

Correspondence

Correspondence needing a response/Action

Policing Kent 2007/08 Survey - The Clerk had forwarded the survey to Cllr Cracknell. **Action Discharged**

Highways

Request for Street Lighting Oak Hill Bus Stop - The Clerk had forwarded the request to Kent Highways services and to Stagecoach. **Action Discharged**

Finance

Budget

Precept 2007/08 - The Clerk had sent the precept estimate to DDC. **Action Discharged**

Village Green

Ground Work quotes - The Clerk had written to Mr T Ovenden asking him if he could cut the grass on the football pitch shorter. **Action Discharged**

Safety Inspection - The Clerk had arranged for the bench to be broken out and re-concreted. **Action Discharged**

Signs - The Clerk was still trying to find the best materials for new signs. Cllr Ford informed the meeting that the latest no Dog sign had been broken away from the gate. **Action Sarah Wells Ongoing**

DDC – Strategies and Foxborough Close Play Area - the Clerk had completed and returned the pro-forma. **Action Discharged**

4. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

Noted by the Council

5. PLANNING

a) Planning Applications

Cllr Ford declared a prejudicial interest and withdrew from the debate.

i. DOV/06/01491

Proposal: Replacement Dormer Windows, Alterations to existing sash windows and internal alterations.

Location: The Street Farm, The Street, Woodnesborough

After some discussion it was agreed that no objections should be raised to this application.

b) Planning Decisions

- i. **DOV/06/01301** - Granted full planning permission - erection of 2.7 meter high entrance gates and posts - Poulton Manor, Poulton Lane, Woodnesborough
- ii. **DOV/06/00662** - Granted full planning permission - Erection of two storey & single storey side extensions & rear first floor balcony, together with installation of rear dormer window (amended application) - Red Lion House, Each End, Ash.
- iii. **DOV/06/01365** - Granted full planning permission - Erection of rear conservatory extension - Waianiwa, Vine Lane, Marshborough, Woodnesborough

i to iii were noted by the Council

c) Correspondence

- i. Publication of the Adopted Kent and Medway Structure Plan 2006.
- ii. **DOV/06/0881** - Change of use of reservoir to fishing lakes, creation of new pond and extension of existing reservoir together with erection of clubhouse - East Street Farm East Street Woodnesborough. Site meeting 16th January 2006.

The above were noted by the Council

d) Consultation Documents

None received

6. VILLAGE HALL

The Clerk reported that the Dover Local Board had recommended that a grant of £3000 be awarded to the driveway project. However this must be ratified by the other Boards so funds would not be available until mid March assuming the recommendation is adopted.

The Clerk to ask for the driveway quote to be updated.

Action Sarah Wells

7. REPORTS

- a) **Dist Cllr** - No District Cllr present
- b) **Cllr Reports**

Cllr Woodward had attended a STARR meeting in Sandwich. He gave a report on the meeting, he had been asked to get the members priorities on a questionnaire produced by the STARR project. This was done.

8. FORTHCOMING EVENTS

a) Council Events

- i. Annual Parish Meeting 24th April 2007- Agree agenda

It was agreed the agenda should follow the same format as in previous years. Cllr Woodward and Smith to give an update on the Parish Plan. The Clerk to produce a final draft for agreement at the next meeting.

Action Sarah Wells

b) Outside Events

- i. Sandwich Neighbourhood Forum 13th Feb 7.00pm- Policing to be discussed. Cllr Wiseman to attend
- ii. ACRK - Community Halls Conference 14th April 2007

Cllr Smith and Woodward asked to attend the above meeting; this was agreed by the members. The Clerk to send the booking form.

Action Sarah Wells

9. PARISH PLAN

Cllr Woodward and Smith had meet with DDC forward planning officers. They felt it had been a worthwhile meeting and had moved the project forward. Cllr Smith informed the meeting that Cllr Woodward and he were doing quite a lot of travelling for the Parish Plan project; he asked if the Council would pay travelling allowances. This was agreed.

