of her contract. Cllr Smith thought he may have it. Cllr Smith to review the Clerks contract in light of the changes from NALC. **Action Cllrs Smith**

Village Green

Sign Quotes – the Clerk had received an additional quote for signs. **Action Discharged**

4. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

- b) The Local Authorities (Model Code of Conduct) Order 2007 (SI No 1159) – Comes into effect 3 May 2007.

The Clerk to get copies for all Councillors.

Action Sarah Wells

5. PLANNING

a) Planning Applications

Dealt with between meetings

i. DOV/07/ 00350

Proposal: Erection of side conservatory Extension

Location: 4 Sunnyside Cottages, Marshborough Road, Woodnesborough

Seen by Cllr Ovenden, Baker and Armstrong – No objections raised.

To deal

ii. DOV/07/00427

Proposal: Erection of first floor extension

Location: Little Hammill, Hamill, Woodnesborough

After examination of the plans and some discussion it was agreed that no objections should be raised.

b) Planning Decisions

None received

c) Correspondence

None received

d) Consultation Documents

Nothing received

6. VILLAGE HALL

- i) Driveway – Grant Money received

Noted

- ii) Insurance Valuation

Cllrs Smith and Woodward had attended a Village Halls conference where insurance had been discussed.

Cllr Smith felt the Village Hall should be valued to ensure it carried sufficient buildings insurance. The Clerk to Contact G W Finns and Sons. **Action Sarah Wells**

7. REPORTS

a) Dist Cllr

Cllr Butcher gave a brief report on the activities at DDC in the past month.

b) Cllr Reports

Cllr Woodward and Smith reported on the Village Hall conference they had attended. Cllr Smith had a copy of the slides used in the presentations and it was agreed the Clerk should enlarge these and put in the circulation folder for the next meeting. **Action Sarah Wells**

Cllr Woodward had some notes made at the Police liaison meeting, he informed the meeting that Kent Police were considering employing speed enforcement officers, however the cost of these officers would have to be shared between the Parishes, and would equate to £1500 - £2000 a year per Parish.

8. FORTHCOMING EVENTS

a) Council Events

Annual meeting to follow this meeting

b) Outside Events

- i. Police Liaison meeting – 19th April 2007
- ii. Village Hall AGM – Thursday 26th April 2007
- iii. Southern Water Meeting – Wed 25 April 2007

Noted

9. PARISH PLAN

- i. Letter from G.W Finn

Noted

10. CORRESPONDENCE

a) Correspondence needing a response/Action

None received

b) Consultation Documents

- i. Town & Country housing Group – Rural Strategy

This document had been read by the members, however they did not feel it necessary to make any comments.

c) News letters and Circulars

- i. ACRK – News & Enclosures
- ii. Countryside Events Spring/Summer 2007

- iii. Green Gang activities
- iv. Oast to Coast

Discussed and noted by the Council

d) Other

- i. DDC – Informal advice given by Officers of DDC

The members did not understand the origins of this letter and felt that the tone was not in keeping with the spirit of partnership between DDC and town and Parish Councils. The Clerk to respond.

Action Sarah Wells

- ii. DDC – Deal and Dover Neighbourhood Forum
- iii. Sustainable - Communities Bill
- iv. DDC - Election Update
- v. DDC – Parish Council Elections
- vi. DDC – Statement of persons Nominated
- vii. DDC – Election Results
- viii. DDC – Black Box Recycling

ii to viii were discussed and noted by the Council

11. HIGHWAYS

- i. Letter ref car parking opposite entrance to Church Farm Way

The Clerk to write to the owners of Fircrest and ask that visitors be allowed to park on their property.

Action Sarah Wells

- ii. Kent Highway Services – Sandwich Road, Hammill to Nonington – Carriage Surfacing Works

Noted.

12. FINANCE

a) Budget

- i. Receipt and Payment to 31-3-07
- ii. Revised Budget for 2007

The above documents were passed to Councillors. It was agreed they should be discussed at the next meeting.

Action Sarah Wells

- iii. Precept Received

Noted

b) Invoices

- i. £432.78 Allianz Cornhill – Parish Council Insurance

Noted

