

STARR Initiative - Letter from Andrew Lown – The Clerk had forwarded Cllrs Smith and Woodward’s contact details. **Action Discharged**

Highways

DDC Litter Bins – The Clerk had ordered the litter bins. **Action Discharged**

Letter ref kissing gate on EE219 – the Clerk had acknowledged the letter. **Action Discharged**

Village Green

Signs – The Clerk had received a quote for the signs, as the costs were in excess of her spending powers she had not placed an order. **Action Discharged**

Provision of Play equipment – the Clerk had e-mail Laura Corby to ask if any funds had been obtained for provision of play equipment in the district. **Action Discharged**

4. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.
- b) Standard Board Minutes and Agenda
- c) DDC – recommendations to Council, Standards Committee Chairman and Vice Chairman

a to c were discussed and noted by the Council

5. PLANNING

- a) **Planning Applications**
 - i. **DOV/07/00325**

Proposal: Erection of two storey extension (existing stable block to be demolished)

Location: Each End Farm, Each End Lane, Ash

After careful examination of the plans it was agreed that no objections should be raised.

- b) **Planning Decisions**

- i. DOV/06/01491 – Granted Listed Building Consent – Replacement of dormer windows, alterations to existing sash windows and internal alterations. – The Street Farm, The Street, Woodnesborough
- ii. DOV/06/01495 – Erection of detached tractor shed – Church Farm, Foxborough Hill – Prior Approval is not required.

Noted by the members.

- c) **Correspondence**

None received

- d) **Consultation Documents**

- i. South East Regional Assembly – Regional Housing Strategy Review 2007 – Comments by 27th April
- ii. South East Regional Assembly – Partial Review of the South East Plan – Revised Apportionment of Primary land-won aggregates. – Comments by 30-3-07

The above documents had been read by the members, it was agreed that no comments were necessary.

6. VILLAGE HALL

- i. Insurance Renewal

Noted

- ii. Driveway quotes

The Clerk had received one extra quote and had the quote from KCC updated. The Chairman thought the quotes were too high and offered to get one more quote. It was proposed by Cllr Woodward and seconded by Cllr Smith that should the Chairman be unable to get a lower quote then the Clerk would write and accept the quote from KCC, all agreed. **Action Cllr Ovenden and Sarah Wells**

7. REPORTS

a) Dist Cllr

Dist Cllr Butcher reported that DDC Council members were undertaking licensing training. He also informed the meeting that next year each member would have a small grants fund of £1000.

b) Cllr Reports

Cllr Wiseman had attended the Car parking Strategy meeting for Dover, Deal and Sandwich on 21st March 2007. He reported that it had been a very useful meeting and comment from rural areas had been taken on board and would be incorporated into the strategy.

8. FORTHCOMING EVENTS

a) Council Events

- i. Annual Parish Meeting 24th April 2007.

Agenda distribution - The Clerk had produced the agenda's from distribution, these were given to Councillors.

Refreshments – Cllr baker had already offered to get the food, Cllr Woodward and Ford would sort out the wine, glasses and soft drinks between them.

b) Outside Events

- i. DDC – Car parking Strategy for Dover, Deal and Sandwich – 21st March 2007 – Cllr Wiseman to attend
- ii. Kent Police – Dover District Neighbourhood Policing Launch – Friday 27th April 2007
- iii. Parish Web site – Training – Dover Discovery Centre – Sat 12th May 2007

Noted by the members.

Dist Cllr Butcher declared an interest and left the meeting.

9. PARISH PLAN

The meeting was closed at 8.00pm so the members could speak to Mr J Samson from G W Finns & Son.

The meeting re-opened at 8.28pm.

Cllr Smith and Woodward had been to visit Petham Village Hall and were very impressed that such a small Parish had been able to raise the funds for this new hall. It was agreed that Cllrs Woodward and Smith would give an update on progress of the plan at the Annual Parish Meeting.

Cllr Woodward asked if the members would consider paying for small floral displays around the village. This was agreed in principle, Cllr Woodward to get some prices for the next meeting.

Action Cllr Woodward.

10. CORRESPONDENCE

a) Correspondence needing a response/Action

None received

b) Consultation Documents

None received

c) News letters and Circulars

- i. Town and Country Housing – Changes to Group Structure
- ii. Dca – Memorial Safety
- iii. Neighbourhood Watch News
- iv. The Relay

The above were noted by the Council.

d) Other

- i. DDC – Town and Parish Elections
- ii. DDC – Dover Neighbourhood Forums

Noted by the Council

11. HIGHWAYS

- i. Letter ref Kissing gate

The Clerk had received another letter complaining about the installation of the kissing gate. She had spoken to the PROW Officer and been told that it was possible to fit bigger hoops on the kissing gate; this would allow push chairs and wheelchairs to get through but still stop horses. It was agreed that PROW should be asked to do this. The Clerk to respond to the letter.

Action Sarah Wells

- ii. Kent Highway Services – Postal fault reporting
- iii. Kent Highways Services news

Noted

12. FINANCE

a) Budget

Nothing to discuss

b) Invoices

- i. £705.73 Village Hall Insurance

c) Other

- i. Kentward Trust – Request for grant aid

Noted

- ii. NALC – Changes to Clerks Model Contract of Employment

Cllr Smith to look at the changes. The Clerk to forward a copy of her existing contract.

Action Cllrs Smith and Sarah Wells

- iii. ACRK – Membership Invitation

It was proposed by Cllr Ford and seconded by Cllr Woodward that the Council should renew there ACRK membership. All agreed.

- iv. KAPC Membership Invitation

It was proposed by Cllr Ford and seconded by Cllr Ovenden that the Council did not join KAPC, 5 in favour of this resolution, 2 abstentions. Motion carried.

- v. Audit Commission – Appointment of external auditor

13. PAYMENTS

	Cheque No
a) £64.20 Mr Newport 12 March to 6 th April	000834
b) Clerks Salary Mar £249.31	
<u>-£14.96</u> LGPS	
£234.35 Taxable pay	
	£ 51.48 Inland Rev 000835
	<u>£182.86</u> 000836
	£234.35
c) £40.64 Local Government Pension Scheme Nov £14.96 + £25.68 Employer	000837
d) £705.73 Village Hall Insurance	000838
e) £35 ACRK Membership	000839

It was proposed by Cllr Ellen and seconded by Cllr Ford that the above payments should be made, all agreed.

14. DATE OF NEXT MEETING

The next Ordinary meeting of the Parish Council will take place on Tues 24th April 2007 at 6.00pm in the Kitchen. Followed by the Annual Parish Meeting at 7.30pm.

Cllr Ovenden declared a prejudicial interest and left the meeting. Cllr Ford also had to leave at this time.

In the absence of the vice Chairman it was proposed by Cllr Smith and seconded by Cllr Ellen that Cllr Woodward take the Chair for this part of the meeting.

15. VILLAGE GREEN

i. Sign Quotes

The Clerk had asked for 2 quotes for signs, as yet only one had been received. It was felt this was too expensive. It was agreed that Clerk should get a quote to supply only the signs and post and that Cllrs Smith and Woodward would arrange for them to be fitted. It was also suggested that NO DOGS should be painted on the path leading to the field. This would be harder to remove than a sign. **Action Sarah Wells**

The meeting closed at 9.10pm