10. CORRESPONDENCE

a) Correspondence needing a response/Action

- i. STARR Questionnaire

The questionnaires were returned to Cllr Woodward.

- ii. KCC - Dover District Neighbourhood Forum - Clerks role

It was agreed that the Council would pay the Clerk to take notes at the Sandwich Neighbourhood forum. The Clerk to inform the forum organisers.

Action Sarah Wells

- iii. Tour de France coming to Kent
- iv. Elections 3 May 2007
- v. Local Works - Campaign for the sustainable community's bill.

Noted by the Council

b) Consultation Documents

None received

c) News letters and Circulars

- i. Southern Water - UK's first national Corporate Communications awards
- ii. Clerks and Councils Direct
- iii. The Bulletin - erha
- iv. Kent Fire & Rescue Service - Integrated Risk Management Plan 2007/08
- v. AKRK Rural news
- vi. Oast to Coast
- vii. Southern Water - hosepipes and sprinklers ban lifted

Noted by the Council

d) Other

Nothing Received

11. HIGHWAYS

- i. 4 x Letters of complaint about the installation of the Kissing gate on the EE219

The members had read the letters with interest and were concerned that the EE219 was described as the only footpath between Marshborough and Woodnesborough. As it is also possible to reach The Street via the EE214 & EE216. Although this is a longer route it was felt to be much safer for push chairs and wheelchairs as it comes out by the Post Office on a tarmac footpath. The kissing gate was installed as a result of complaints about horses using the EE219. Signs forbidding horses on the path had been taken down repeatedly and it was felt a physical barrier was the only way of stopping the horses.

As well as the four letters of complaint Councillors had also been thanked by a number of Parishioners that felt the kissing gate was a good idea. After some discussion it was agreed that the gate should be left in place. The Clerk to write back to the authors of the letters.

Action Sarah Wells

- ii. KCC - Countryside and rights of way act 2000 - section 47. Definitive map of public rights of way re-designation of roads used as a public path to restricted byway status.
- iii. KCC - Reference Countryside Assess improvement Plan
- iv. Kent Highways service news

ii to iv were noted by the Council

12. FINANCE

a) Budget

Nothing to discuss

b) Invoices

- i. £56.20 Kemp Bros and Son - Re-concrete bench in Playing field

Noted

c) Other

- i. Report and Accounts 2006 superannuation fund
- ii. Mistake made on Mr Newport's Wages. Minimum wage is 5.35 not 5.30 as stated at last meeting. Back pay of 15p a week owed from 2nd October 2006 to 12th Jan 2007 - 15 weeks £2.25

Noted

13. PAYMENTS

a) £66.45 Mr Newport 15 Jan to 9 Feb 12 x £5.35 = £64.20+ 2.25	821
b) Clerks Salary Jan	£249.31
	<u>-£14.96</u> LGPS
	£234.35 Taxable pay
	£ 51.48 Inland Rev
	822

	<u>£182.87</u>	823
	£234.35	
c) £40.64 Local Government Pension Scheme Nov £14.96 + £25.68 Employer		824
d) £56.20 Kemp Bros and Son		825
e) £100.66 Clerks Expenses		826
Office Allowance Oct - Dec	£57	
Telephone	£10.50	
Broad Band	£10.50	
Mileage 43 x 52.7p	£22.66	
f) £25.86 2 places on the ACRK Village Hall seminar.		827

14. DATE OF NEXT MEETING

The next Ordinary meeting of the Parish Council will take place on Tues 27th February 2007

Cllr Ovenden declared a prejudicial interest and left the meeting. Cllr baker took the Chair.

15. VILLAGE GREEN

a) Ground Work quotes - Letter from Tim Ovenden - Their will be no additional charge for cutting the football pitch shorter.

It was agreed that the quote for grass cutting for 2007 from Mr T Ovenden should be accepted, the Clerk to write to Mr Ovenden.

Action Sarah Wells

The meeting closed at 20.53pm