



**Finance****Other**

*Environmental engineer's position* – Mrs Waite equipment had been purchased and she had started work.

**Action Discharged**

*Mr Newport's retirement gift* – Cllr Woodward had obtained the gift.

**Action Discharged**

**5. CODE OF CONDUCT**

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.
- b) Standards Board Minutes and Agenda
- c) Code of Conduct Training – 20<sup>th</sup> Oct 7.30pm – East Langdon Village Hall

**6. PLANNING****a) Planning Applications****Seen between meetings****i. DOV/08/00805&808****To Deal****ii. DOV/08/00887**

**Proposal:** Erection of replacement roof (existing roof to be replaced)

**Location:** Ringlemere Cottage, Fleming Road

After examination of the plans and some discussions the members agreed that although they were in favour of the proposal in principle they felt that the proposed design was of a poor quality.

**iii. DOV/08/00865**

**Proposal:** Enlargement of two windows in the rear elevation

**Location:** 3 The Oast, Grove Manor Farm, The Street, Woodnesborough

After examination of the plans it was agreed that no objections should be raised to this application.

**iv. DOV/08/00993**

**Proposal:** Alteration to and erection of extension to existing outbuildings incorporation a gym and games room.

**Location:** 2 Manor Barns, Stoney Road, The Street, Woodnesborough

The members had no objections to this application.

**v. DOV/08/00994 (listed Building and Conservation area)**

**Proposal:** Alteration to and erection of extension to existing outbuildings incorporation a gym and games room.

**Location:** 2 Manor Barns, Stoney Road, The Street, Woodnesborough

The members had no objections to this application.

**vi. DOV/08/00977**

**Proposal:** Alteration to fenestrations and associated external alterations

**Location:** Wood Ash Garage, Drainless Drove, Woodnesborough

After some discussion it was agreed that this application should be positively supported.

**b) Planning Decisions**

- i. DOV/08/00630 – Granted Full planning permission – Erection of first floor rear extension incorporating two side dormer roof extension and detached garage – Hollies, Fleming road, Woodnesborough
- ii. DOV/08/00710 – Granted full planning permission – Erection of a single storey front extension (existing garage to be demolished) – Thorong-La, Foxborough Hill, Woodnesborough
- iii. DOV/08/00805 & 00808 – Erection of a detached building incorporation a gym and games room (existing outbuildings to be demolished Treated as withdrawn. - 2 Manor Barns, Stoney Road, The Street, Woodnesborough

The above were noted by the members.

**c) Correspondence**

- i. DDC – LDF Process
- ii. Proposed development at the Bunker, Ash radar Station
- iii. Copy of a letter ref the above

The above were noted by the members.

**d) Consultation Documents**

- i. Proposed Changes to south east plan – By 24<sup>th</sup> Oct

The members had read the documentation but did not wish to make any comments.

**7. VILLAGE HALL**

Quotes were expected to work for the roof and the bank behind the stage area.

**8. REPORTS****a) Dist Cllr**

No District Councillors were present and no written reports had been received.

**b) Cllr Reports**

No reports were made.

**9. FORTHCOMING EVENTS****a) Council Events**

Nothing planned.

**b) Outside Events**

- i. ACRK – AGM 4<sup>th</sup> September

Noted by the members.

- ii. Police Parish Forum – 16<sup>th</sup> October  
Cllr Woodward to attend.

- iii. Kent Highways – Parish & Town Council Seminar 15<sup>th</sup> October

Cllr Woodward to attend on behalf of the Council.

- iv. DDC Annual Town and Parish Meeting Wed 3<sup>rd</sup> Dec 6pm for 6.30pm start.

The Clerk to ask Cllr Smith if he would be available to attend.

**Action Sarah Wells**

## 10. PARISH PLAN

Cllr Woodward reported that the Youth Centa was up for sale. What would happen to the proceeds was currently being decided by the Charities Commission, however there was a chance that the Parish Council would be asked to administer a trust for the money. It was proposed by Cllr Ford and Seconded by Cllr Hoskins that the Council should under take this role if required. All agreed.

## 11. CORRESPONDENCE

### a) Correspondence needing a response/Action

- i. Foxborough Close Play Area

The members were unhappy with the amount of time it was taking to get something done with this area. Cllr Woodward said he would contact the District Cllr responsible.

- ii. Eythorne PC – Fly tipping

The members did not believe there had been an increase in fly tipping since the cessation of the Household bulk waste collection.

### b) Consultation Documents

None received.

