

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 24th JUNE 2008 7.30pm AT WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors D Woodward (Chairman) B Wiseman G Boorman
 D Ford S Hoskins K Ellen
 R Ovenden

PC Ian Woodland
Sarah Wells Clerk to the Parish Council 1 Members of the Public

1. APOLOGIES

Cllrs D Smith & B Baker.

2. POLICE AND COMMUNITIES TOGETHER (PACT)

PC Woodland reported that there had been no change in the priorities already identified for Woodnesborough. He gave an overview of the crimes reported in his area. He informed the members that the offer of funds from the Sandwich Toll bridge fund to buy a speed indicator device had been accepted by Kent Police and that the equipment would soon be available for PC Woodland to use.

The evening Police Surgeries being held in the Village Hall had seen more people attending than those held during the day, therefore the next lot of surgeries would be scheduled for the evenings.

The theft of lead and fuel were discussed.

3. MINUTES OF LAST MEETING

It was proposed by Cllr Boorman and seconded by Cllr Ellen that the minutes of the Annual meeting held on the 27th May 2008 be signed as a true and correct record, all agreed and the Chairman signed the minutes.

4. ACTION FROM THE LAST MEETING

Cesspool emptying – The Clerk had written to DDC protesting their withdrawal from cesspool emptying.

Action Discharged

Village Hall

The Clerk had asked the secretary of the Management Committee to get quotes for all the work necessary for the repairs to the Village Hall roof.

Action Discharged

Parish Plan

Letter requesting a meeting with the Council to discuss the LDF process & site SA34 – Sandwich Road.

The Clerk had responded to the authors of the letter as agreed at the last meeting. She had also spoken to the forward planning section of DDC, they had paid for leaflets drops for the whole of the DDC area.

Action Discharged

Correspondence

Kent Police – 6 monthly Parish Council Forum – The Clerk had responded to the letter as agreed.

Action Discharged

Clerks and Councils Direct no smoking signs in bus shelters – The Clerk had asked DDC if it was

necessary to put no smoking signs in bus shelters. DDC had not put signs up in their shelters. It was agreed that no action was required.

Action Discharged

Web –Site

The Clerk had posted a question asking what other information people would like to see on the web-site. She had not received any responses.

Action Discharged

Highways

The Clerk had written to EDF about the street light in Marshborough Road that had been out of order for some years.

Action Discharged

Finance

Mr Newport's retirement – The post had been advertised.

5. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.
- b) Standards Board Minutes

The above were noted by the members

6. PLANNING

a) Planning Applications

i. DOV/08/00630

Proposal: Erection of first floor rear extension incorporating two side dormer roof extension and detached garage

Location: Hollies, Fleming Road, Woodnesborough

All the members had seen the plans prior to the meeting, after a brief discussion it was agreed that no objections should be raised to this application.

b) Planning Decisions

- i. DOV/08/00310 – Granted full planning permission – Change of use and conversion to dwelling and associated external alterations (existing storey to be demolished) – The Old Post Office
- ii. DOV/07/01148 – Wind energy development comprising; erection of 5no. wind turbines (maximum height 120m), together with vehicular access point, access tracks, hard standing areas, electrical substation and temporary construction compound - Land West of Enfield Downs farm and East of Archers Court Road and Little Pineham Farm, Langdon – To Committee 05-06-08
- iii. DOV/07-01153 – Temporary siting (for 18 months) of 50m high meteorological monitoring mast – Little Pine Farm, Langdon – To committee 05-06-08
- iv. DOV/07/01148 – Wind energy development comprising; erection of 5no. wind turbines (maximum height 120m), together with vehicular access point, access tracks, hard standing areas, electrical substation and temporary construction compound - Land West of Enfield Downs farm and East of Archers Court Road and Little Pineham Farm, Langdon – Appeal against non-determination

The above were noted by the members

c) Correspondence

None received

d) Consultation Documents

None received

7. VILLAGE HALL

a) Roof Repairs – The VHC secretary had spoken to one roofing contractor. He had advised that the whole roof needed replacing, all the slates to be removed, roof timbers replaced where needed and the slates replaced.

The members were unsure if this level of work was necessary, Cllr Hoskins offered to take a look at the roof to ascertain the level of work required. **Action Cllr Hoskins**

b) Bank at the rear of the hall – Prior to the start of the meeting the members had carried out an inspection of the bank situated at the rear of the hall. The bank was slipping towards the hall and it was felt some action may be required to stop any further slippage. After some discussion it was agreed that Cllr Woodward would speak to the land owner at the rear of the hall to clarify the exact boundary line. He would report back to the next meeting. **Action Cllr Woodward**

8. REPORTS**a) Dist Cllr**

No district Cllrs were present and no written reports had been received.

b) Cllr Reports

The members had not attended any meeting since the last Parish Council meeting.