### c) News letters and Circulars

- i. Oast to Coast
- ii. KALC – Parish News
- iii. The Bulletin
- iv. Kent Parish Council – News
- v. Clerks & Council Direct
- vi. DDC – Close to Home
- vii. East Kent Hospital University – Annual Report

The above were discussed and noted by the members.

### d) Other

- i. Charlton Athletic – Bring your community together for a trip to the Valley
- ii. BTCV – Kent Heritage Tree Project
- iii. Adopt a red telephone kiosk
- iv. KCC Legal Services
- v. DDC – BT's proposals to re-align payphone provision to meet consumer demand
- vi. DDC – Insulation Survey
- vii. KCC Annual Plan 2008/09

The above were discussed and noted by the members.

**12. WEB –SITE**

The site was discussed.

**13. HIGHWAYS**

- a) Kent Highways Services – Draft Permit Scheme
- b) Details of Customer Support Officer for Kent Highways Services Countrywide Improvements

The above were discussed and noted by the members.

- c) Speeding Foxborough Hill

It was felt that if the 30mph signs were moved back down the hill towards Eastry it would give traffic more time to slow down and they would not be obscured by vegetation. The Clerk to contact Kent Highways. **Action Sarah Wells**

- d) Although some work had been carried out on the hedges in Marshborough it was felt that the whole of Marshborough Road should be cut back as it was difficult for tow vehicles to pass without scraping hedges, the clerk to contact Kent Highways. **Action Sarah Wells**
- e) A request had also been made to trim the hedge on Fir Tree Hill. **Action Sarah Wells**

**14. FINANCE****a) Budget**

2009/10 budget talks would start next month, the Clerk to produce the first draft budget.

**b) Invoices**

- a) £14.10 KCC Supplies - Litter Picker
- b) £52.88 Wicksteed Leisure – Village green safety inspection
- c) £7.93 KCC Supplies – Rubber Gloves
- d) £27.79 KCC Supplies – Safety Boots and Stationary
- e) £194.30 Workplace Products – Notice Board
- f) £30.00 The Trophy Shop – Tankard Mr Newport
- g) £29.99 Folding Platform truck – Environmental Engineer
- h) £2.99 Homebase – Dustpan and Brush

The above were noted by the members.

**c) Other**

- i. Thank you letter from PCC for grant
- ii. Audit Commission – 2008 Audit
- iii. Audit Commission – New Office Address & 2009 Audit arrangements

The above were noted by the members.

**15. PAYMENTS**

			<b>Cheque No</b>
a) £191.09	Clerks Salary Sept	26 x 9.827	255.50
		Pension Contribution	<u>-16.61</u>
			238.89 taxable Pay
			<u>-47.80</u>
			191.09 Clerks Salary
b) £47.80	H M Revenue and Customs		957
c) £45.23	KCC LGPS	Council Contribution	28.62
		Clerks Contribution	<u>16.61</u>
			958

	45.23	
d) £14.10 KCC Supplies - Litter Picker (reimburse Clerk)		959
e) £280.26 Clerks Expenses Jan 2008 to Sept 2008		960
Office allowance 9 x £20 =	£180.00	
Telephone 9 x £3.50 =	£31.50	
Broadband 9 x £3.50 =	£31.50	
Mileage 31 x 55.8 (Jan-Mar) =	£17.30	
34 x 58.7 (Apr-Sept)=	<u>£19.96</u>	
	£280.26	
f) £66.24 Environmental Engineer (£16.56 a week for 4 weeks 25/08/08 to 19/09/08)		961
g) £68.13 Environmental Engineer (£16.56x1 week,£17.19x3 weeks 22/09/08 to 17/10/08)		962
h) £52.88 Wicksteed Leisure – Village green safety inspection		963
i) £7.93 KCC Supplies – Rubber Gloves		
j) £27.79 KCC Supplies – Safety Boots and Stationary		964

#### **Paid By Cllr Woodward**

k) £194.30 Workplace Products – Notice Board		
l) £30.00 The Trophy Shop – Tankard Mr Newport		
m) £29.99 Folding Platform truck – Environmental Engineer		
n) £2.99 Homebase – Dustpan and Brush		965

It was proposed by Cllr Baker and seconded by Cllr Wiseman that the above payments be made, all agreed.

#### **16. DATE OF NEXT MEETING**

The Ordinary Meeting of the Parish Council will take place on Tuesday 28<sup>th</sup> October 2008.

#### **17. VILLAGE GREEN**

- a) Results of Annual safety inspection

The safety report was discussed. The inspector had recommended that the gate be locked, Cllr Ford informed the meeting that he had put a padlock on the gate, it was agreed the Clerk should contact the contractor to ask if he had removed the Padlock.

**Action Sarah Wells**

The meeting closed at 9.12pm.