9. FORTHCOMING EVENTS**a) Council Events**

Nothing planned.

b) Outside Events

Cllr Ford reported that the Church Fete will take place on the 5th July, tombola prizes were needed. It was agreed the Clerk would put a note on the Web site. Any prizes could be left at the Old Post Office.

10. PARISH PLAN**a) DDC – Village Design Statements**

The letter informed local communities that DDC are unable to accept Village Design Statements as supplementary planning documents as they did not fulfil the necessary processes for public consultation.

11. CORRESPONDENCE**a) Correspondence needing a response/Action****i. BTCV – Pond and Tree Warden Information**

The person named as tree warden was unknown to the Council, the Clerk to contact BTCV for more details. **Action Sarah Wells**

b) Consultation Documents

- i. Review of Sub-Regional allocation of Primary land-Won Aggregates in the South East

The document had been circulated to all members; as there was no mention of Woodnesborough it was agreed that no response was felt necessary.

- ii. BT proposal to re-align payphone provision to meet customer demand

The payphone in Woodnesborough was not included in the list for removal.

c) News letters and Circulars

None received

a) Other

- i. DDC – Crime and Disorder Reduction partnership Strategy 2005-2008 Closing Report
- ii. Policing Kent 2008/11
- iii. The South East Regional Sustainable Framework

Noted by the members

- iv. DDC Cesspool Emptying Services

Cllr Hoskins asked if the installation of Bio Tanks had been considered by any of the householders with cesspools. This device processes waste so it was clean enough to be lead into a soak away, the Clerk to find some information and add a link to the web-site. **Action Sarah Wells**

12. WEB –SITE

Fete information to be added.

13. HIGHWAYS

- a) Kent Highways Services – Community Liaison Officers

Noted

- b) The notice board was being obscured by a hedge, the same hedge was also starting to grow over the phone box. The Clerk to write to the Owner of the House. **Action Sarah Wells**
- c) Cllr Woodward reported that the Woodnesborough Sign on the road from Marshborough was in need of renewing, the Clerk to report to Kent Highways Services. **Action Sarah Wells**
- d) Cllr Ellen reported that the directional sign on the Junction of Oak Hill and Foxborough Road was being obscured by vegetation. the Clerk to report to Kent Highways Services. **Action Sarah Wells**

14. FINANCE**a) Budget**

- i. Churchyard Grant request

Cllr Woodward declared a personal interest. The PCC had requested a grant of £600 to help pay for the maintenance of the Church Yard. After a brief discussion it was proposed by Cllr Ovenden and seconded by Cllr Ellen that £600 be granted for this purpose, 5 in favour, Cllrs Ford and Woodward abstained. The

Clerk to arrange for the cheque to be drawn at the next meeting.

Action Sarah Wells

- ii. VAT reclaim £195.57 received

Noted

b) Invoices

- i. £49.27 New Bus shelter added to Insurance policy – Additional Premium
 ii. 83.90 Ken Butcher – Planting of flower Bed junction Fir Tree Hill and Foxborough Hill

Noted

c) Other

- i. Mr Newport's retirement, his last day had been 2nd May 2008

It was agreed that the Council should present Mr Newport with a gift for his many years of service. It was suggested that this should take place at the Flower Show in August, as Mr Newport usually attended as did a lot of people in the Parish. It was agreed that Cllr Ellen would speak to the organisers of the show.

Action Cllr Ellen

- ii. Letter from someone interested in the Environmental Engineers position.

It was agreed Cllr Woodward should speak to the applicant.

Action Cllr Woodward

15. PAYMENTS

			Cheque No
a) £191.29	Clerks Salary June 26 x 9.827	255.50	000942
	Pension Contribution	<u>-16.61</u>	
		238.89 taxable Pay	
		<u>-47.80</u>	
		191.09 Clerks Salary	
b) £47.80	H M Revenue and Customs		000943
c) £45.23	KCC LGPS Council Contribution	28.62	000944
	Clerks Contribution	<u>16.61</u>	
		45.23	
d) £49.27	Allianz – Bus Shelter Insurance		000945
e) £83.90	Ken Butcher – Planting of flower Bed junction Fir Tree Hill and Foxborough Hill		000946

It was proposed by Cllr Ford and seconded by Cllr Hoskins that the above cheques should be made, all agreed.

16. DATE OF NEXT MEETING

The Ordinary Meeting of the Parish Council will take place on Tuesday 22nd July 2008.

17. VILLAGE GREEN

Cllr Ovenden declared a prejudicial interest and left the meeting.

- a) Annual Safety Inspection due

The Clerk reported that the annual safety inspection was due. It was agreed that Wicksteed leisure should be contracted to undertake an unaccompanied inspection of the play area. The Clerk to place an order for the inspection.

Action Sarah Wells

- b) Foxborough Close Play area

As this site had now been vacant for some time and nothing was being done with the land it was agreed that the clerk should write to DDC and ask what their plans were for the site.

Action Sarah Wells